

LEADERSHIP



Charlotte
Christian College
AND THEOLOGICAL SEMINARY

2025 – 2026 Catalog



Charlotte Christian College

AND THEOLOGICAL SEMINARY

2025-2026 Catalog

Physical Address

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ATTENTION

This catalog reflects the status of programs and policies of the institution and is effective as of May 19, 2024. It is binding for all new and re-entering students for the 2025-2026 academic year forward.

NOTIFICATION

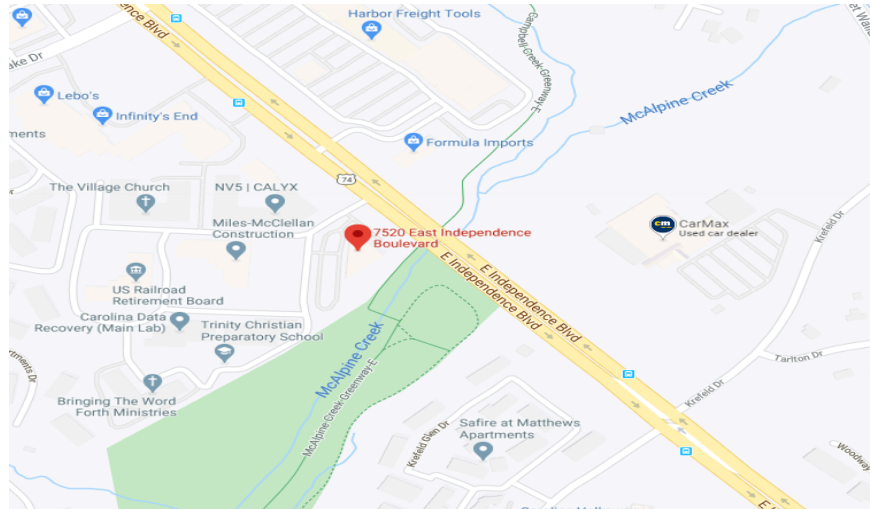
The degree programs of study offered by Charlotte Christian College and Theological Seminary have been declared exempt from the requirements for licensure under provisions of North Carolina General Statutes Section (G.S.) 116-15(d) for exemption from licensure with respect to religious education. Exemption from licensure is not based upon any assessment of program quality under established licensing standards.

RECOGNITION AND ACCREDITATION

- Charlotte Christian College and Theological Seminary is a member of the Transnational Association of Christian Colleges and Schools (TRACS); [15935 Forest Road, Forest, VA 24551; Tel.: 434-525-9539; email: www.tracs.org]; having been awarded Reaffirmation II of its Accredited Status as a Category IV Institution by the TRACS Accreditation Commission on October 25, 2022. This status is effective for a period of ten years. TRACS is recognized by the United States Department of Education (USDE), the Council for Higher Education Accreditation (CHEA) and the International Network for Quality Assurance Agencies in Higher Education (INQAAHE).
- On June 19, 2024, Charlotte Christian College and Theological Seminary was approved for Associate Membership Status in the Association of Theological Schools (ATS).
- The institution is authorized under federal law to enroll nonimmigrant alien students.
- The institution meets all requirements of the United States Department of Education for participation in Federal Student Financial Aid Programs.
- The institution meets all requirements for student's participation in the Division of Vocational Rehabilitation Services.
- The institution meets all requirements of the North Carolina State Approving Agency, allowing qualifying veterans to receive benefits.
- The institution is a member of the Council for Higher Education Accreditation (CHEA).

Permission to access the campus suite of the Charlotte Christian College and Theological Seminary (CCCTS) may be revoked or denied at any time at CCCTS's discretion. Proper attire is requested for all guests and students at all times. Unless authorized, CCCTS prohibits the possession of any type of visible or concealed weapon, even those for which the owner has a valid permit to carry, anywhere on campus. The distribution of handbills, literature or other materials by guests or students is not permitted. By entering the CCCTS campus suite, guests and students voluntarily assume all risks of personal or bodily injury and of the theft or damage to their personal property incidental to entrance upon the property where CCCTS is located, including, without limitation, injury from property conditions, theft or damages, or any related expenses, claims or liability.

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EDUCATIONAL OBJECTIVES OF CHARLOTTE CHRISTIAN COLLEGE AND THEOLOGICAL SEMINARY

At Charlotte Christian College and Theological Seminary, student development is all about H.I.M.

New Student Seminar

All new undergraduate students admitted to CCCTS for academic study are required to enroll in and successfully complete, GS130 New Student Seminar during their first semester of enrollment. During the New Student Seminar, students will receive personal assessment for academic skills in research and English, computer skills and word processing, and online research. In addition, students will learn the student academic support system called Populi, learn how to use the CCCTS media resources and educational consortium, and the required method of research writing foundations - Turabian, (latest edition).

CERTIFICATE PROGRAMS

Certificate of Biblical Studies

Certificate Core Requirements (Course Sequencing is subject to change)

Certificate of Christian Counseling

Certificate of Lay Leadership

Certificate Core Requirements (Course Sequencing is subject to change)

Certificate Core Requirements (Course Sequencing is subject to change)

Certificate of Urban Ministry

Certificate Core Requirements (Course Sequencing is subject to change)

UNDERGRADUATE DEGREE PROGRAMS

ASSOCIATE DEGREE PROGRAMS

ASSOCIATE OF ARTS IN BIBLICAL STUDIES

General Education Requirements (each course carries 3 credit hours - 48 hours total)

Degree (Major) Requirements (each course carries 3 credit hours - 12 hours total)

Elective Requirements

Total of 66 credit hours for an Associate of Arts Degree

ASSOCIATE OF ARTS IN URBAN CHRISTIAN MINISTRIES

General Education Requirements (each course carries 3 credit hours - 48 hours total)

Degree (Major) Requirements (each course carries 3 credit hours - 12 hours total)

Elective Requirements

Total of 66 credit hours for an Associate of Arts Degree

BACHELOR DEGREE PROGRAMS

BACHELOR OF ARTS IN BIBLICAL STUDIES (CONCENTRATION IN BIBLE)

General Education Requirements (each course carries 3 credit hours - 45 hours total)

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

NT 131 New Testament Survey

NT 132 New Testament History

OT 131 Old Testament Survey

PS 131 Personal Evangelism

PS 134 Personal Spiritual Development

TH 131 Systematic Theology I

TH 132 Systematic Theology II

TH 134 Basic Christian Ethics

TH 231 Sin and Salvation

TH 233 Hermeneutics

TH 237 The Triune Nature of God

TH 435 Apologetics

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

Elective Requirements

Total of 128 Credit Hours for a Bachelor of Arts Degree

BACHELOR OF ARTS IN BIBLICAL STUDIES (CONCENTRATION IN BIBLICAL LANGUAGES)

General Education Requirements (each course carries 3 credit hours - 45 hours total)

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

NT 131 New Testament Survey

NT 132 New Testament History

OT 131 Old Testament Survey

PS 131 Personal Evangelism

PS 134 Personal Spiritual Development

TH 131 Systematic Theology I

TH 132 Systematic Theology II

TH 134 Basic Christian Ethics

TH 231 Sin and Salvation

TH 233 Hermeneutics

TH 237 The Triune Nature of God

TH 435 Apologetics

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

Elective Requirements

Total of 128 Credit Hours for a Bachelor of Arts Degree

BACHELOR OF ARTS IN BIBLICAL STUDIES (CONCENTRATION IN THEOLOGY)

General Education Requirements (each course carries 3 credit hours - 45 hours total)

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

NT 131 New Testament Survey

NT 132 New Testament History

OT 131 Old Testament Survey

PS 131 Personal Evangelism

PS 134 Personal Spiritual Development

TH 131 Systematic Theology I

TH 132 Systematic Theology II

TH 134 Basic Christian Ethics

TH 231 Sin and Salvation

TH 233 Hermeneutics

TH 237 The Triune Nature of God

TH 435 Apologetics

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

Elective Requirements

Total of 128 Credit Hours for a Bachelor of Arts Degree

**BACHELOR OF ARTS URBAN CHRISTIAN MINISTRIES CONCENTRATION
IN CHRISTIAN EDUCATION**

General Education Requirements (each course carries 3 credit hours - 45 hours total)

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

MS 234 Christian Message and World Religions

MS 235 Christian Message and American Religions

NT 131 New Testament Survey

OT 131 Old Testament Survey

PS 131 Personal Evangelism

PS 134 Personal Spiritual Development

TH 131 Systematic Theology 1

TH 134 Basic Christian Ethics

UM 233 Urban Community Development

UM 237 Demography

UM 322 Urban Ministry Research

UM 333 The Urban Church

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

CE133 Teaching Techniques

CE 231 Introduction to Christian Education

CE 233 Christian Leadership Recruitment and Training

CE 235 Human Growth and Development

CE 333 Sunday School Administration and Children's Work

Elective Requirements

Total of 128 Credit Hours for a Bachelor of Arts Degree

**BACHELOR OF ARTS IN URBAN CHRISTIAN MINISTRIES
CONCENTRATION IN COUNSELING**

General Education Requirements (each course carries 3 credit hours - 45 hours total)

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

MS 234 Christian Message and World Religions

MS 235 Christian Message and American Religions

NT 131 New Testament Survey

OT 131 Old Testament Survey

PS 131 Personal Evangelism

PS 134 Personal Spiritual Development

TH 131 Systematic Theology 1

TH 134 Basic Christian Ethics

UM 233 Urban Community Development

UM 237 DemographyUM 322 Urban Ministry Research

UM 333 The Urban Church

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

Elective Requirements

Total of 128 Credit Hours for a Bachelor of Arts Degree

BACHELOR OF ARTS IN URBAN CHRISTIAN MINISTRIES CONCENTRATION IN CROSS-CULTURAL STUDIES

General Education Requirements (each course carries 3 credit hours - 45 hours total)

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

Elective Requirements

Total of 128 Credit Hours for a Bachelor of Arts Degree

BACHELOR OF ARTS IN PASTORAL STUDIES

General Education Requirements (each course carries 3 credit hours - 45 hours total)

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

Bachelor of Arts Elective Requirements

Total of 128 Credit Hours for a Bachelor of Arts Degree

UNDERGRADUATE COURSE DESCRIPTIONS

CHRISTIAN COUNSELING

CHRISTIAN EDUCATION

CHURCH MUSIC

GENERAL STUDIES

LANGUAGES

MISSIONS

NEW TESTAMENT STUDIES

OLD TESTAMENT STUDIES

PASTORAL STUDIES

THEOLOGICAL STUDIES

URBAN CHRISTIAN MINISTRIES

GRADUATE DEGREE PROGRAMS

MASTER OF ARTS IN BIBLICAL STUDIES: CONCENTRATION IN NEW TESTAMENT

MASTER OF ARTS IN BIBLICAL STUDIES: CONCENTRATION IN OLD TESTAMENT

MASTER OF ARTS IN BIBLICAL STUDIES: CONCENTRATION IN THEOLOGY

MASTER OF ARTS IN URBAN CHRISTIAN MINISTRY: CONCENTRATION IN MULTI-CULTURAL STUDIES

MASTER OF ARTS IN URBAN CHRISTIAN MINISTRY: CONCENTRATION IN YOUTH MINISTRY

MASTER OF DIVINITY: CONCENTRATION IN CHAPLAINCY

MASTER OF DIVINITY: CONCENTRATION IN GENERAL PASTORAL STUDIES

MASTER OF DIVINITY: CONCENTRATION IN PASTORAL COUNSELING

MASTER OF DIVINITY: CONCENTRATION IN PASTORAL MINISTRY

GRADUATE COURSE DESCRIPTIONS

CHRISTIAN COUNSELING

CHRISTIAN EDUCATION

**CHURCH HISTORY

CHAPLAINCY MINISTRY

LANGUAGES

NEW TESTAMENT STUDIES

PASTORAL STUDIES

THEOLOGICAL STUDIES

URBAN CHRISTIAN MINISTRIES

Master's Thesis

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Spring 2026

Summer 2026

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URBAN MINISTRY FOCUS COURSES

MARKETPLACE MINISTRY FOCUS

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ADMINISTRATION - HOME OFFICE

Directors

Academic Department Heads

Full-time Faculty

Part-time Adjunct



General Information

Message from the President

Greetings in the name of our Lord and Savior Jesus Christ,

It is my distinct honor to welcome you to Charlotte Christian College and Theological Seminary. As President and CEO, I am both humbled and inspired by the opportunity to serve a diverse community of learners who are passionate about deepening their faith, expanding their knowledge, and preparing for impactful ministry in today's world.

Our institution stands on a rich legacy of academic excellence, spiritual formation, and unwavering commitment to the Gospel. We are dedicated to equipping men and women to serve with integrity, wisdom, and compassion—whether in the pulpit, the classroom, the community, or wherever God may call them. At Charlotte Christian, you will find a Christ-centered environment where rigorous scholarship meets heartfelt discipleship, and where each student is encouraged to pursue both personal and professional growth.

As you explore our catalog and consider your educational journey, know that you are joining a family united by faith and purpose. Our faculty, staff, and administration are committed to supporting you every step of the way, fostering an atmosphere where questions are welcomed, faith is nurtured, and leadership is developed. We believe that theological education is not just about acquiring knowledge, but about being transformed for service in a world that desperately needs hope and healing.

I invite you to embrace the opportunities before you, to engage fully with your studies, and to allow God to shape your calling here at Charlotte Christian College and Theological Seminary. Together, let us strive to be faithful stewards of the gifts and callings entrusted to us, for the glory of God and the good of His people.

With every blessing,

Dr. Christopher E. Harris
President and CEO
Charlotte Christian College and Theological Seminary



A Word from the Provost and Vice President of Academic Affairs (Interim)

Welcome to Charlotte Christian College and Theological Seminary. As the Interim Academic Affairs Officer, I am pleased to commence this journey with all of you.

Our institution is committed to promoting a positive learning environment that supports experiential learning. This effort aims to establish an atmosphere where students are assisted, engaged, and involved, potentially leading to academic success.

Our institution is committed to preparing students for active lives beyond the classroom, including civic engagement and community service. The purpose is to ensure that education enables each student to contribute effectively to their communities.

Therefore, I invite you to join the staff, faculty, and me at Charlotte Christian College and Theological Seminary in fostering a student body dedicated to building bridges for a kingdom society.

The world presents new challenges for us as learners. Let us work together to meet these challenges. I look forward to discussing your ideas, concerns, and successes.

Yours in Christ,
Dr. Helen McEachin
Interim, Vice-President of Academic Affairs
Charlotte Christian College and Theological Seminary

MISSION STATEMENT

CCCTS exists to prepare Christ-centered leaders academically, professionally and spiritually, in order that they may be equipped to creatively and effectively the needs and challenges of urban communities and society at large.

SCRIPTURE

Our understanding of the Word of God comes from Second Timothy 3:16-17: “All scripture is given by inspiration of God, and is profitable for doctrine, for reproof, for correction, for instruction in righteousness: That the man of God may be perfect, thoroughly furnished unto all good works” (KJV).

STATEMENT OF PHILOSOPHY

As a body of believers invested in Christian education, CCCTS acknowledges

- that we as sinners are redeemed by the grace of God through faith in Jesus Christ; and
- that we have submitted ourselves to the Lordship of Jesus Christ and to the authority of Holy Scripture as God’s inerrant, infallible Word; and
- that God’s Word declares that the fear of the Lord is the beginning of godly wisdom, knowledge and understanding; and
- that God’s Word commands us to make disciples of all people everywhere, especially our own children, by the training and instruction of the Lord.

Therefore, CCCTS affirms that

- godly *wisdom* comes only by special revelation through the Person of Christ, Holy Scripture and the whole counsel of God given by the Holy Spirit through the church;
- godly *knowledge* comes by general revelation through formal and informal study and contemplation of nature and human nature, in pursuit of an academic curriculum and in work and play;
- godly *understanding* comes only when all life’s experience passes through the lens of a biblical world-view, meaning that all truth is framed by biblical reality and everything that is ultimately of God is true.

CCCTS further affirms that

- God, who is perfect and holy, commands humankind to service that aspires to be both perfect and holy;
- humankind lacks in itself the capacity to fulfill God’s commands and that humanity must humble itself and strive to use spiritual gifts to bring honor and glory to God;
- to withhold from God our best, to achieve less than our best, to commend ourselves for doing what is only our duty, or to judge the achievements of others are all sin and we must seek God’s forgiveness for our sin.

CCCTS further affirms that

- the goal of achieving excellence is essential to the good stewardship of our gifts and calling;
- as commended by the example of Holy Scripture and the work of God in history, the founding and operations of CCCTS stems from a commitment to honor the Lord Jesus Christ by the training and equipping of men and women to proclaim the gospel message and to serve God and His people;
- both objective and subjective standards of excellence exist for measuring the quality of our work in this institution;
- CCCTS standards of excellence reflect biblical virtues and cultural values compatible with Scripture;
- Among the cultural values acknowledged by society and Scripture are included excellence of the academic, arts, athletics, and social attainments.

The academic programs and educational ministry of CCCTS reflect

- goals to be an institution where the Board, administrators, teachers, staff and support personnel recognize the holistic and interdependent nature of our work together;

- a ministry of the greater Charlotte Christian Community, able to make a significant contribution to the larger Body of Christ, recognized and respected for its distinct calling to shape the will of students to mirror “the mind” of Christ;
- the extension of the Christian family and household where we take seriously the trust others have placed in us to help them in developing responsible adults in the nurture and admonition of the Lord;
- the extension of the worldwide Christian family – to be the salt of the earth, a beacon on a hill as our programs and people impact the world around them.

Therefore, by God’s grace, CCCTS strives to the end that our students

- be stimulated, challenged and encouraged to make the best possible use of the intellectual, aesthetic, physical, social and spiritual gifts given to them by God;
- be provided opportunity to excel in academic studies, artistic performances and social growth while keeping mind of their need for spiritual maturity and faith and yet provide the students the dignity and responsibility of fulfilling their financial obligations;
- be provided sound academic training mixed with practical hands-on experience in their field of ministry as they are exposed to examples of godly living worthy of emulation, not only by their professors and our staff but also their peers and members of the religious community;
- be encouraged to develop, build and deepen a sense of family among students, faculty, administration, alumni and board members;
- be urged to recognize the grace of God throughout the human race and in every nation, language and culture;
- be directed toward a vocational field of service worthy of their calling and gifts, to enable them to confront the world with the gospel of Christ;
- be confronted with the claims of Jesus Christ in such a clear manner that they always teach the Christian faith as the only true faith, and faith in Christ as humanity’s only hope of everlasting salvation.

May our endeavors be guided by God’s Holy Word: “Finally brothers and sisters, whatever is true, whatever is noble, whatever is right, whatever is pure, whatever is lovely, whatever is admirable – if anything is excellent or praiseworthy - think about such things” (Philippians 4:8, NIV).

DOCTRINAL STATEMENT

- I. God – We believe there is one and only one eternal living and true God. He is an intelligent, spiritual and personal Being, the Creator, Redeemer, Preserver and Ruler of the universe. God is infinite in holiness and all other perfection. To Him we owe the highest love, reverence and obedience. The triune God exists in three distinct Persons of Father, Son and Holy Spirit, each sharing the same nature, essence and being, of which we understand the following:
 - A. **The Father** – We believe God the Father is infinite, the First Person of the Godhead who is self-existent, eternal, unchangeable, omnipresent, all-knowing, all-powerful, independent, good, wise, holy, just and merciful. God the Father is the Creator who from nothing preexistent, but by the word of His power, first called forth time, energy, space and matter to form the universe.
 - B. **The Son** – We believe God the Son is one with the Father. He is the Second Person of the Godhead, through whom all things were created, and He fulfills the offices of Prophet, Priest and King. While possessing divine perfection, Jesus was miraculously conceived, born of the Virgin Mary, or the seed of David according to the flesh and the only begotten of the Father, the only incarnation of God. He honored the divine law by His personal obedience, and in his death on the cross, made a provision for the redemption of humanity from sin. He was raised from the dead with a glorified body and appeared to His disciples as the Person who was with them before the crucifixion. He ascended into heaven and is now exalted at the right hand of God. He will physically return in power and glory to consummate His redemptive mission.
 - C. **The Holy Spirit** – We believe the Holy Spirit, the third person of the Godhead, is one with the Father and the Son in His divine nature and having all the attributes of God. He illuminates, regenerates, indwells, sanctifies, equips and sustains those who, through repentance, believe in Jesus Christ and have entered into a personal relationship with Him. The Holy Spirit indwells and fills the lives of all believers and

endows them with spiritual gifts that are used in their personal service to God; however, there are no particular gifts that serve as visible evidence of salvation or sanctification of the believer.

- II. **The Bible** – We believe that the Scriptures, consisting of all sixty six canonical books of the Old and New Testaments are divinely inspired. As originally given, the Scriptures are inspired, infallible, inerrant and authoritative. They are without error and trustworthy in all matters upon which they speak – scientific, historical, moral and theological.
 - A. **Special Creation** – We believe God created the universe and in it a world without sin, by His spoken word. This was accomplished in a literal six-day creation week as recorded in the book of Genesis.
 - B. **Historicity** – We believe all historical matters in the Bible, including Genesis 1-11, are to be considered as an accurate and literal record. The full historicity of the biblical record includes the literal existence of Adam and Eve as the progenitors of all people, the literal fall and resultant divine curse on the creation, the worldwide cataclysmic deluge and the origin of nations and languages at the Tower of Babel.
- III. **Humanity** – We believe the human race was created by a special act of God, in His own image, and that humanity is the crowning work of His creation. Adam and Eve were created without sin and were endowed by God with freedom of choice. By free choice, Adam and Eve sinned against God and brought sin into the human race; whereby their posterity inherited a sinful nature and an environment inclined toward sin and are under condemnation. Only the grace of God can bring lost humanity into His holy fellowship and enable humanity to fulfill the creative purpose of God.
- IV. **Redemption** – We believe that Jesus Christ, the second person of the Divine Trinity, by His incarnation, life, sufferings, substitutionary death for sin, burial and resurrection, offered Himself for all on behalf of our redemption from sin and is the ground of salvation by faith through His death and resurrection. Jesus died for our sins, was resurrected and ascended to heaven, where He serves as the only mediator between God and humanity, making intercession for believers.
- V. **Salvation** – We believe individuals, by their own goodness or works, cannot become the children of God. Personal salvation from the eternal penalty of sin is provided solely by the grace of God on the basis of the atoning death and resurrection of Jesus Christ. Salvation is received only through personal faith in Jesus Christ and His atoning work and justifying resurrection.
- VI. **Satan** – We believe in the existence of a personal, malevolent creature called Satan who acts as tempter and accuser, continually soliciting men to sin. Satan is to be resisted by submitting to God. As the original sinner and enemy of God, he will forever be confined to hell, where he is to be tormented forever.
- VII. **Last Things** – We believe the Lord Jesus, who ascended on high and sits at the right hand of God, will personally and bodily return in glory at the end of time to glorify His saints and judge the world. At the end of time, there will be a bodily resurrection of the dead and all persons will be judged according to their works. Following the judgment, the righteous will enter into everlasting life and the wicked will be condemned to a state of endless punishment.
- VIII. **The Church Community** – We believe that Christ has one Body of the redeemed, whom He calls to gather in local assemblies for worship, discipleship, prayer, ministry and mutual encouragement. As Lord of His Church, Christ commissions His people to love each other as He has loved us and to serve our world by extending the gospel of His saving love to all nations.

STATEMENT OF NON-DISCRIMINATION

This institution admits and educates qualified students who are personally committed to Jesus Christ. Students are admitted and educated without regard to race, color, handicap, sex, age or national or ethnic origin. This institution does not discriminate in administration of its educational policies, admissions policies, financial aid and scholarship programs and other school-administered programs.

DESCRIPTION OF CAMPUS

Charlotte Christian College and Theological Seminary made a move to become more green and mobile. This led to the selling of the campus near Uptown Charlotte and relocating in the summer of 2019. The Institution is located in the Creekside Business Park on the east side of Charlotte. The Institution is located at 7520 East Independence Boulevard Suite 100, Charlotte, NC 28227-9446. The facility backs up to McAlpine Greenway allowing students to bike, jog or take leisurely walks along the creek to ponder the creativity of God. The facilities meet all the requirements of the Americans with Disabilities Act of 1990 and provide some of the latest technology. There is a cash bar for soft drinks and snacks for the convenience of the students and staff. The layout of the facility reflects openness and fellowship between administration, faculty and students.

POLICIES AND PROCEDURES

Academic Regulations

The Institution operates under the authority of a Board of Directors. The Board establishes the academic regulations and oversees the right administration of its programs and activities. The President is the Chief Executive Officer.

This catalog has been prepared to provide the most accurate information possible, describing the course offerings, policies, procedures, and requirements of CCCTS.

Students are expected to adhere to the standards of the *CCCTS Catalog*. However, the *Catalog* does not establish contractual relationships. CCCTS reserves the right to alter or change any statement contained therein without prior notice.

Code of Conduct

It is mandatory for all students to sign the following Code of Conduct as part of the admissions process.

A. Basis for this Code of Conduct

The code of conduct for Charlotte Christian College and Theological Seminary is derived from God's law and best summarized in Matthew 22:37-40. Jesus replied "Love the Lord your God with all your heart and with all your soul and with all your mind. This is the first and greatest commandment. And the second is like it: 'Love your neighbor as yourself.' All the Law and the Prophets hang on these two commandments." Christians must learn to love God above all else and their neighbors as themselves. CCCTS is a Christian academic community where faculty, staff and students learn to build in one another a will to obey this law of love. This code of conduct expresses in part, how this educational community will act to correct the deficiencies in their love for God, for themselves and for one another.

The Christian law of love cannot be stated in narrow, legalistic, terms for it can never be fulfilled simply by the observance of a set of rules and regulations. Consequently, this code of conduct does not seek to develop a detailed and exhaustive summary of what a student may or may not do. On the other hand, it is sound biblical principle that everything must be done in good order; therefore, this code of conduct does contain, in addition to positive Christian principles of behavior, a list of proscribed conduct and well-defined procedure for the implementation of the code of conduct

Students are expected to comply with behavioral requirements set forth in this code of conduct, and they may in turn expect the institution to address issues or concerns fairly, consistently and in accord with the policies and procedures set forth in the code of conduct applicable at the time an issue arises. This code of conduct is not a static document or an unchanging set of policies and procedures. On the contrary, the institution may update the information presented here at any time to clarify or better align with best practices, or whenever necessary to comply with governmental regulations. It is the responsibility of all CCCTS students to become aware of and to remain familiar with campus policies and procedures. In the event of substantial mid-year revisions to the student code of conduct, a notice within Populi will alert students. Students can expect that annual updates may be made to the code of conduct prior to each academic year, and may always locate the official and most current version of the student code of conduct on the institution's website.

Building community is an integral component of CCCTS's educational mission. Perhaps this vision is best characterized by an image of students, faculty and staff helping one another day by day to cultivate aspirations, nurture commitments and practice what we profess. Being a member of the CCCTS family is not ultimately about personal gratification, although CCCTS is certainly a place where its constituents can enjoy considerable freedoms, excel and build lasting friendships. At its best, CCCTS seeks to weld its participants together around the beliefs that all are made in God's image and that members of Christ's church need one another, such that their educational endeavors, interpersonal relationships and personal actions might reflect the Lord's provisions more closely.

Building community is not easy. Christian belief also testifies that a person's disregard for God's provisions for life lead to brokenness, alienation and wrongdoing. As a result, CCCTS is not a perfect place; people sometimes act, speak and think in ways that are in conflict with biblical standards. The good news of the gospel is that Jesus' life, death, resurrection and ascension provide relief from brokenness, alienation and wrongdoing; followers of Christ are emancipated, enlightened and empowered to experience life in ways that are mutually fulfilling and meaningful.

Consequently, CCCTS can be a place where the blessings of community can be pursued and experienced, albeit partially, by some more than others, and sometimes more than other times.

Building community does not occur automatically; it requires commitment and perseverance. Furthermore, building community suggests intentionally striving to enact self-control, integrity and justice as appropriate expressions of Christian belief. Self-control involves acknowledging God's presence in all of our actions; integrity concerns being above reproach in dealings with others; and justice indicates a desire to pursue righteousness, compassion and peace in private and public settings. Taken together, these three characteristics of the Christian life are important building blocks of the kind and quality of community that CCCTS strives to establish.

Building community also involves avoiding various behaviors. CCCTS proscribes certain conduct because it impedes the kind of community that it envisions to build. More specifically, if a student becomes intoxicated, that student is not self-controlled; if a student cheats on a test, that student has compromised integrity; or, if a student bullies or harasses a colleague, that student has acted unjustly. In each case, the building of community is diminished. What follows, then, are conduct requirements that are indications as to how students might pursue the goal of building community.

B. The Scope of the Student Code of Conduct

1. CCCTS's code of conduct applies to both individual students and to the actions of student organizations. The code of conduct applies to every CCCTS student's behavior from the time of a student's admission to the institution until the actual awarding of a degree.
2. The code of conduct applies to student behavior that occurs before classes begin or after classes end, as well as during break periods and when students are between terms or enrollment.
3. The code of conduct applies to behavior in the classroom and at all locations and events on CCCTS owned or leased property.
4. The code of conduct also applies to student behavior in locations and at events not occurring on-campus, including those involving non-campus individuals and organizations.
5. The code of conduct applies to behavior in locations abroad and in situations involving technology as a means of recording or communication.
6. The student code of conduct allows the institution to take action or assign sanctions to students for behavior that adversely affects self or others at off-campus sites or disrupts the campus community wherever that conduct may occur.
7. CCCTS disciplinary action does not preclude the possibility of civil or criminal charges being placed against an individual nor does the filing/dismissing of civil or criminal charges preclude action by the institution. The institutions conduct expectations and disciplinary processes operate independent of the civil or criminal justice systems.
8. The code of conduct applies to a student's conduct, and a disciplinary process will not necessarily be suspended or terminated, even if the student withdraws from school while the disciplinary matter is pending. A student accused of a conduct violation who withdraws during a pending disciplinary matter will not be deemed to be in good standing with the Institution.
9. The President or Vice President of Student Affairs and/or his/her designee shall decide whether institution disciplinary action related to student code of conduct violations shall be applied in unusual situations, on a case-by-case basis, at his/her sole discretion. Likewise, where an issue involves different institution constituents (such as a complaint by a student against a faculty member), the Vice President of Student Affairs will determine at his/her sole discretion, and inform the parties in writing, as to which institution process or processes will apply.
10. The President or Vice President of Student Affairs may authorize a search of a particular room in an institution residence hall or on institution owned property to determine compliance with institution regulations and/or compliance with federal, state and local criminal law. Decisions to search are evaluated on a case-by-case basis when there is reason to believe that a violation has occurred or is taking place in that room or area.
11. The institution generally requires outside police or other government officials to have a valid warrant to search a student's campus room or apartment, except where there is imminent threat of serious harm to students or the institution community. The institution, in accordance with applicable law, will determine whether a warrant is required in a particular case.
12. CCCTS students may be asked to submit a breathalyzer or hair test, a search of their person and/or a

search of personal property when reasonable suspicion exists that the student may have violated the code of conduct. Reasonable suspicion exists where the facts and circumstances within the knowledge of the institution indicate that a violation has been or is being committed. While students have the right to refuse, students who do not comply with an institution investigation or a reasonable request for information may face disciplinary action.

C. The Standards of Behavior

CCCTS is committed to providing a safe, caring and inclusive learning and working environment by promoting respect, responsible citizenship and academic excellence. A positive school climate exists when all members of the institutional community feel safe, comfortable and accepted.

The Standards of Behavior outlines apply to all members of the school community, including students, parents and guardians, school staff and faculty, volunteers and visitors when:

1. On school property;
2. Traveling on a school owned, leased, or rented vehicle;
3. Participating in extracurricular activities;
4. Participating in off-site institutional sponsored activities; or
5. Engaging in an activity which will have an impact on the school climate.

All members of the school community are expected to:

1. Respect and comply with federal, provincial and municipal laws;
2. Demonstrate honesty and integrity;
3. Respect the rights of others and treat one another with dignity and respect at all times, regardless of economic status, race, color, national or ethnic origin, language group, sex, gender, age or ability;
4. Show proper care and regard for school property and the property of others;
5. Take appropriate measures to help those in need; and
6. Demonstrate best efforts during all school based activities.

D. Inappropriate Behaviors

In abiding by CCCTS's Standard of Behavior, all members of the school community are expected to refrain from:

13. Breaking federal, provincial or municipal laws;
14. Any behavior that discriminates based on economic status, race, color, national or ethnic origin, language group, sex, gender, age or ability;
15. The institution strictly forbids all **hazing, violent, or bullying behavior** (physical, verbal, social, electronic) that intentionally hurts (physically, socially, or emotionally) another person. The institution will not tolerate any student's participation in unethical, immoral or illegal acts. Disciplinary action will occur which may include, but not limited to, expulsion.
16. Making derogatory or hateful comments towards an individual or group of people;
17. Threatening an individual or group of people;
18. Threatening to damage or destroy property;
19. Injuring an individual, group of people or property;
20. Using technology to intentionally abuse or bully another person;
21. Using technology to interfere with the positive climate of the school;
22. Using language that is violent, profane or discriminatory;
23. Wearing clothes that depict violence, profanity or discrimination;
24. Cheating, plagiarism and other acts of academic misconduct;
25. Furnishing false information; using forged documents, or alteration of records or identification;
26. Disruption or obstruction of teaching, research, administration, student conduct proceedings or other institutional activities, both on and off campus, and all acts of flagrant disrespect for the institution or one of its guests;
27. Unauthorized or misuse of institutional facilities;
28. Use, possession, distribution, sale, manufacture or evidence of consumption of controlled substances or illegal drugs, including misuse of over-the-counter drugs, possessing drug paraphernalia for intended or implied use;
29. Using tobacco products on campus (CCCTS is a tobacco free campus);

30. Use possession, sale or distribution of alcoholic beverages on campus or while engaged in any institution-related function, on or off campus. NOTE: Students should read the complete “Drug and Alcohol Policies” in the *Student Handbook*.
31. Engaging in games of chance, including all forms of gambling, lotteries and raffles;
32. Sexual impropriety;
33. Inappropriate language;
34. The possession of, legally or illegally, or threat of the use of any weapon, including, but not limited to, firearms, ammunition, explosives, fireworks, air rifles, pellet guns, paintball guns, dangerous chemicals, knives with blades longer than five inches or any other weapons or any imitation that could be used to cause fear in another person on CCCTS property.
35. Conduct that disrupts the normal operations of CCCTS and infringes on the rights of other members of the community; conduct that is disorderly, lewd or indecent; breach of peace, or aiding, abetting or procuring another person to breach the peace on CCCTS campus or at functions sponsored by or participated in by CCCTS;
36. Computer violations, including theft of equipment, hacking or unauthorized entry into a file, or unauthorized transfer of a file; unauthorized use of another individual's identification and password, or other violation of computer and internet policies.
37. Sexual misconduct as defined by Title IX of the Education Amendments of 1972 and the Violence Against Women Reauthorization Act of 2013; including sexual harassment, sexual assault, non-consensual sexual intercourse (rape), sexual exploitation and stalking;
38. Violation of CCCTS policies, rules and regulations including, but not limited to, those of Academic Affairs, Student Life, etc.

E. Brief Summary

All students are expected to uphold the moral and spiritual ideology of Charlotte Christian College and Theological Seminary, depict admiration and respect to peers and others, whether over or under you in authority. Students are required to conform to the CCCTS social, academic spiritual standards; and acknowledge it their duty to live a Christian lifestyle compliant with the admonition of biblical teaching.

Procedures for Admission

Before an admission decision can be made for any individual applicant to CCCTS, all admissions components must be submitted to the Admissions Department from the CCCTS website, www.charlottechristian.edu, in the Admissions tab or Apply Now box on the Homepage. Upon starting an application, an applicant is sent an email verification. Once the email address is verified, the applicant is then sent a second email containing instructions and a link that will allow access to the application whenever they wish to work on it.

A. Application Components for Admissions

1. **Application**: Personal Information, Emergency Contacts, Degree desired, Academic Background, References, Photo ID, and a Writing Sample submitted electronically through Populi, CCCTS’ Student Management System, following the application process from the CCCTS website.
2. **References**: **The Pastor/Church Reference is only required for applicants to the Bachelor of Arts in Pastoral Studies, Master of Divinity, and Doctor of Ministry programs, completed by the appropriate person and emailed to the Office of Admissions. The Character Reference must also be completed by the appropriate person and emailed to the Office of Admissions.**
3. **Church and/or Civic Involvement Information**: **Involvement in any church or civic services, including volunteer opportunities and church related responsibilities and the organizations involved. Involvement in these activities is not a requirement for admission except in the Bachelor of Arts in Pastoral Studies, Master of Divinity and Doctor of Ministry programs.**
4. **Application Fee**: Located under FINANCIAL INFORMATION in the current *Catalog*.
5. **Transcripts**: All applicants must provide a High School Transcript or its equivalent (as defined by the U.S. Department of Education), unless a student has already successfully completed at least a post-secondary two-year degree program. Applicants must provide all official postsecondary transcripts within the degree level to which they are applying, plus the transcript for the degree under the level for which the student is

applying, unless the student already has a degree on the same level, in which case that transcript which states the date on which the degree was conferred will be required. Students must list all schools attended and provide all required transcripts. Generally, transcripts with the degree level for which the student is applying are required to aid in the transfer of credit. CCCTS does not accept unofficial transcripts. It is ultimately the student's responsibility to make sure official transcripts are received. A full acceptance cannot be granted until all relevant official transcripts have been received in the admissions office.

6. **International Students**: International Prospective Students who need a Form I-20 are required to complete a TOEFL (Test of English as a Foreign Language) or IELTS (International English Language Testing System) and submit the first year's tuition and fees before the I-20 can be generated. International transcripts and non-English transcripts may require a third-party verification with the student being required to pay for the verification. Additional documentation may be required of international applicants.
7. **Writing Sample for Undergraduate Degree Program Applicants**: Applicants for all undergraduate programs are to submit a writing sample in the form of their personal salvation experience or a 100-500-word essay of their choosing.
8. **Writing Sample for Master's Degree Program Applicants**: Applicants for a Master's degree program must submit a writing sample in the form of a 1000-2000-word essay. Instructions for the essay topic are included in the Application. The Admissions Review Committee (ARC) will make the final decision for admission. The committee consists of the Director of Admissions, Vice President of Academic Affairs, Vice President of Student Affairs (or Student Services Director) and the Head of the Department of the degree program in which the applicant is applying.
9. **Doctoral Degree Program Applicants**: Applicants for the Doctoral degree program must also have all post-secondary transcripts showing degrees and dates issued on file. Admission into the Doctor of Ministry degree program will require either a Master of Divinity from a recognized accredited college with at least a 3.0 grade point average, or its equivalent, in an approved Master's to Master of Divinity Equivalent Degree Program, plus evidence of additional study germane to the student's area of ministry. A minimum of three years in the ministry as a pastor, missionary or chaplain, as well as ongoing work in ministry, is also required. More information on the Doctoral Degree Program admissions requirements can be found under the Doctor of Ministry Program information.
10. **Valid Identification Requirement**: A federal, state or local government issued identification is required for admission in all degree programs. The ID issued must contain a photograph and information such as name, date of birth, sex, height, eye color and address. Exceptions may be made for minors under the age of 18 and certain individuals with disabilities who are unable to produce any of the above listed identity documents in order to establish the person's identity.

B. Admissions Decision Procedures

Admissions decisions are made on an individual basis. Undergraduate decisions are made within the Admissions Office. Graduate and Post-graduate decisions are reviewed by an admissions committee to determine if the applicant's academic history and preparation is satisfactory. The committee may require a personal interview.

Enrollment in a degree program may be limited by the availability of faculty, staff, and facilities, area of interest or financial resources. In such cases, it may not be possible to admit all students who are otherwise qualified.

Students may be admitted into full or provisional status. A student's admission status may also include a condition specified in the letter of acceptance. Applicants should consider themselves admitted only when official notification has been received from the Office of Admissions. Please note that admission is permitted for only one-degree program at a time with the following exception: students having completed 120 credit hours toward their undergraduate degree program at this institution may be granted conditional acceptance to begin work in a graduate program while completing the undergraduate degree. The student must complete the undergraduate within two semesters to remain in the graduate program.

The admissions committee will designate a specific term (Fall, Spring or Summer) for which the student is accepted. Students applying for a graduate program or dually enrolled may have the application fee waived if the student is moving into the graduate program the next term. Applicants should have all application components submitted at least three weeks prior to the semester for which the applicant is applying. Applicants may request a change in that term for up to one year. When a student does not register for the term admitted or is denied admission, the application materials

submitted are retained for one year before being deleted. The institution does not retain applications on a student who fails to begin the program within twelve months of acceptance. If a student decides to reapply after this one-year period, the student will be required to resubmit all the application materials as well as the non-refundable application fee.

C. Applicants receive one of the following four decisions:

1. **Full Admission:** In order to receive full admission, the student must demonstrate potential for success in their degree field of study. Admission standards may vary based upon the degree program, with some having higher admissions standards; please contact the Office of Admissions for the requirements for your field of interest.
2. **Provisional Admission:** The institution may grant provisional admission when the Admissions Committee determines the student has not met all of the requirements for full admission, but all evidence points to the student being able to meet all requirements by the end of their first semester. Students admitted provisionally may be suspended without a probationary period if the provisions placed on their admissions have not been met. The Institution may grant provisional admission to a student when some type of deficiency is noted in the student's academic work, such as:
 - The student transferring in has less than the required cumulative GPA, but is within .25 of the required GPA;
 - The student's previous academic work does not appear to be of sufficient rigor;
 - The Admissions Committee identifies academic weaknesses that may adversely affect the student's academic success.

Graduate Programs may grant provisional admission due to deficiency in requirements needed. The following stipulations apply:

- The Institution will list the deficiency in writing on the official acceptance letter from the Office of Admissions or the Head of the Department of the chosen degree field before the first day of the term the student begins his/her graduate studies;
 - The department will require regular meetings with an advisor to help monitor progress and verify completion of the deficient area(s) of study in a timely manner;
 - Provisions stated in the acceptance letter must be satisfied within the first fifty percent of the required degree hours.
3. **Admission with Condition:** A student admitted into either full or provisional status may have a condition placed on their admission. The Institution typically grants a condition for one semester to an applicant who is missing one or more required documents, such as a final official transcript, but is otherwise deemed suitable for admission. Such applicants may be requested to secure a notarized statement concerning their academic career from an authoritative source or to provide other support documents. The student must show cause to convince the institution that it is reasonable to assume the missing document(s) can be provided by the student within five months. Admission is conditional for only one semester and the student must submit the required documents before being permitted to attend a second semester. When a condition is placed on a student's admission, a corresponding hold is placed on the student's record that will prevent registration until the hold is removed. All conditions must be satisfied by the end of the first term in order to receive credit for any courses completed. It is fully the student's responsibility to fulfill all conditions and is in no way the Institution's responsibility. Students in the undergraduate program at CCCTS with at least 120 semester hours of bachelor level work may apply for acceptance into a graduate program at CCCTS with the condition that the student completes their bachelor degree within two semesters. The student must have an acceptable grade point average and meet all other graduate degree requirements for the desired program. If accepted into the graduate program, the student will be concurrently enrolled in both the undergraduate and graduate programs, but will be considered a graduate student of the program into which they are accepted. As such, the student is considered enrolled into only one program and should understand the financial implications of being concurrently enrolled. If the student does not complete their bachelor's degree within the specified time, they will be removed from the graduate program with no guarantee of readmission.
 4. **Admission Denial:** The Institution may deny a candidate admission based on any of the following reasons:
 - academic evaluation;
 - spiritual weakness or immaturity;
 - weak references or lack of community involvement;

- inability to handle the stress and rigor of academic life;
- failure to comply with all admission requirements; or
- the availability of space and faculty.

The Institution does not provide an explanation of admission denial. Departments may recommend enrollment as a non-degree student or completion of additional undergraduate coursework to improve the student's GPA standing and provide evidence of the student's ability to succeed in school. The falsification, omission, or willful suppression by the applicant of any information requested, whether on any of the application components or in any interview are grounds for denial of admission and/or dismissal from CCCTS.

The failure of the student to fulfill the conditions of acceptance and/or the terms of a provisional acceptance is grounds for denial of full acceptance and dismissal from CCCTS.

Policy on Ability to Benefit

Students who do not meet the admission requirements into an undergraduate degree program or who do not desire a degree may be given permission to enroll by the Vice President of Academic Affairs. This category of undergraduate level students includes the following: students who desire only to audit courses for non-degree credit, high school students concurrently enrolled in CCCTS, or adults over 30 years of age who do not meet the regular admission requirements. Bachelor level students accepted under "Ability to Benefit" are restricted to nine credit hours their first semester. This restriction is lifted if the student's GPA is 2.0 or higher. If the student's GPA is below 2.0 the student may remain on restriction, have hours reduced, or lose the privilege to continue.

Students who do not meet the admission requirements into the master degree program, or who do not desire a degree may be given permission to enroll by the Vice President of Academic Affairs. This category of master level student includes: students who desire only to audit courses for non-degree credit, students concurrently enrolled at CCCTS with at least 120 semester hours of bachelor level work, or adults over 35 years of age who do not meet the regular admission requirements. These students may be received into master level course work and limited to six credit hours per semester to determine if the student can perform on the master level. Once the student proves their ability to perform master level course work and to maintain a 2.5 GPA or higher, the Vice President of Academic Affairs may allow the student admission into the master degree program.

The "Ability to Benefit" as defined by the Institution and as defined by the U.S. Department of Education is different. As of July 1, 2012, persons qualifying for acceptance to the Institution under this policy do not qualify for federal financial aid. If this affects you, you should speak with the Vice President of Academic Affairs and the Financial Aid Officer.

Policy on Auditing Classes

A person, student or non-student may choose to audit classes for no credit if space is available; students taking a course for credit are given priority. Auditing a course allows a student to take a class without benefit of a grade or credit for the course. A student who audits a course does not officially register for the course. The course is offered only on a space-available basis with the approval of both the instructor and Registrar.

A permit to audit must be completed and returned to the Office of the Registrar by the last day of Drop/Add. The Permit is required for all persons desiring to audit a course, including degree-seeking students desiring to audit a course for purposes of self-enrichment, subject review or academic exploration. Students registering to audit a course on Populi must still complete the Permit to Audit a Course Form, obtainable at any time from the Office of the Registrar or the Populi Shared Files.

Course fees for audited courses are paid separately from courses for credit. Title IV Funds and institutional scholarships and grants may not be used for audit courses. Persons auditing classes pay a flat per-class auditing fee instead of tuition. Auditing students are not required to take exams, or do projects. No grade, CEU credit or certificate for auditing will be provided for the course, but an "AU" for the course will appear on the student's transcript. Any class participation by the audit student will be determined by the instructor.

Students enrolled in a course for credit may not change their status to audit the course. However, should the auditing student decide to request credit for the course, they may do so only under the following circumstances:

- Request the change in writing, using the appropriate form.
- Obtain approval from the Vice President of Academic Affairs.
- Obtain approval from the professor and verify with the course syllabus that no graded assignment due date has passed. If the class is past the due date of the first graded assignment (exam, report, project, etc.)

- the student cannot make the change.
- Pay the stipulated fee (Drop/Add Fee).
- Pay the standard rate of tuition for the course (See fee schedule).

Residents living within driving distance who are over the age of sixty (60) and Alumni may audit courses for half price. The institution offers this as a service to the community out of a desire to continue investing in its Alumni to help them stay current in ministry and to be life-long learners.

All Course Auditing is based on space availability and is not guaranteed. For this reason, students auditing courses are not permitted to be placed in a seat until all degree-granting students are placed. Students registering online to audit a course are removed and placed on a waiting list until all degree-seeking students needing the course are registered and seated. Persons wanting to audit a course are not seated until the first day of class.

Class Attendance

For the first week of the course, the attendance is taken by the professor (residential courses) or by the completion of the pre-course checklist quiz or by participating in a graded assignment (distance learning courses). Failure to attend the first week of the course may result in the student being dropped from the course and forfeiture of any refund owed to the student through Title IV and other financial aid assistance. Attendance for residential courses is to be taken and recorded in Populi each week. Attendance for online courses mandates that students must participate weekly by completing all of the following for each weekly lesson, as directed by the instructor: 1. Submit an academic assignment 2. Submit a quiz or exam. 3. Participate in a posted online academic discussion or conference. Note: Logging into class without active participation does not constitute weekly attendance. Work done in the library or other outside environment will not count towards attendance. If a student does not academically participate (defined as submitting an assignment, taking an exam or quiz, participating in a webinar or other form of live interaction, or participating in a graded discussion assignment) in a distance learning course for an entire week (Monday-Sunday), then that student is considered absent for the week.

CCCTS policy dictates that non-attendance is an ***unofficial*** withdrawal from class. The institution defines non-attendance as missing or failing to participate in twenty percent (20%) of class. This translates into missing more than three (3) classes or two (2) weeks of nonparticipation in distance learning courses. Federal policy states that any student who ceases attendance during a payment period or period of enrollment is a withdrawal for Title IV purposes. Due to this unofficial withdrawal, the Institution has to return unearned funds to the Federal Government (G5) Bank, and the student will then become responsible for paying the Institution for the class that was not completed or ***properly*** withdrawn from. No additional Title IV funds will be available to the students through this Institution until his/her account balance is paid in full.

Any exception to this unofficial withdrawal may be made only by a consultation with the professor of record, and either his or her department head, and/or the VPAA.

Inclement Weather / Unplanned Closing

Charlotte Christian College and Theological Seminary will hold classes according to schedule. In the event of inclement weather or any unplanned closing, emergency notifications will be sent via Short Message Service (SMS) to alert faculty, staff, and students who have opted into SMS notifications (USA and Canada only), otherwise via email. Administration will post closings, delays or early dismissal on local television stations. Faculty, staff, and students normally live within seventy-five miles of the main campus, and weather and road conditions within this circumference greatly influences the decision to close, delay, or dismiss classes early. The ultimate goal is to ensure the safety of all students, faculty, and staff.

Academic Records

The academic record of each student is permanently maintained either in hard copy form at the institution or, as of the Fall 2015 Semester, in electronic form in the institution's college management system in the Student Profile as a reflection of his/her efforts while enrolled. CCCTS follows the guidelines for maintaining and granting access to student records in keeping with the Family Educational Rights and Privacy Act (FERPA). CCCTS will not reveal or release personal records, must submit the request in writing or submit a FERPA Release Form to the Registrar's Office. Transcript requests and payments must be submitted from the CCCTS website, www.charlottechristian.edu, from the Alumni tab.

The student's permanent file will contain the student's application information, transcript, any disciplinary action taken against the student, honors and degrees earned, submitted forms, financial records and any important correspondence is made in full and files are unsealed or unlocked. No transcript will be released when files are sealed or locked for non-payment, except as required by law.

The student's failure to provide truthful and accurate information on all application materials, citizenship status, church endorsements, or other information, may be grounds for dismissal. Mature Believers realize that the Lord expects them to "Study to shew thyself approved unto God, a workman that needeth not to be ashamed, rightly dividing the word of truth" (II Timothy 2:15 KJV). CCCTS believes that the student's transcript bears an earthly record of the student's obedience to this Scripture, that it is a very important item, and that the student may be required to provide it for future employment opportunities. Therefore, students should always be mindful of their grade point average, do their best in all classes, and periodically review their transcript for accuracy.

Exception to the Family Educational Rights and Privacy Act (FERPA)

In 1996, Congress passed a series of laws that address Military Recruiting and Reserve Officers' Training Corps (ROTC) Program Access to Students of Higher Education (commonly referred to as the Solomon Amendment," which overrides FERPA) in order to help military recruiters meet congressionally-mandated recruitment numbers. Under these laws, colleges must provide recruiters access to their campuses and provide them with lists containing "student recruiting information" each semester upon request.

"Student Recruitment Information" or "Solomon Information" is defined as the following:

1. Name,
2. Address (home and mailing),
3. Local telephone number,
4. Age,
5. Place of birth,
6. Level of education,
7. Academic major,
8. Degrees received,
9. Educational institution in which the student was most recently enrolled.

All or part of this information may be requested. Under the Solomon Amendment, information will be released for military recruitment purposes only for each of the 12 eligible units within the five branches of the military:

1. **Army:** Army, Army Reserve, Army National Guard,
2. **Navy:** Navy, Navy Reserve,
3. **Marine Corps:** Marine Corps, Marine Corps Reserve,
4. **Air Force:** Air Force, Air Force Reserve, Air Force National Guard,
5. **Coast Guard:** Coast Guard, Coast Guard Reserve.

It is understood that the information requested is confidential and will not be released outside of military organizations. It is understood that under FERPA, the data must be destroyed once it is used. The U.S. Department of Education has determined the Solomon Amendment supersedes most elements of FERPA.

Drug Policy

Charlotte Christian College and Theological Seminary is a Drug Free Campus. We do not allow illegal drugs on campus, nor do we permit the use of tobacco or alcohol by students, faculty, staff or guests. To learn more, see page 35 of *The Student Handbook*.

Guidance and Counseling

The faculty and administrators are available to provide guidance to students in matters relating to their educational and spiritual preparation. Should a student need extensive counseling dealing with life issues, the advisor assigned to the student at the time of acceptance will gladly assist the student. If the advisor does not feel competent to assist in a given situation, she/he may refer the student to another professional. Students are encouraged to discuss concerns with the Vice President of Student Affairs, acting Vice President of Student Affairs, faculty or administrators as they feel the need.

New Student Orientation

All students new to the Institution must complete the online “New Student Orientation” (NSO) prior to the beginning of class. The Vice President (or Acting President) of Student Affairs is assigned the responsibility of planning and implementing the NSO.

Through the NSO, new students will learn basic policy and procedure to carry them through their studies. The NSO is laid out as a course to assist new students in understanding how various portions of the Student Information System (called Populi) works. The mastery of this system is required for the success of all students, both residential and distance learning. The orientation process includes information relevant to the student’s success at the Institution.

The online New Student Orientation is mandatory. Each student is held accountable for information covered in the supplied handbooks, which includes, but is not limited to: CCCTS Doctrinal and Philosophy Statements; Attendance Policy; Policies Concerning Conduct, Cheating, and Plagiarism; and Policy on Due Process. Once completed, a completion statement by the student and emailed to the VPSA (or Acting VPSA) is required to attest to the student’s receipt and reading of the following: The Catalog; Financial Aid Handbook; Student Handbook; and Library Handbook.

There is no charge for this short online workshop, and students may only register for classes after they have successfully completed it. Success will be measured by grades for predetermined assignments. The NSO may be retaken as many times as needed.

Military Leave of Students

Unless there are very unusual circumstances, students are expected to be present for every session of class and adhere strictly to the “Attendance Policy.” If a student knows that he/she will need to be absent for a session(s), a letter stating such must be submitted to both the instructor and the Vice President of Academic Affairs. The instructor will be responsible to give the student a schedule to instruct the student on how to compensate for the missed classes. In case of military deployment, that time will be extended to ninety days past the time of return. If a student is activated or deployed, he/she will receive an incomplete for the semester. The instructor will convey to the student in writing his/her responsibilities for fulfilling the requirements of the course.

It is the desire of CCCTS to work with those in the military to assist military personnel in being able to complete coursework. However, military students are expected to conform to the policies, procedures, rules and regulations of the institution, and not to use the military as an excuse for non-compliance to said regulations.

Definition of Credit Hour

Without regard to length of academic term, an undergraduate credit is equal to one (1) hour of classroom or direct faculty instruction (a session) with a minimum of two (2) hours of out-of-class work, and a graduate credit hour is equal to one (1) hour of classroom or direct faculty instruction with a minimum of three (3) hours of out-of-class work. One (1) credit hour course will meet no less than 15 sessions, two (2) credit hour courses will meet no less than 30 sessions, three (3) credit hour courses will meet no less than 45 sessions. The number of sessions and student work for courses awarding credit above three (3) hours will be adjusted accordingly.

Transfer of Credits

No credit will be transferred from another institution or any from extra-institutional learning program for a course where the student earned below a “C.” Courses taken in other institutions, extra-institutional programs or third party testing agencies must be equivalent in content to the courses at CCCTS in order to receive transfer credit. Students transferring credits must maintain the minimum required GPA in their degree program in order to graduate. Transfer credit may not exceed more than 50% of the required credits for any master level degree program. Transfer credit may not exceed more than 75% of the required credits for an undergraduate degree program. An official transcript must be provided to CCCTS as part of the admissions process. Under the direction of the Vice President of Academic Affairs, the Registrar will evaluate the student’s official transcript to determine which courses will transfer. The Registrar will then notify the student of transferable credits prior to acceptance. This will ensure that no duplicate courses are taken by the student.

Credits are transferred from institutions that are appropriately accredited by an accrediting agency recognized by the Council for Higher Education Accreditation (CHEA) or the U.S. Department of Education, or which CCCTS recognizes as a legitimate degree-granting institution. CCCTS will evaluate transfer of credit from non-accredited

institutions on an individual basis. Such factors as an evaluation of their academic catalog, faculty credentials, course offerings, and degree requirements will be considered. All courses transferred must have been completed within an appropriate time frame. Any remedial classes taken on the undergraduate level are not eligible for transfer. Students transferring to CCCTS from a non-accredited institution may be admitted on a probationary basis.

Credits found to be acceptable from military training may also be considered for transfer. The Registrar, under the direction of the Vice President of Academic Affairs will make the final determination.

Supervised Instruction

Students may take by supervised instruction a course in the Institution's curriculum with the approval of the instructor, advisor, and the Vice President of Academic Affairs. It should be employed only in cases of extreme scheduling conflict or when deemed in the best interest of the student. The student meets with the instructor individually during regular class hours and completes most of the course work through structured assignments. A course that is being offered a particular semester cannot normally be taken by supervised instruction. Faculty members are not permitted to supervise more than six (6) semester hours of supervised instruction concurrently.

Course requirements for supervised instruction are generally greater than the requirements for the same course taught in structured classes. The learning objectives of the course are the same. Supervised instruction is approved only for students of high ability (generally requiring a cumulative GPA of 3.0 or higher) and motivation, in as much as it requires more time, concentration, and initiative for successful completion. The student should also be in good standing with the institution. A course in which a student has previously earned a grade of "D" or "F" may not be repeated through supervised instruction. There is an additional Supervised Instruction Fee over and above the regular tuition rate for undergraduate and graduate courses offered through supervised instruction.

Course Addition or Withdrawal

CCCTS will assess a \$125.00 fee for each course addition or withdrawal after the first day of class. The student must fill out a "Class Change Form" from the Registrar or the Populi shared files, obtain the required departmental signatures and submit the completed form to the Registrar.

The final day to drop or add a course is the stated deadline specified in the Academic Calendar each new semester. Under no circumstances may a student add a class after the first week of class or without the approval of the Registrar. Courses that are dropped before the stipulated deadline will receive a grade of "W."

Penalties for Withdrawal: Students who withdraw or are dismissed at any time during the semester may be subject to returning of Title IV funds. The returning of Title IV funds is based on a federal percentage recalculation formula. Institutional scholarships and grants (Institutional and/or vendors) are to be returned at 100% due to failure to complete the semester. Regulations covering tuition refunds can be found under Financial Information. Any withdrawal after the stipulated deadline on the Academic Calendar will incur an academic penalty.

The Grading System

A-93-100 Exceptional comprehension and mastery of the subject matter and the ability to apply the learned material to life and ministry.

B-85-92 Exhibits a significant understanding and command of the subject matter.

C-77-84 Students have an average understanding of the subject matter.

D-70-76 Knowledge of the material is limited and the professor believes that the student would not benefit from repeating the course.

F-Below 70 Failure to master the essentials and the necessity of repeating the course before credit may be allowed.

W- Used in cases of authorized withdrawal before the drop/add deadline.

I-Incomplete Under extraordinary circumstances, which prevent a student from completing the requirements of a course on time, the student must request an incomplete grade by submitting an Incomplete Grade Request Form to the Professor, who may either grant or deny the request. If granted, the professor submits the form to the appropriate Dept. Chair for final approval. The instructor will then assign the letter grade of "I." The student then must complete the course assignment work no later than the end of the eighth week of the following academic session in order to gain credit for that course. If the work is not completed and turned in to the instructor by the deadline of eight weeks, then the student will receive the grade of "F" for that course.

TR-Transfer of Credit Reflects credit hours transferred in from another institution.

AU-Audit Reflect that the course was not taken for credit; tests, research, and projects were not required.

R-Retake Reflects that the course was retaken under special circumstances.

Quality Points

Quality points are awarded by the grade received for each course taken. One point is awarded for a grade of “D,” two points are awarded for a grade of “C,” three points are awarded for a grade of “B,” and four points are awarded for a grade of “A.” The total number of quality points is found by multiplying the credit hours of the course by the initial quality points for the grade. The Grade Point Average can then be calculated by dividing the sum of the Quality Points by the sum total of the credit hours.

Program Scope and Sequence

Program Scope refers to the breadth and depth of each course the student takes. Students are required to meet specific goals throughout the semester and will be evaluated at the end of the course. This is documented through Learning Outcome Forms.

Program Sequence refers to the order in which courses must be taken. Students will be placed on a learning track that gradually increases the difficulty of their courses as they progress through their degree program.

Academic Probation

Students on both the undergraduate and graduate level must maintain the minimum GPA required for the particular degree in which the student is enrolled. Any student falling below the required minimum GPA will be notified in writing by the VPAA that he/she is being placed on academic probation. The student will have two semesters to achieve the minimum grade point average. During this time, the student is required to meet regularly with his/her advisor and may be limited to the number of credit hours he/she is permitted to register for. If at the end of the probationary period the student does not achieve the required GPA, the student’s academic work will be reviewed by the VPAA to determine if the student will be permitted to continue as a student. If the student is dismissed on academic grounds, he/she may reapply after a one-year period, but must return on academic probation.

A student may be subject to dismissal at the end of any term the student has a cumulative grade point average below 1.0, or if the GPA is so low that, in view of the student’s overall educational record, it seems unlikely that the deficiency will be removed within a reasonable period, thus activating the Student Academic Progress (SAP) policy which can be viewed under Financial Information.

While on academic probation, the student will report regularly to their advisor. The advisor will determine the student’s academic progress and make recommendations to assist the student in their academic pursuits. The advisor will log and maintain records of the student’s work, the meetings between advisor and student, and the advisor’s impressions of the student’s efforts in the student’s Profile in the Institution’s Student Information System or Student Academic System (SIS/SAS).

No course credit is given for a grade of “F”. Students receiving the grade of “F” in a required course must retake the course. Once the student receives a passing grade, the “F” is replaced with an “R” to show that the course was retaken. Therefore, the course will appear more than once showing an “R” for the course originally failed and the passing grade for the semester the course is passed. Any student failing a required course for the third time is automatically dismissed from the institution on academic grounds, even if the student’s GPA is above the required minimum. The only exception to the replacing of an “F” when retaking a course is an “F” received for cheating. A failing grade for cheating will not be removed from a student’s record, even though a student retakes a required course and receives a passing grade. Any graduate student committing plagiarism on their thesis, dissertation or doctoral project will not be allowed to complete their degree program, will be expelled as a student and will not be allowed to reapply at CCCTS.

Due to the seriousness of failing a required course for the third time being permanent expulsion from the institution, all students retaking a course that is required for their degree program are required to meet with their academic advisor a minimum of two times during their first retake. The student’s academic advisor will discuss ways to assist the student and carefully document the plan in the SIS/SAS used by the Institution. The plan should outline specific steps to assist the student (e.g., alternative ways to read and comprehend course materials, how to obtain tutoring in the subject, et cetera). Before registering to retake a course for the third and final time, the student is required to meet with the Vice President of Academic Affairs. This meeting is to help the student understand the seriousness of failing the course for the third time, to suggest ways and methods of helping the

student successfully complete the required course, and to lay out a plan for the student's success. This plan is to be carefully outlined in the SIS/SAS for the benefit of the student's academic advisor. During the third and final retake, the student must meet with their academic advisor at least twice and may also be required to meet with the Vice President of Academic Affairs. This action is required when retaking a course, even if the student's GPA does not place the student on academic probation.

Students are not permitted to graduate while on academic probation.

Graduation

It is the student's responsibility to check and update their academic record to determine if all qualifications have been met for graduation. No student will be allowed to graduate until all tuition, fees and fines are paid no later than six weeks prior to graduation. Students who qualify to graduate must submit a completed Graduation Application to the Registrar's Office no later than the mid-terms of their final semester. The student will need to make an appointment for a final exit interview with the Vice President of Academic Affairs during their final semester. The Graduation Application Form can be obtained from the Registrar or in the Populi shared files.

Graduation Honors Recognition

The honor roll, compiled at the end of each semester, lists the names of students whose grade records are considerably above average. The minimum qualifying grade point average is 3.5 or above on those courses for which credits are given. Students who have a grade point average of 3.5 up to 3.94 will be placed on the Dean's List. Students who have a grade point average of 3.95 up to 4.0 will be placed on the President's List, the highest of all honors. The Dean's List and the President's List will be posted on the Populi Homepage.

To be eligible for the honor roll, a student must not only have the stipulated grade point average but also must have been registered full-time in their chosen degree level for the semester listed, as defined by the U.S. Department of Education for receiving Title IV funds, and have no incomplete or failing grade for that semester. In addition, students receiving Academic Honors must exhibit high moral integrity, owe no tuition, fees, or fines, and be in good standing with the Institution by having complied with all personal obligations to CCCTS.

Graduation with honors is accorded to all graduates who achieve at least a 3.5 cumulative grade point average for courses taken at CCCTS in their completed degree program. The faculty must recommend that the student graduate with honors. CCCTS bases graduation with honors on the following levels of achievement:

Cum Laude	3.50 to 3.74 Cumulative GPA
Magna cum Laude	3.75 to 3.94 Cumulative GPA
Summa cum Laude	3.95 or Higher Cumulative GPA

Students graduating with a 4.0 GPA will receive special recognition along with a Presidential Award.

Student Complaints and Due Process

All student complaints and grievances are overseen by the Vice President of Student Affairs or the Vice President of Academic Affairs.

Complaints

While the Institution tries hard to provide a variety of appropriate student services, which effectively support the educational, social, spiritual and moral development of the students, the Institution recognizes that from time to time a student may have a grievance they wish to voice.

The Institution uses several tools to gauge student satisfaction with services provided through the following methods:

- The Institution regularly takes surveys to help the leadership better understand the student's thoughts and impressions concerning student services.
- Administration attempts to promote and maintain an open-door policy to encourage students to share concerns and complaints.
- The Board allows the President of the Student Government Association to request placement on the agenda to attend and address serious concerns of the student body.

However, the Institution understands that this may not be convenient or sufficient; therefore, this policy communicates appropriate steps students may take in sharing those grievances in a positive and confidential manner.

Should a student experience displeasure or desire and choose to prayerfully pursue the issue, the student must determine if his/her situation requires "Due Process" (usually relates to personal differences between two parties, causing one party to feel mistreated, such as displeasure concerning a grade or seating arrangement), or "The Policy on Student Complaints", which refers more to displeasure concerning student services (snacks, library services, parking, etc.).

The Institution has also chosen to utilize a Suggestion Box, which is located in the campus library. This tool can greatly assist the Institution in making positive changes for students.

Due Process

In order to assure students of receiving fair consideration of problems, CCCTS has established the following channel of review and appeal, without prejudice, to higher levels of authority:

1. Should a problem exist, the student should attempt to resolve the grievance by discussing it with the parties involved.
2. If the matter cannot be resolved in this manner, the student should go to their assigned advisor for help and assistance.
3. If the matter is not resolved to the student's satisfaction, the student may (1) contact the office of the Vice President of Academic Affairs, or the Acting VPAA, if the issue is academic in nature; or (2) the Vice President of Student Affairs, or the Acting VPSA, if the issue is other than academic, and request an appointment. The student should be prepared to provide documentation and supporting evidence to the appropriate Vice President related to the grievance during the appointment. If the matter still is not resolved to the student's satisfaction, the student may contact the Office of the President in writing, requesting to schedule a hearing.
4. The Office of the President will call the student to arrange a date for the hearing. A written detailed statement of the formal grievance with supporting documentation must be submitted to the Office of the President at least seven days before the hearing. All parties will be requested to attend the hearing and the President's decision shall be final.
5. All information and records of complaints, appeals and proceedings are securely maintained in the Office of the President.

Other Resources for Registering Complaints

TRACS

Charlotte Christian College and Theological Seminary is a member of the Transnational Association of Christian Colleges and Schools (TRACS; PO Box 328, Forest, VA 24551; Tel.: 434.525.9539; email: www.tracs.org). Policies and Procedures for filing complaints against TRACS member institutions or TRACS can be found beginning on page BP104-1 of the Transnational Association of Christian Colleges and Schools *Policies and Procedures Manual, November 2019 Edition*, located on the TRACS website, www.tracs.org, in the "Additional Resources" list and "Complaint Packet" under "Publications & Information" in the "Resources" tab.

University of North Carolina General Administration

Student Complaints: The Licensure Division of the University of North Carolina General Administration serves as the official state entity to receive complaints concerning post-secondary institutions that are authorized to operate in North Carolina. CCCTS is required to provide information to students concerning the following student complaint process for the state of North Carolina:

If students are unable to resolve a complaint through the institution's grievance procedures, they may review the Student Complaint Policy, complete the Student Complaint Form (PDF) located on the State Authorization Webpage at <https://www.northcarolina.edu/stateauthorization>, submit the complaint to studentcomplaint@northcarolina.edu or to the following mailing address:

North Carolina Post-Secondary Education Complaints
c/o Student Complaints
University of North Carolina General Administration
910 Raleigh Road
Chapel Hill, NC 27515-2688

- **Consumer Complaints**

Information on filing consumer complaints can be located at www.ncdoj.gov.

- **Graduation Rates**

Charlotte Christian College and Theological Seminary is an untraditional institution, by which we cater to the adult learner. The majority of our students have families and careers that may be a higher priority than their education. That being said, a student who enters into our Bachelor's Degree program more than likely will not graduate in four years. The numbers reflect the number of students who enter the Bachelor's Degree program and finish the program. Our graduation rates are as follows:

4-year graduation rate 0%
6-year graduation rate 0%
8-year graduation rate 20%

Course Completion Rates

Charlotte Christian College and Theological Seminary does not track course completion rates.

Job Placement Rates

Charlotte Christian College and Theological Seminary does not track job placement rates.

State or Other Licensing Examinations

Students pursuing a Master of Divinity in Chaplaincy will now be prepared to take the Board Certification exam upon graduation from Charlotte Christian College and Theological Seminary.

FINANCIAL INFORMATION

- **Tuition and Fees**

Arrangement for the full payment of tuition must be made in advance of the start of any class. All fees must be paid at the appropriate time and are not refundable.

- **Non-Degree Granting Programs (Certificates) for 2025-2026**

CCCTS now offers several certificate programs in Biblical Studies, Christian Counseling, lay Leadership, Pastoral Ministry and Urban Ministry. These certificates will provide students with TRACS accredited course credits that are transferable to an Associate or Bachelor degree in Biblical Studies, Pastoral Studies, or Urban Christian Ministries at CCCTS or other institutions. They can also lead to partnerships with non affiliated churches, associations, and other denominational entities for the purpose of certification of ministers and leaders within their reformation or denominations.

The method for calculating tuition rates for the 2025-2026 academic school year for the Certificate Programs will continue on a flat rate basis for students enrolled at \$200.00 per class totaling \$1,400.00 for 21 hours.

- **Associate and Bachelor Level Costs for 2025-2026:**

The method for calculating tuition rates for the 2025-2026 academic school year for the undergraduate level will continue on a flat rate basis for students enrolled in classes having combined academic credits of twelve (12) to eighteen (18) credit hours per semester at \$11,973.00 annually or \$5,896.50 each semester, plus combined Student Service Fees each semester payable at the time of registration. Students taking less than 12 hours shall be classified as part-time students, and tuition shall be charged at a rate of \$554.00 per credit hour plus all appropriate fees. This rate also applies for all summer courses. Students taking more than 18 hours shall pay an overload fee of \$554.00 for each additional credit hour.

Tuition rates will be locked in for the academic year in which a student enters their chosen degree program and will not increase provided that the student remains enrolled continuously. Should a student need to take time off from their studies, the tuition rate will remain locked for one year. Once a student has been absent for one year, they must reapply to their program and will be charged the tuition rate for the academic year in which they reentered. Fee rates may increase with each new school year by decision of the Board of Directors.

- **Master Level Costs for 2025-2026:**

Cost of Tuition (per course) \$1,545.00

**requires special permission to take more than six courses; nine (9) credit hours per semester is considered full-time*

- **Doctor of Ministry Tuition for 2025-2026:**

Cost of Tuition (per course) \$1,550.50

**six (6) credit hours per semester is considered full-time*

- **Fees for all Degree Programs:**

Student Service Fees (each semester) \$532.50

**Includes all student service fees: Matriculation, Student Activities, Distance Learning technological improvements and upkeep, fees, library and online resources, and student workshops.*

Supervised Instruction Fee \$376.50

**per course – over and above tuition*

Course Change Fee \$134.50

**per course add or drop*

Credit Transfer Fee \$21.50

**per credit hour*

Degree Change Fee \$161.50

Extra Diploma Fee \$111.00

**this amount each*

Late Matriculation Fee \$107.50

Transcript Fee \$11.00

**official copy*

Return Check Fee \$32.50

Re-entry Fee \$81.00

**after absence from CCCTS for one year*

Monthly Payment Plan Fee \$81.00

**for each semester*

Monthly Late Payment Fee \$32.50

- **Additional Fees for Undergraduate Programs:**

Application for Admission \$50.00

**one-time cost*

Course Auditing Fee \$215.00

**based on availability of space – no credit awarded – half price to alumni and employees*

Books \$183.00

**per course estimate from online bookstore*

- **Additional Fees for Graduate Programs:**

- **Masters Programs**

Application for Admission \$54.00

**one-time cost*

Thesis Readers Fee \$430.00

Thesis Binding Fee \$258.00

**one copy for the CCCTS library and one for the student*

Extra Bound Master's Thesis \$129.00

Students may purchase extra copies for this amount each

Books \$215.00

**per course estimate from online bookstore*

Masters Course Auditing Fee \$269.00

**based on availability of space – no credit awarded – half price to alumni and employees*

Continuing Degree Fee \$269.00

**charged each semester after thesis due date until thesis is defended and approved to continue in the program*

● **Doctoral Program**

Application for Admission (one time cost that includes an order for transcripts) \$75.00

Books \$300.00

**per course estimate from online bookstore*

Faculty Directed Research Fee \$300.00

**per course – over and above tuition*

Professional Doctoral Project Binding Fee \$258.00

**one copy for the CCCTS library and one for the student*

Professional Doctoral Project Advisor Fee \$500.00

**a one-time fee that supplements a project advisor for their time*

Project Reader's Fee \$450.00

Course Extension Fee \$35.00

**charged when the course professor and Program Director grant an additional thirty (30) days to a student to complete the course work*

Continuing Degree Fee \$350.00

**charged each semester beyond the normal four (4) years required for the completion of the degree program*

Doctoral Audit Fee (*Open to those wanting to audit for spiritual, professional and academic improvement*)

-non-alumni \$300.00

- alumni of CCCTS and Carolina Graduate School of Divinity \$100.00

Graduation Fee \$250.00

NOTE: Charlotte Christian College and Theological Seminary provides free Wi-Fi for the entire Campus. All students are required to have a laptop, iPad, or notebook computer for personal use and study, both on and off Campus. Students may ask the Registrar for a stat sheet of computer requirements

DISCLAIMER: The Institution uses a hybrid method of instruction for residential courses, so it is critical that all students own a laptop or tablet and learn to use the Institution's SIS/SAS system, currently Populi. Students should know and understand that some or all of the methods of instruction for all or part of the 2025-2026 Academic Year for residential students may change to an online distance learning format for the safety of students, faculty and staff. The Board of Directors has set tuition rates and mandatory fees, which are the same for all students, regardless of the method of instruction and will not be refunded in the event instruction occurs remotely for any part, amount or expense of the Academic Year. Students should clearly know and understand that in the event of a local, state or national stay at home order, the Institution will most likely remain open for both residential and distance learning students, even though the method of delivery would change for residential students. In the event the Institution remains open and the method of delivery of course content changes, there will be no adjustments or change in tuition or fees and no refunds will be provided to students, provided that the Institution fulfills the delivery of course content.

Satisfactory Academic Progress (SAP)

The federal government requires that any school receiving federal (Title IV) funds develop, implement, and disseminate a Satisfactory Academic Progress (SAP) policy for all Title IV aid recipients. In order to remain eligible for Title IV funds, CCCTS students must be making satisfactory academic progress in their course of study. This standard is measured in two ways.

Qualitative Requirement - Satisfactory Grade Point Average (GPA): By the end of each semester of attendance (including all prior colleges and regardless of the number of credits taken), the student must have a minimum 2.0 GPA on the undergraduate level, and a minimum 2.50 GPA on the graduate level at CCCTS in order to continue to be eligible for financial aid.

Quantitative Requirement (the 150% Rule) - Satisfactory Length of Time: Students must complete at least 75% of all attempted credits. Every class that is taken counts as "attempted credits," but a class will count as "earned credits" only once, no matter how many times the class is taken. For an undergraduate program the time frame cannot exceed 150% of

the published length of the program measured in semester credit hours. Therefore, if the published length of an academic program is 128 credit hours, the maximum period must not exceed 192 (128 x 1.5). Thus, a new student, entering the institution for the first time, could have up to six years to complete their degree, provided all other criteria are met. Notification of SAP Status: If, after one semester of enrollment (including all prior colleges and regardless of the number of credits taken) a student is not meeting SAP requirements, any or all of the following actions may be taken by the Financial Aid Office or the Office of the Vice President of Academic Affairs to warn a student of impending suspension of financial aid:

- The student will be sent a written warning to outline the SAP requirements and consequences of non-compliance.
- The student's academic advisor will be notified to allow for counseling and possible academic planning to avoid financial disqualification.
- The Office of the Vice President of Academic Affairs will be notified to allow for counseling and intervention.
- The student will create a plan of action to ensure progress in program completion in accordance with SAP policy. The Student Aid Committee may require another form of intervention that may be personalized for the student's specific circumstances.

Refunds and Withdrawals

The institution must plan and budget for each semester based upon the number of students who register. The withdrawal policy reflects the fact that many of the fixed expenses of operating an education program are already allocated when students register and are not diminished by the student's withdrawal.

Tuition for Residential Fall and Spring Semester and Summer Session Courses will be refunded on the following basis:

Within the first week of class	80%
Within the second week of class	60%
Within the third week of class	40%
Within the fourth week of class	20%
No refund after the fourth week	

Tuition for Distance Learning Courses will be refunded on the following basis:

Within the first week	60%
Within the second week	30%
No refund after the second week	

The time period for the above computation will include the first day of class through the day on which the student hand delivers or emails an officially executed withdrawal form to the Registrar. Refunds for students enrolled in the Veterans program will meet the Veteran Administration requirements and will be based on percent of time in attendance.

Fees are nonrefundable.

Disciplinary Action: A student who withdraws under disciplinary action is not entitled to an honorable dismissal and no refunds are granted for any part of the semester.

Account Balances: Account balances will not be considered final for at least 30 days after a student has withdrawn from school. The school reserves the right to hold any credit for 30 days before making payment.

Withdrawal: Withdrawal is an officially prescribed process and is not automatic. Even if a student decides to stop attending classes for whatever reason, the student must officially withdraw in the Registrar's Office. Failure to follow the correct withdrawal procedure will result in the grade of "F" being recorded on a student's academic record. Students who withdraw unofficially are accountable for all tuition and fees

Financial Aid: Early withdrawal may affect federal grants, loans, and school scholarships, and may cause the student to have to pay back these funds immediately. Withdrawal after three weeks of classes must be approved by the Vice President of Academic Affairs and finalized with the Registrar. A withdrawal becomes part of the student's transcript. No withdrawal after the 10th week of classes is permissible. If a student unofficially withdraws, he/she will receive an automatic failing grade for the course.

Credit Balances: Any funds due to students from credit balances received through Title IV Federal Aid, VA Benefits, or any other scholarship or grant will be deposited directly into student bank accounts on file in the business office.

Payment Schedule

International Students: All international students must prepay for the first two (2) semesters before the Institution will issue an I-20.

Monthly Payment Plan (MPPM): Charlotte Christian College & Theological Seminary offers a Revised Monthly Payment Plan (MPPM) as a flexible, interest-free option to assist students in financing their education one semester at a time. The MPPM is available to all students, including international and first-time students, and divides the semester balance into manageable monthly payments over the course of the academic year. To initiate the MPPM, students must pay a setup fee of \$75.00. This fee is waived for Pell-eligible or returning students. Additionally, students are required to make an initial down payment equal to 20% of their semester tuition balance before the plan becomes active. The remaining balance is then divided into five monthly payments for the Fall semester (August–December) and five monthly payments for the Spring semester (January–May), for a total plan duration of 10 months.

Each semester, students are allowed one grace period of ten business days for missed payments without penalty. After the grace period, a \$25.00 late fee will be assessed. The MPPM replaces the previous drop-for-non-payment policy with a more student-friendly approach—students will not be dropped from their courses for missed payments. Instead, a registration hold or transcript delay will be placed on their account until the balance is resolved.

However, students must adhere to their payment schedules. Accounts not in good standing may result in the student being withdrawn from courses during the eleventh week of the semester and prohibited from completing the term. Unpaid, past-due balances are subject to a \$25.00 monthly late fee and may be referred to a third-party collection agency. These accounts may also be reported to national credit bureaus, which could affect the student's credit record. Students are encouraged to remain in close communication with the Financial Aid Office to maintain their eligibility and avoid penalties.

MPPM Example:

A full-time undergraduate student owing \$5,325.00 (any appropriate fees would be added to this amount) would pay the following under the new Monthly Payment Plan:

- **Setup Fee: \$75.00 (waived if Pell-eligible or returning student)**
- **Down Payment (20% of tuition): \$1,065.00**
- **Remaining Balance: \$4,260.00**

The remaining balance is divided into 5 monthly payments in the Fall semester and 5 monthly payments in the Spring semester, with each monthly payment being:

- **Monthly Payment: \$426.00**

Payment Schedule:

- **Fall Semester:**
 - **August: \$1,065.00 down payment + \$426.00 (1st payment)**
 - **September to December: \$426.00 each month (2nd to 5th payments)**

- **Spring Semester:**
 - **January to May: \$426.00 each month (6th to 10th payments)**

This schedule spreads tuition payments evenly over 10 months without interest, making it easier for students to budget.

Settlement of Accounts

Each student must meet with the Financial Aid Office and the Business Office to make arrangements concerning the payment of semester costs in full. This meeting must occur before the beginning of each semester. While the institution does not require accounts to be paid in full before the first day of the semester, the institution must have a clear understanding provided by the student, in writing and signed by the student, as to the method of payment. No student will be seated for class at the beginning of the semester without having met with the Financial Aid Office and the Business Office, made written arrangements concerning method of payment, and paid at least 40% of the semester tuition, after any guaranteed financial aid awards and institutional scholarships, grants, and awards are factored in.

Any student failing to settle an account in full by the eleventh class-week will be removed from the class by the Business Office. Any students removed under such terms are automatically considered withdrawn from all semester courses due to nonpayment and will not be allowed to finish, pass, or receive credit for the semester, and the student's transcripts will display an "F" for those courses. Settling an account means that all tuition and fees owed the institution have been paid and are in the possession of the institution.

Payment in full of all tuition, fees, and fines must be made before a student may receive credit for course work, enroll for an ensuing semester, obtain a transcript, or graduate. There is no exception to this requirement. All accounts include, but are not limited to, obligations of tuition, fees, and library charges.

Discounts

Family Discount: The Family Discount is designed to ease the financial burden of families with two or more students in the immediate family residing in the same household attending this institution. When two or more students from the same immediate household enroll as students, each will receive a discount equal to 10% of their tuition costs, provided that the student maintains a 2.0 GPA or higher on the undergraduate level and 2.5 or higher on the graduate level. Household size will be determined by federal aid criteria. No application is required for this discount. Recipients are required to volunteer one hour of work to an approved non-profit ministry for each \$100.00 received through this fund.

International Student Discount: This discount is available to any non-citizen, non-resident (e.g. holding an F-1 Visa) full time student who is ineligible for federal student aid, is in good standing with the institution, and has successfully completed one semester at this institution with a 2.0 GPA or higher on the undergraduate level or 2.5 GPA on the graduate level. The International Student Discount is 20% of full-time tuition (12 semester hours on the undergraduate level or 9 semester hours on the graduate level) costs. Recipients are not eligible for any other institutionally funded scholarship or grant (excludes institutional awards and endowed scholarships). No application is required for this discount. Recipients are required to volunteer one hour of work to an approved non-profit ministry for each \$100.00 received through this fund.

Scholarships

- The following scholarships are available to students meeting certain criteria:
- The Christian Vocational Scholarship
- The Dean's List Scholarship
- The Dr. Eddie Grigg Presidential Scholarship
- The Edna Ballard Scholarship for Biblical Studies
- The Gaston and Sylvia Grigg Scholarship
- The Lee and Carroll Flowe Scholarship
- The President's List Scholarship
- The Student Government Association Scholarship
- The Susan Ray Grigg Scholarship

The deadline for applying for these scholarships is April 1 for the following school year.

Awards


Students have an opportunity to receive a number of prestigious awards that carry cash payments and/or other recognition. Current awards include:

- The David Paulsen Biblical Studies Award
- The Eugene C. Kincaid Theology Award
- The Harvey Shropshire Biblical Language Award
- The Hoyle H. Martin, Sr. Urban Ministry Award
- The Zondervan Academic Awards: the *Biblical Hebrew Award*, *Biblical Greek Award* and *Theology Award*

Financial Aid Disbursement

Term / Session	Start Date	Disbursement Window Opens	Disbursement Window Ends	Notes
Fall 2025 - Full Semester (DLFS, RES, DOC, DL1)	August 18, 2025	September 5, 2025	September 12, 2025	Aid is released after 10 days of verified attendance
Fall 2025 - DL2	October 19, 2025	October 30, 2025	November 6, 2025	Only students enrolled in DL2 or hitting 6-credit eligibility
Spring 2026 - Full Semester (DLFS, RES, DOC, DL1)	January 5, 2026	January 16, 2026	January 23, 2026	Aid is released after verified attendance in DL1 or DLFS
Spring 2026 - DL2	March 9, 2026	March 20, 2026	March 27, 2026	DL2 disbursement, if applicable
Summer 2026 - DLFS, DL1	May 11, 2026	May 22, 2026	May 30, 2026	Full semester or DL1 disbursement

Summer 2026 - DL2 June 30, 2026 **July 10, 2026** July 17, 2026 Final disbursement of the academic year

 **Withdrawal & Return to Title IV (R2T4) Schedule**

Academic Year: 2025–2026

Students who withdraw before the 60% point of a term may be subject to a Return to Title IV (R2T4) calculation, potentially resulting in the return of a portion of their federal financial aid.

Withdrawals on or after the 60% point are considered earned, and no Title IV funds must be returned.

FALL 2025 Semester

Full Semester Dates: August 18 – December 14, 2025

Session	Start Date	End Date	60% Completion Date	Withdrawals On or After This Date	R2T4 Not Required
DL1	Aug 18	Oct 12	Sep 30, 2025	Sep 30, 2025	Yes
DL2	Oct 19	Dec 14	Nov 25, 2025	Nov 25, 2025	Yes
DLFS	Aug 18	Dec 14	Nov 4, 2025	Nov 4, 2025	Yes
RES	Aug 18	Dec 14	Nov 4, 2025	Nov 4, 2025	Yes
DOC	Aug 18	Dec 14	Nov 4, 2025	Nov 4, 2025	Yes

SPRING 2026 Semester

Full Semester Dates: January 5 – May 5, 2026

Session	Start Date	End Date	60% Completion Date	Withdrawals On or After This Date	R2T4 Not Required
DL1	Jan 5	Mar 1	Feb 10, 2026	Feb 10, 2026	Yes
DL2	Mar 9	May 5	Apr 7, 2026	Apr 7, 2026	Yes

DLFS	Jan 5	May 5	Mar 17, 2026	Mar 17, 2026	Yes
RES	Jan 5	May 5	Mar 17, 2026	Mar 17, 2026	Yes
DOC	Jan 5	May 5	Mar 17, 2026	Mar 17, 2026	Yes

SUMMER 2026 Semester

Full Semester Dates: May 11 – August 23, 2026

Session	Start Date	End Date	60% Completion Date	Withdrawals On or After This Date	R2T4 Not Required
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Vocational Rehabilitation Division (VRD)

This Institution is approved by, and works with, the Vocational Rehabilitation Services and The Services for the Blind. Students with special challenges should contact the Financial Aid Office for consultation. These funds are for disabled and handicapped individuals. Clients for these monies often are receiving funds from other agencies such as Adult and Family Services, Supplemental Security Income (SSI), Worker’s Compensation or the Department of Corrections. VRD offices are listed under “Government Offices: State” in the telephone directory or at nc.gov/agencies.

Veterans Educational Benefits

This Institution cooperates with Veterans Affairs and the Veterans Vocational Rehabilitation Program. Eligibility for V.A. benefits is determined by the Veterans Administration; many factors and limitations apply to an individual’s eligibility. Veterans arrange for these benefits through the Veterans Association Representative or Office. Veterans should speak with the Financial Aid Officer for information and applications (the actual application must be filed by the student).

Private Aid Sources

Students should aggressively seek scholarship and grant monies and are strongly encouraged to check with local service clubs (Rotary, Kiwanis, Lions, etc.) as well as banks and industries. A local high school counselor may be of assistance in identifying possible sources of aid. Many students receive scholarship assistance from their home churches. Eligible students can also seek assistance from the Bureau of Indian Affairs or the Alaska Loan Program as applicable. In addition, the Main Charlotte-Mecklenburg Public Library Uptown has a large section devoted to financial aid, scholarships and grants.

Financial Aid

For more detailed information on financial aid, please refer to the Financial Aid Handbook, see the Financial Aid Officer, or check online at www.charlottechristian.edu and click on Financial Aid.

EDUCATIONAL GOALS OF CHARLOTTE CHRISTIAN COLLEGE AND THEOLOGICAL SEMINARY

It is the goal of CCCTS to develop servant leaders with high academic training, interpersonal skills, and moral constitution. It is our desire that each student be sent into the world prepared, trained, and equipped to fulfill the Great Commission.

Therefore, CCCTS is committed to...

- High Academic Training: Students will receive the best academic training, mixed with practical hands-on experience.
- Interpersonal Skills: Students will develop interpersonal skills conducive to the various fields of their chosen ministry.
- Moral Constitution: Students will develop into strong spiritual and moral adults who develop into their character a true Christian lifestyle and mind of Christian servanthood.

EDUCATIONAL OBJECTIVES OF CHARLOTTE CHRISTIAN COLLEGE AND THEOLOGICAL SEMINARY

By providing all students:

High Academic Training whereby the graduate of CCCTS has developed...

- evaluative skills;
- a commitment to a lifelong pursuit of learning and intellectual growth;
- the ability to demonstrate effective and efficient communication skills;
- educational knowledge and theory to be utilized in fulfilling daily-living experiences; and
- the ability to resource sound information.

Interpersonal Skills whereby the graduate of CCCTS has developed...

- a commitment to modeling maturity in the relationships of family, church and society;
- an acceptance and appreciation of diversity, and is able to relate positively, without prejudice, to produce interaction and experiences among diverse racial and cultural groups.

Moral Constitution whereby the graduates of CCCTS have developed...

- an understanding and purpose for daily worship;
- the transference of knowledge and commitment of daily discipleship into their Christian lifestyle;
- a sound understanding of Scripture and a deep appreciation for our Judeo-Christian heritage;
- effective and efficient communication that enables the student to defend the Scripture to an urban audience; and
- the ability to effectively articulate the gospel in order to lead others to a saving knowledge of Jesus Christ.

“At Charlotte Christian College and Theological Seminary, student development is all about H.I.M.”

New Student Seminar

All new undergraduate students admitted to CCCTS for academic study are required to enroll in and successfully complete, GS130 New Student Seminar during their first semester of enrollment. During the New Student Seminar, students will receive personal assessment for academic skills in research and English, computer skills and word processing, and online research. In addition, students will learn the student academic support system called Populi, learn how to use the CCCTS media resources and educational consortium, and the required method of research writing foundations - Turabian, (latest edition).

Certificate Programs

Certificate of Biblical Studies

The Certificate of Biblical Studies is designed to help the learner wanting a deeper understanding of Scripture, whether to teach or deepen their own spiritual understanding within the local church or parachurch ministry. Coursework leads to an Associate and a Bachelor Degree in Biblical Studies.

Certificate Core Requirements (Course Sequencing is subject to change)

7 courses (each course 3 credit hours - 21 hours total)

NT 233 Gospel and Epistles of John	OT 233 Wisdom Literature
NT 231 Pauline Epistles and Acts	OT 238 Major Prophets
NT 238 Colossians and Ephesians	OT 239 Minor Prophets
NT 332 Revelation	

Certificate of Christian Counseling

The Certificate of Christian Counseling is designed to provide laity with tools needed to assist their pastor and church in meeting a portion of the spiritual counseling needs of the local congregation. Coursework leads to an associate and Bachelor Degree in UCM Christian Counseling Concentration.

Certificate Core Requirements (Course Sequencing is subject to change)

7 courses (each course 3 credit hours - 21 hours total)

CC 130 Basic Pastoral Counseling	CC 232 Introduction to Christian Counseling I
OT 131 Old Testament Survey	CC 233 Introduction to Christian Counseling II
NT 131 New Testament Survey	CC 234 Abnormal Behavior
PS 132 Pastoral Care and Visitation	

Certificate of Lay Leadership

The Certificate of Lay Leadership is designed to provide laity with tools needed to assist their pastor and church in leadership roles of the local congregation. Coursework could lead to a Bachelor Degree in Pastoral Studies.

Certificate Core Requirements (Course Sequencing is subject to change)

7 courses (each course 3 credit hours - 21 hours total)

CE 133 Teaching Techniques	PS 131 Personal Evangelism
CE 231 Introduction to Christian Education	PS 237 Understanding Church Finances
CE 232 Christian Induction and Discipleship Training	UM 131 Introduction to Urban Christian Ministry
PS 132 Pastoral Care and Visitation	

Certificate of Pastoral Ministry

The Certificate of Pastoral Ministry is designed to provide the adult learner as a fundamental step in preparing for the associate or assistant level of ministerial service to assist their pastor and church in the ministerial duties. Coursework leads to a Bachelor Degree in Pastoral Studies

Certificate Core Requirements (Course Sequencing is subject to change)

7 courses (each course 3 credit hours - 21 hours total)

CC 130 Basic Pastoral Counseling	TH 131 Systematic Theology I
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TH 134 Basic Christian Ethics	PS 132 Pastoral Care and Visitation
PS 230 Sermon Preparation	TH 233 Hermeneutics
PS 131 Personal Evangelism	

Certificate of Urban Ministry

The Certificate of Urban Ministry is designed to provide the adult learner with a fundamental step in understanding urban ministry and how it affects the church and other faith-based ministries. Coursework leads to an Associate and a Bachelor Degree in Urban Christian Ministries. Employment opportunities include: Non-Profit Management or Non-Profit Entrepreneurship

Certificate Core Requirements (Course Sequencing is subject to change)

7 courses (each course 3 credit hours - 21 hours total)

UM 131 Introduction to Urban Christian Ministry	UM 334 The Urban Church and City Government
PS 134 Personal Spiritual Development	UM 335 Urban Ministry: Foundation Work
UM 235 Urban Evangelism	UM 337 Managing Non-Profit Ministries
UM 332 Non-Profit Ministries: From Vision to Reality	

UNDERGRADUATE DEGREE PROGRAMS

Two to Four-Year Programs

The undergraduate academic curriculum at Charlotte Christian College and Theological Seminary is divided into two levels:

1. Associate of Arts Program
2. Bachelor of Arts Program

Additionally, the curriculum is divided into four academic divisions sometimes called departments. All undergraduate courses will fall under the scope of one of these departments. Each department is supervised by its own Chairman or Department Head. Department Heads also act as student advisors.

Please take careful note of any course that is followed by an asterisk or a double asterisk.

*A single asterisk means that either one of the two courses listed will fulfill the degree requirement.

** A double asterisk means that one choice out of a list of certain courses will fulfill the degree requirement.

ASSOCIATE DEGREE PROGRAMS

Two-Year Programs

This sixty-six (66) credit hour program of study offers two different tracks whereby the student entering the Associate of Arts Degree Program is able to choose from two options for this degree: the Associate of Arts in Biblical Studies or the Associate of Arts in Urban Christian Ministries. Students wishing to further their studies may use the Associate of Arts degree as a stepping-stone to the Bachelor of Arts degree.

The learning outcomes of the Associate of Arts in Biblical Studies Program are...

1. To identify and understand basic terms and concepts in the biblical studies disciplines.
2. To analyze and evaluate methods, interpretations, and difficulties in the biblical studies disciplines.
3. To synthesize and integrate concepts and habits from the biblical studies disciplines into life, worship, and specific contexts within urban ministry.

The goal for the graduate of the AABS is to go on to a BA in Biblical Studies or, secondarily, to become involved in an entry level leadership position within a church ministry setting.

The learning outcomes of the Associate of Arts in Urban Christian Ministries Program are...

1. To identify and understand basic and intermediate terms and concepts in Urban Christian Studies.
2. To analyze and evaluate systemic issues that plague and prevent the empowerment of urban communities
3. To synthesize and integrate concepts and structures from Urban Christian Studies into empowering

and sustaining communities.

The goal for the graduate of the AAUCM is to go on to a BA in Urban Christian Ministries or, secondarily, to become involved in an entry level leadership position within a church ministry setting.

ASSOCIATE OF ARTS IN BIBLICAL STUDIES

General Education Requirements (each course carries 3 credit hours - 48 hours total)

GS 130 New Student Seminar

GS 132 Introduction to Composition

GS 133 Basic College Math

GS 135 Church History 1 or GS 233 History of Civilization 1*

GS 136 Church History 2 or GS 234 History of Civilization 2*

GS 137 Earth Science

1 Social Science Course - GS 138 Introduction to Sociology is recommended, but any Social Science transfer is also acceptable**

1 Humanities Course - choice of any one literature or music course, providing the course does not carry a prerequisite**

LA 130 Introduction to Biblical Languages

NT 131 New Testament Survey

OT 131 Old Testament Survey

PS 131 Personal Evangelism

TH 131 Systematic Theology 1

TH 134 Basic Christian Ethics

TH 238 Theology of Urban Ministry

UM 131 Introduction to Urban Christian Ministry

Degree (Major) Requirements (each course carries 3 credit hours - 12 hours total)

NT 132 New Testament History

TH 132 Systematic Theology 2

TH 231 Sin and Salvation

TH 233 Hermeneutics

Elective Requirements

6 Credit Hours of Electives

Total of 66 credit hours for an Associate of Arts Degree

ASSOCIATE OF ARTS IN URBAN CHRISTIAN MINISTRIES

General Education Requirements (each course carries 3 credit hours - 48 hours total)

GS 130 New Student Seminar

GS 132 Introduction to Composition

GS 133 Basic College Math

GS 135 Church History 1 or GS 233 History of Civilization 1*

GS 136 Church History 2 or GS 234 History of Civilization 2*

GS 137 Earth Science

1 Social Science Course - GS 138 Introduction to Sociology is recommended, but any Social Science transfer is also acceptable**

1 Humanities Course - choice of any one literature or music course, providing the course does not carry a prerequisite**

LA 130 Introduction to Biblical Languages

NT 131 New Testament Survey

OT 131 Old Testament Survey

PS 131 Personal Evangelism

TH 131 Systematic Theology 1

TH 134 Basic Christian Ethics

TH 238 Theology of Urban Ministry

UM 131 Introduction to Urban Christian Ministry

Degree (Major) Requirements (each course carries 3 credit hours - 12 hours total)

MS 234 Christian Message & World Religions

MS 235 Christian Message & American Religions

UM 233 Urban Community Development

UM 237 Demography

Elective Requirements

6 Credit Hours of Electives

Total of 66 credit hours for an Associate of Arts Degree

BACHELOR DEGREE PROGRAMS

Four-Year Programs

The one hundred and twenty-eight (128) credit hour program of study provides flexibility for serious minded students. The student entering the Bachelor of Arts Degree Program is able to choose from three (3) options for this degree: Biblical Studies, Urban Christian Ministries and Pastoral Studies. The Bachelor of Arts in Biblical Studies has three (3) concentrations: Bible, Biblical Languages and Theology. The Bachelor of Arts in Urban Christian Ministries has three (3) concentrations: Christian Education, Counseling and Cross-Cultural Studies. The Bachelor of Arts in Pastoral Studies is a stand-alone degree. Each bachelor degree requires forty-five (45) hours of general education requirements, thirty-six (36) hours of degree program (major) requirements, thirty (30) hours of concentration requirements, and Seventeen (17) hours of elective requirements. Students are encouraged to make their selection of electives according to their interests and degree emphasis. Advisement is available for students with academic concerns.

The learning outcomes of the Bachelor of Arts in Biblical Studies Program are...

1. To identify and understand basic and intermediate terms and concepts in the biblical studies disciplines.
2. To analyze and evaluate methods, interpretations, and difficulties in the biblical studies disciplines.
3. To synthesize and integrate concepts and habits from the biblical studies disciplines into life, worship, and specific contexts within urban ministry.

The educational goal of the BABS program is to prepare students for leadership in church teaching positions, mission field work, or to serve as a basis for ongoing education.

The learning outcomes of the Bachelor of Arts in Urban Christian Ministries Programs are...

1. To identify and understand basic and intermediate terms and concepts in Urban Christian Studies.
2. To analyze and evaluate systemic issues that plague and prevent the empowerment of urban communities.
3. To synthesize and integrate concepts and structures from Urban Christian Studies into empowering and sustaining communities.

The educational goal of the BAUCM program is to prepare students for employment in church teaching positions, mission field work, or to serve as a basis for ongoing education.

The learning outcomes of the Bachelor of Arts in Pastoral Studies Program are...

1. To demonstrate one's own personal faith in Christ by the use of spiritual disciplines and by the articulation of his or her spiritual journey.
2. To demonstrate the ability to apply the Bible, biblical languages, and proper hermeneutics within contemporary urban ministerial contexts.
3. To analyze and evaluate methods, interpretations, and historical difficulties in the historical and theological disciplines.
4. To synthesize and integrate concepts and practical skills, such as leadership, communication, spiritual direction, and administration into real-life ministry settings.

The educational goal of the BAPS program is to prepare students for employment in church ministry positions, mission field work, or to serve as a basis for ongoing education. It is the ideal undergraduate major for students preparing for the pastorate and the Master of Divinity degree.

BACHELOR OF ARTS IN BIBLICAL STUDIES (CONCENTRATION IN BIBLE)

General Education Requirements (each course carries 3 credit hours - 45 hours total)

GS 130 New Student Seminar

GS 132 Introduction to Composition

GS 133 Basic College Math

GS 135 Church History 1 or GS 233 History of Civilization 1*

GS 136 Church History 2 or GS 234 History of Civilization 2*

GS 137 Earth Science

One (1) Social Science Course - GS 138 Introduction to Sociology is recommended, but any Social Science transfer is also acceptable**

GS 230 Oral Communication

GS 231 Functional Composition

One (1) Humanities Course - choice of any one literature or music course, providing the course does not carry a prerequisite**

LA 130 Introduction to Biblical Languages

Two (2) Language Courses (choose from Greek 1 and 2 or Hebrew 1 and 2)*

TH 238 Theology of Urban Ministry

UM 131 Introduction to Urban Christian Ministry

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

NT 131 New Testament Survey

NT 132 New Testament History

OT 131 Old Testament Survey

PS 131 Personal Evangelism

PS 134 Personal Spiritual Development

TH 131 Systematic Theology I

TH 132 Systematic Theology II

TH 134 Basic Christian Ethics

TH 231 Sin and Salvation

TH 233 Hermeneutics

TH 237 The Triune Nature of God

TH 435 Apologetics

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

One (1) Bible, Language, Ministry or Theology Elective **

OT 132 Old Testament History

OT 231 Torah

OT 233 Wisdom Literature

OT 238 Major Prophets

OT 239 Minor Prophets
NT 230 The Four Gospels
NT 231 The Pauline Epistles and Acts
NT 232 General Epistles and Revelation
NT 438 Bible Capstone

Elective Requirements

17 Credit Hours of Electives

Total of 128 Credit Hours for a Bachelor of Arts Degree

BACHELOR OF ARTS IN BIBLICAL STUDIES (CONCENTRATION IN BIBLICAL LANGUAGES)

General Education Requirements (each course carries 3 credit hours - 45 hours total)

GS 130 New Student Seminar
GS 132 Introduction to Composition
GS 133 Basic College Math
GS 135 Church History 1 or GS 233 History of Civilization 1*
GS 136 Church History 2 or GS 234 History of Civilization 2*
GS 137 Earth Science
One (1) Social Science Course – GS 138 Introduction to Sociology is recommended, but any Social Science transfer is also acceptable**
GS 230 Oral Communication
GS 231 Functional Composition
One (1) Humanities Course - choice of any one literature or music course, providing the course does not carry a prerequisite**
LA 130 Introduction to Biblical Languages
Two (2) Language Courses (can be Greek 1 and 2 or Hebrew 1 and 2)*
TH 238 Theology of Urban Ministry
UM 131 Introduction to Urban Christian Ministry

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

NT 131 New Testament Survey
NT 132 New Testament History
OT 131 Old Testament Survey
PS 131 Personal Evangelism
PS 134 Personal Spiritual Development
TH 131 Systematic Theology I
TH 132 Systematic Theology II
TH 134 Basic Christian Ethics
TH 231 Sin and Salvation
TH 233 Hermeneutics
TH 237 The Triune Nature of God
TH 435 Apologetics

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

LA 234 Hebrew 1 (or LA 232 Greek 1)*
LA 235 Hebrew 2 (or LA 233 Greek 2)*
LA 332 Greek 3
LA 333 Greek 4
LA 434 Hebrew 3

LA 435 Hebrew 4
LA 338 Fundamentals of Aramaic 1
LA 339 Fundamentals of Aramaic 2
Advanced Reading 1 (LA 432 Greek or LA 437 Hebrew)*
Advanced Reading 2 (LA 436 Greek or LA 438 Hebrew, serves as Biblical Languages Capstone)*

Elective Requirements

17 Credit Hours of Electives Total of 128 Credit Hours for a Bachelor of Arts Degree

Total of 128 Credit Hours for a Bachelor of Arts Degree

BACHELOR OF ARTS IN BIBLICAL STUDIES (CONCENTRATION IN THEOLOGY)

General Education Requirements (each course carries 3 credit hours - 45 hours total)

GS 130 New Student Seminar
GS 132 Introduction to Composition
GS 133 Basic College Math
GS 135 Church History 1 or GS 233 History of Civilization 1*
GS 136 Church History 2 or GS 234 History of Civilization 2*
GS 137 Earth Science
One (1) Social Science Course – GS 138 Introduction to Sociology is recommended, but any Social Science transfer is also acceptable**
GS 230 Oral Communication
GS 231 Functional Composition
One (1) Humanities Course - choice of any one literature or music course, providing the course does not carry a prerequisite**
LA 130 Introduction to Biblical Languages
Two (2) Language Courses (can be Greek 1 and 2 or Hebrew 1 and 2)*
TH 238 Theology of Urban Ministry
UM 131 Introduction to Urban Christian Ministry

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

NT 131 New Testament Survey
NT 132 New Testament History
OT 131 Old Testament Survey
PS 131 Personal Evangelism
PS 134 Personal Spiritual Development
TH 131 Systematic Theology I
TH 132 Systematic Theology II
TH 134 Basic Christian Ethics
TH 231 Sin and Salvation
TH 233 Hermeneutics
TH 237 The Triune Nature of God
TH 435 Apologetics

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

TH 232 Doctrine of the Holy Spirit
TH 234 Christology
TH 331 The Doctrine of the Church
TH 332 Contemporary Issues in Theology
TH 337 The Christian Life

TH 338 Biblical Theology
TH 432 Eschatology
Two (2) Bible, Language, Theology or Ministry (Missions, Pastoral Studies, Urban Ministry) Electives**
TH 438 Theology Capstone

Elective Requirements

17 Credit Hours of Electives

Total of 128 Credit Hours for a Bachelor of Arts Degree

BACHELOR OF ARTS URBAN CHRISTIAN MINISTRIES CONCENTRATION IN CHRISTIAN EDUCATION

General Education Requirements (each course carries 3 credit hours - 45 hours total)

GS 130 New Student Seminar
GS 132 Introduction to Composition
GS 133 Basic College Math
GS 135 Church History 1 or GS 233 History of Civilization 1*
GS 136 Church History 2 or GS 234 History of Civilization 2*
GS 137 Earth Science
One (1) Social Science Course – GS 138 Introduction to Sociology is recommended, but any Social Science transfer is also acceptable**
GS 230 Oral Communication
GS 231 Functional Composition
One (1) Humanities Course - choice of any one literature or music course, providing the course does not carry a prerequisite**
LA 130 Introduction to Biblical Languages
Two (2) Language Courses (can be Greek 1 and 2, Hebrew 1 and 2, Spanish 1 and 2 or another, depending on degree needs)**
TH 238 Theology of Urban Ministry
UM 131 Introduction to Urban Christian Ministry

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

MS 234 Christian Message and World Religions
MS 235 Christian Message and American Religions
NT 131 New Testament Survey
OT 131 Old Testament Survey
PS 131 Personal Evangelism
PS 134 Personal Spiritual Development
TH 131 Systematic Theology 1
TH 134 Basic Christian Ethics
UM 233 Urban Community Development
UM 237 Demography
UM 322 Urban Ministry Research
UM 333 The Urban Church

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

CE133 Teaching Techniques
CE 231 Introduction to Christian Education
CE 233 Christian Leadership Recruitment and Training
CE 235 Human Growth and Development

CE 333 Sunday School Administration and Children's Work
CE 334 Models of Youth Ministry
CE 336 Recreational Leadership
CE 434 Philosophy of Christian Education
CE 436 Childhood Development and Learning
CE 438 The Ministry of Christian Education (Capstone)

Elective Requirements

17 Credit Hours of Electives

Total of 128 Credit Hours for a Bachelor of Arts Degree

BACHELOR OF ARTS IN URBAN CHRISTIAN MINISTRIES CONCENTRATION IN COUNSELING

General Education Requirements (each course carries 3 credit hours - 45 hours total)

GS 130 New Student Seminar
GS 132 Introduction to Composition
GS 133 Basic College Math
GS 135 Church History 1 or GS 233 History of Civilization 1*
GS 136 Church History 2 or GS 234 History of Civilization 2*
GS 137 Earth Science
One (1) Social Science Course – GS 138 Introduction to Sociology is recommended, but any Social Science transfer is also acceptable**
GS 230 Oral Communication
GS 231 Functional Composition
One (1) Humanities Course - choice of any one literature or music course, providing the course does not carry a prerequisite**
LA 130 Introduction to Biblical Languages
Two (2) Language Courses (can be Greek 1 and 2, Hebrew 1 and 2, Spanish 1 and 2 or another, depending on degree needs)**
TH 238 Theology of Urban Ministry
UM 131 Introduction to Urban Christian Ministry

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

MS 234 Christian Message and World Religions
MS 235 Christian Message and American Religions
NT 131 New Testament Survey
OT 131 Old Testament Survey
PS 131 Personal Evangelism
PS 134 Personal Spiritual Development
TH 131 Systematic Theology 1
TH 134 Basic Christian Ethics
UM 233 Urban Community Development
UM 237 Demography
UM 322 Urban Ministry Research
UM 333 The Urban Church

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

CC 130 Basic Pastoral Counseling
CC 232 Intro to Christian Counseling I

CC 234 Abnormal Psychology
CC 333 Counseling Theories
CC 336 Counseling Social Problems
CC 431 Crisis, Loss and Grief
CC 432 Addiction Issues
CC 435 Marriage & Family Counseling
CC 438 The Christian & Sexuality
CC 439 Emotional & Spiritual Preparation for Ministry (formerly Chaplaincy Internship) (Capstone)

Elective Requirements

17 Credit Hours of Electives

Total of 128 Credit Hours for a Bachelor of Arts Degree

BACHELOR OF ARTS IN URBAN CHRISTIAN MINISTRIES CONCENTRATION IN CROSS-CULTURAL STUDIES

General Education Requirements (each course carries 3 credit hours - 45 hours total)

GS 130 New Student Seminar
GS 132 Introduction to Composition
GS 133 Basic College Math
GS 135 Church History 1 or GS 233 History of Civilization 1*
GS 136 Church History 2 or GS 234 History of Civilization 2*
GS 137 Earth Science
One (1) Social Science Course – GS 138 Introduction to Sociology is recommended, but any Social Science transfer is also acceptable**
GS 230 Oral Communication
GS 231 Functional Composition
One (1) Humanities Course - choice of any one literature or music course, providing the course does not carry a prerequisite**
LA 130 Introduction to Biblical Languages
Two (2) Language Courses (can be Greek 1 and 2, Hebrew 1 and 2, Spanish 1 and 2 or another, depending on degree needs)**
TH 238 Theology of Urban Ministry
UM 131 Introduction to Urban Christian Ministry

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

MS 234 Christian Message and World Religions
MS 235 Christian Message and American Religions
NT 131 New Testament Survey
OT 131 Old Testament Survey
PS 131 Personal Evangelism
PS 134 Personal Spiritual Development
TH 131 Systematic Theology 1
TH 134 Basic Christian Ethics
UM 233 Urban Community Development
UM 237 Demography
UM 322 Urban Ministry Research
UM 333 The Urban Church

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

CE 337 Black Church History
LA 236 Spanish I, or another Foreign Language* or MS332 Missions in America

LA 237 Spanish II, or another Foreign Language* or MS419 Supervised Study/Research
LA 335 Spanish III or another Foreign Language*
LA 336 Spanish IV or another Foreign Language*
MS 336 Global Missions
UM 330 Cross-Cultural Communication
UM 331 Cross-Cultural Outreach
UM 431 Methodology of Missions
UM 433 Practicum in Urban Ministry (Capstone)

Elective Requirements

17 Credit Hours of Electives

Total of 128 Credit Hours for a Bachelor of Arts Degree

BACHELOR OF ARTS IN PASTORAL STUDIES

General Education Requirements (each course carries 3 credit hours - 45 hours total)

GS 130 New Student Seminar

GS 132 Introduction to Composition

GS 133 Basic College Math

GS 135 Church History 1 or GS 233 History of Civilization 1*

GS 136 Church History 2 or GS 234 History of Civilization 2*

GS 137 Earth Science

One (1) Social Science Course – GS 138 Introduction to Sociology is recommended, but any Social Science transfer is also acceptable**

GS 230 Oral Communication

GS 231 Functional Composition

One (1) Humanities Course - choice of any one literature or music course, providing the course does not carry a prerequisite**

LA 130 Introduction to Biblical Languages

Two (2) Language Courses (can be Greek 1 and 2 or Hebrew 1 and 2)

TH 238 Theology of Urban Ministry

UM 131 Introduction to Urban Christian Ministry

Degree Program (Major) Requirements (each course carries 3 credit hours - 36 hours total)

NT 131 New Testament Survey

OT 131 Old Testament Survey

PS 131 Personal Evangelism

PS 134 Personal Spiritual Development

PS 139 Introduction to Worship

TH 131 Systematic Theology I

TH 131 Systematic Theology II

TH 134 Basic Christian Ethics

TH 231 Sin and Salvation

TH 233 Hermeneutics

TH 237 The Triune Nature of God

TH 435 Apologetics

Concentration Requirements (each course carries 3 credit hours - 30 hours total)

CC 130 Basic Pastoral Counseling

PS 132 Pastoral Care and Visitation

PS 230 Sermon Preparation

PS 231 Sermon Delivery
PS 236 Special Services
PS 237 Understanding Church Finances
PS 336 Pastoral Leadership
PS 431 Death, Illness, and Suffering
PS 438 Preaching Seminar
PS 439 Ministry Practicum (Capstone)

Bachelor of Arts Elective Requirements

17 Credit Hours of Electives

Total of 128 Credit Hours for a Bachelor of Arts Degree

UNDERGRADUATE COURSE DESCRIPTIONS

CHRISTIAN COUNSELING

CC 130 Basic Pastoral Counseling (3 Credit Hours) A basic introduction to pastoral counseling. Special emphasis is placed on developmental and emergency situations that are commonly encountered by the pastor.

CC 232 Introduction to Christian Counseling I (3 Credit Hours) This course will help students comprehend and differentiate various models used in Christian counseling and ministry. Application of these models will be demonstrated so students will understand how they can be used in urban ministry settings.

CC 233 Introduction to Christian Counseling II (3 Credit Hours) An introduction to the principles and techniques of pastoral counseling. Attention is given to historical pastoral theology and the impact it has had on pastoral counseling. Special emphasis is placed on problematic and emergency situations that are encountered by the pastor. (Prerequisite CC 232)

CC 234 Abnormal Psychology (3 Credit Hours) The purpose of this course is to introduce students to a study of Abnormal Psychology examining current concepts of mental illness. The course will explore etiology, symptoms and basic unmet human needs of selected disorders using the *Diagnostic and Statistical Manual of Mental Disorders* (DSM) and basic biblical principles of pastoral and Christian counseling from both a clinical and biblical perspective.

CC 331 Ministerial Marriage Enhancement (3 Credit Hours) A learning experience for ministerial students and their spouses to deepen their commitment and bond in their relationship. This course will prepare couples for the effects of ministry vocations on a marriage and strengthen the relationship for a supportive and healthy marriage.

CC 332 Guidance toward Significance and Security (3 Credit Hours) An in-depth study into the two most basic human needs and how to lead individuals to find them, based on the Word of God. The course includes a workbook to help the student find his own significance and security and to use as a resource in counseling.

CC 333 Counseling Theories (3 Credit Hours) Using the Christian foundations in God's Word, the student will be introduced to classical and current theories of counseling and examine each one in light of Scripture and practical relevance. (Prerequisite CC 232)

CC 334 Developmental Stages of Life (3 Credit Hours) This course will describe major transitions of the life cycle in the context of culture including infancy, childhood, adolescents, singleness, marriage, parenthood, mid-life, retirement, aging, and death. A constant theme will be the discussion of the tension and impact by the family unit upon the individual as one moves through these stages. (Prerequisite CC 232)

CC 336 Counseling Social Problems (3 Credit Hours) This course will describe common social problems experienced in urban settings. The constant focus will be on depression and anxiety disorder, along with other social problems such as abuse and trauma. Students will learn how to identify the symptoms and behaviors of these social problems and determine what care and resources are needed.

CC 419 Supervised Study/Research (1 - 3 Credit Hours)

CC 430 Supervised Study and Research (3 Credit Hours) A course designed to increase the knowledge of the student in the area of Christian counseling. The student will be assigned to research and write about a specific counseling topic under the guidance of an advisor.

CC 431 Crisis, Loss and Grief (3 Credit Hours) This course will describe specific crises one will face throughout one's life cycle, including but not limited to regular life transitions, unexpected tragedies, disease and death. The emphasis will be on understanding loss from a spiritual and emotional perspective. The course will include discussion and description of the stages of grief, along with the interventions and counseling skills needed to help those in the midst of major life transitions.

CC 432 Addiction Issues (3 Credit Hours) This course will provide introductory knowledge of drug addiction and its effects on the brain and prevention. Among addictions examined will be pornography, sexual addiction, and the underlying reasons and motives from a spiritual and emotional perspective. Students will learn how to recognize, support, and refer to licensed professionals

CC 434 Premarital Counseling (3 Credit Hours) This course seeks to help those who serve in the Church be effective in pre-marital counseling. The course will focus on preparing the Christian counselor for a planned program of pre-marital counseling. Topics addressed will include personality awareness, financial planning, marital relations, spiritual development, and the role and responsibility of the couple in a biblical covenant relationship.

CC 435 Marriage and Family Counseling (3 Credit Hours) A comprehensive course designed to equip the Christian counselor to understand the holistic dynamics of marriage and family relationships in regards to marital and family counseling.

CC 436 The Blended Family (3 Credit Hours) The study of God's Word on the subject of blended families and how to effectively minister to their needs in today's world.

CC 437 The Single Adult (3 Credit Hours) An in depth study of the unique needs of the single adult and how to help them develop the skills needed to effectively live a healthy Christian life.

CC 438 The Christian and Sexuality (3 Credit Hours) This course will be an in-depth study of sexuality from a healthy biblical perspective. The course will focus on discovering sexuality from within the context of the story of redemption, the relational terror of one's experiences, and the healing of one's personal story. The course will also examine sexual abuse and the different stages of one's sexual identity.

CC 439 Emotional and Spiritual Preparation for Ministry (3 Credit Hours) This course will explain a person's worth in Christ based on biblical truth. It will also explore the significance of emotional well-being when caring for others such as establishing boundaries, self-care, and one's personal and relational issues. (Prerequisite CC 232)

CHRISTIAN EDUCATION

CE 130 Introduction to Youth Ministry (3 Credit Hours) An introduction to the needs of today's postmodern adolescents, the philosophy of ministry to meet those needs, and the application of that philosophy through programming models of youth ministry.

CE 133 Teaching Techniques (3 Credit Hours) Pedagogy is studied in terms of preparation, lesson plans, achieving objectives, presenting material to a class, evaluation, and testing. Included in the class is the accountability of the teacher.

CE 231 Introduction to Christian Education (3 Credit Hours) A study of the philosophical, historical, biblical, and theological foundations of Christian education.

CE 232 Christian Induction and Discipleship Training (3 Credit Hours) A study of the biblical mandate to disciple new Christians and bring them into the life of the church, including new member orientation, and the methods for involving them in the lifelong process of personal Christian growth and ministry. This course will magnify the importance of developing and administering a Discipleship Training Program in the local church.

CE 233 Christian Leadership Recruitment and Training (3 Credit Hours) The biblical principles for building a cohesive and effective ministry team are studied with emphasis upon the practical means for achieving it.

CE 234 Youth Ministry Programming (3 Credit Hours) A study of the practical aspects of youth ministry – designing a program to fit your context, recruiting and training volunteer workers, speaking, leading Bible studies, disciplining, planning retreats/events, small groups, budgeting, administration, etc.

CE 235 Human Growth & Development (3 Credit Hours) This course is a study of the development of the individual from conception through adulthood. Theories and factual content underlying current thinking and research are examined, as well as the processes and influences affecting the developing person. The focus is on biological, social, emotional, and intellectual aspects across the lifespan, and individual application is emphasized.

CE 333 Sunday School Administration and Children's Work (3 Credit Hours) The methods, materials, resources, and procedures used in the organization, curriculum development, teacher training and evangelization of children.

CE 334 Models of Youth Ministry (3 Credit Hours) To gain knowledge of a variety of models of youth ministry and be able to determine the best model for a specific context.

CE 336 Recreational Leadership (3 Credit Hours) A course designed to provide the student with the ability to develop, direct and administer recreational programs spanning all age groups within the church.

CE 337 Black Church History (3 Credit Hours) A course designed to give the student an in depth look at the effect of the church and the Christian faith on the face of black America, and how the black church shaped American history.

CE 419 Supervised Study/Research (1 - 3 Credit Hours)

CE 430 Supervised Study and Research (3 Credit Hours) A course in field research and writing designed to give the student firsthand experience in a specific area of interest that he / she may encounter in the ministry of Christian education. The student will be assigned to an advisor to follow him / her through the course of study.

CE 434 Philosophy of Christian Education (3 Credit Hours) A study of the foundations of education in theology, philosophy, and learning theory. Recent trends in educational philosophy are observed and evaluated.

CE 436 Childhood Development and Learning (3 Credit Hours) The study of developmental stages during the first two decades of life and the learning processes that take place at each developmental stage. The course includes social forces affecting behavior, mainstreaming exceptional children and techniques for studying the individual and group.

CE 438 The Ministry of Christian Education (3 Credit Hours) A study of the role and function of education ministers in the church. Major topics include clarifications, staff relations and general supervision of the educational programs of the church. Attention is given to the process of change and the need for continuing personal growth.

CHURCH MUSIC

CM 131 Introduction to Church Music (3 Credit Hours) The study of the use of music in church worship, hymnology, and church music administration. The course is designed primarily for students interested in pastoral ministry.

CM 132 Ministry Through Music (3 Credit Hours) Discussion of the history, objectives, and functions of music ministry in the local church with emphasis on the development and administration of a church music program.

CM 231 Music Ministry: Children (3 Credit Hours) A look at the methodology and organization of a children's music program within the church, stressing the formation of a children's choir.

CM 232 Music Ministry: Youth (3 Credit Hours) A look at the methodology and practice of a youth music program within the church, emphasizing the materials used and the formation of a youth choir.

CM 233 Hymnology (3 Credit Hours) A survey of the development of Christian hymnody from biblical times to the present. The study includes examination of hymns, their origins, and applications to contemporary worship.

CM 234 Basic Conducting (3 Credit Hours) A course designed to cover the correlation between hand strokes in conducting with the beat system of congregation hymns.

CM 235 Introduction to Music Literature (3 Credit Hours) Characteristic forms and styles. Analysis and listening. Examples from the leading composers of each era.

CM 236 Sacred Music Literature (3 Credit Hours) Intensive study of selected church music literature, vocal and instrumental, including readings and analyses of anthems, cantatas, oratorios, **arrangements of Negro spirituals** and contemporary gospel music, and organ and piano compositions. Students perform assigned musical works, and present individual reports and papers on topics relating to the style and history of the music.

CM 330 Supervised Study and Research (3 Credit Hours) A course designed to increase the knowledge of the student in church music. The student may choose to research and write on a specific area of interest or do experiential research in the local church and write about his/her findings. The student will be assigned to an advisor to follow him/her through the course of study.

CM 332 Music in Missions (3 Credit Hours) The study of musical methods and materials used in missions with emphasis on cross-cultural contexts and the role of indigenous music in missions.

CM 333 Advanced Conducting (3 Credit Hours) Development of the student's ability to prepare, rehearse and perform as conductors of vocal ensembles or choirs of any size. Includes choral score preparation; technical, practical and performance considerations; interpretative decisions; verbal and gestural communication skills; rehearsal and performance programming and evaluation; and group theory interpersonal dynamics.

CM 335/336 Church Music Practicum I & II (3/6 Credit Hours) On-site examination of the music ministries of selected churches of various sizes and locales. The student will make a journal and report on the uniqueness of music ministries in varying church sizes and locations.

CM 338 Music Composition (3 Credit Hours) Structured projects in vocal and instrumental composition based on studies using specific compositional techniques. The focus is on establishing topics such as basic scoring techniques, transpositions, ranges, textures, colors, form and compositional devices used in the common practice period.

CM 339 Vocal Pedagogy (3 Credit Hours) Examines the vocal processes, physiology, and nature of the vocal mechanism. Explore anatomical construction as well as its function in order to enlighten ourselves as performers, pedagogues, and scholars.

CM 340 Vocal and Choral Methods (3 Credit Hours) Curriculum, vocal/rehearsal techniques, and literature appropriate for teaching music in churches through the medium of vocal and/or choral performance.

CM 341 Instrumental Methods (3 Credit Hours) Curriculum, instrumental techniques and literature appropriate for teaching music in churches through the medium of instrumental performance.

CM 419 Supervised Study/Research (1 - 3 Credit Hours)

CM 430 Vocal Ensembles I* (3 Credit Hours) This class must have three or more students enrolled to achieve the course objectives. The group will learn chamber/sacred gospel music literature and be featured by promoting CCCTS, on and off campus, in special music and concerts.

CM 431 Vocal Ensembles II* (3 Credit Hours) Continued from CM 430.

CM 432 Music Theory I (3 Credit Hours) The study of the fundamentals of music structure: harmony, form and analysis, sight-singing, dictation and ear training.

CM 433 Music Theory II (3 Credit Hours) A continuation of CM 432 including voice leading and harmonics. (Prerequisite CM 432)

CM 434 Vocal Ensembles III* (3 Credit Hours) Continued from CM 431.

CM 435 Voice I (3 Credit Hours) The study of voice production, the principles of singing and sacred song literature. Opportunity is provided for individual consideration and performance.

CM 436 Voice II (3 Credit Hours) Group instruction in the fundamentals of tone production, breathing, breath control, and posture. Attention is given to individual problems with appropriate correction exercises to be learned. Successful voice studio procedures are included. (Prerequisite CM 435)

CM 437 Vocal Ensembles IV* (3 Credit Hours) Continued from CM 434.

CM 438 Capstone (Practicum) (3 Credit Hours) This capstone course involves the demonstration of achievement in applied music study during the student's senior year. Students will present a full recital (approximately 1 hour) of representative repertoire in their major applied area.

*Must take a minimum of two consecutive semesters.

GENERAL STUDIES

GS 021 Developmental Computer Skills (3 Credit Hours) An overview and an introduction to basic keyboarding skills, computer terminology, components (software and hardware), Internet, usage of Windows, and Microsoft related applications. This course is designed for incoming freshmen that have limited computer knowledge and experience.

GS 099 Developmental Grammar for Writing (3 Credit Hours) Includes basic grammar, vocabulary, punctuation, spelling, and sentence structure. An approach to grammar designed to correct common errors in the mechanics of writing. This course is designed for incoming freshmen who have had no exposure to collegiate writing.

GS 120 Computer Concepts (3 Credit Hours) The student will master Microsoft Word, Excel, and PowerPoint, and explore other computer software programs needed by office professionals. Students will need to be familiar with basic keyboarding skills and basic knowledge of computer terminology, components and Internet usage.

GS 130 New Student Seminar (3 Credit Hours) Students will receive personal assessment for academic skills in mathematics and English, computer skills and Word-processing; Populi navigation and use; computer online research; how to use the CCCTS media resources and educational consortium; formal research writing foundations (Turabian); CCCTS educational resources and personnel; community resources, etc.

GS 132 Introduction to Composition (3 Credit Hours) A course that stresses writing as a process, focusing on narrative essays. The goal is to develop fluency, coherence, style, and effectiveness.

GS 133 Basic College Math (3 Credit Hours) An introduction to logic, sets, number systems, geometry, probability, and statistics.

GS 135 Church History I (3 Credit Hours) A survey of the history of the church from apostolic times up to the

Reformation.

GS 136 Church History II (3 Credit Hours) A survey of the history of the church from the Reformation to the present, including Protestant origins and development.

GS 137 Earth Science (3 Credit Hours) This course is a survey of various Earth systems, focusing on geology, but with a bit of atmospheric science, oceanography and astronomy. Studies range from small-scale observations such as rocks and minerals to a larger context of global plate tectonics. The larger framework provides an explanatory framework for regional processes such as glaciers, deserts, mountain-building and landforms.

GS 138 Introduction to Sociology (3 Credit Hours) Sociological analysis of society from a Christian perspective. A study of the impact of current social forces on American society. Emphasizes the nature of culture, social interaction, and social institutions.

GS 139 Creationism (3 Credit Hours) An examination of the beliefs and doubts of creation. Emphasis is placed on the biblical and scientific viewpoints supporting and/or opposing creation and evolution.

GS 230 Oral Communication (3 Credit Hours) This course is designed to introduce the student to public speaking. The student will learn to be aware of habits, mannerism, diction and enunciation that interfere with good communication. The student will strengthen his/her oral communication skills.

GS 231 Functional Composition (3 Credit Hours) A course designed to enhance the student's writing skills in the context of the study of literature. Attention is given to grammar, rhetoric and critical writing. (Prerequisite GS 132)

GS 232 Music Appreciation (3 Credit Hours) A survey of the various forms of music over the last three centuries. The objective of the course is to expose the student to all kinds of music and develop in them an appreciation for the message of the music, if not the style of the music.

GS 233 History of Civilization I (3 Credit Hours) A survey of major civilizations from the dawn of recorded events to 1600 AD with emphasis in the inter-relationship of ancient cultures, medieval civilization, and the Renaissance and Reformation eras.

GS 234 History of Civilization II (3 Credit Hours) A survey of major developments in world civilizations since 1600 AD with an emphasis on colonialism, the Enlightenment, the great world wars, and interrelated cultural movements.

GS 235 American Literature (3 Credit Hours) A survey of American literature from Bradford to Whitman to present.

GS 236 British Literature (3 Credit Hours) A survey of British literature from the Anglo-Saxon Period to the Elizabethan Age.

GS 237 Poetry in Literature (3 Credit Hours) An examination of poetical verse with emphasis placed on appreciation and usage of poetry in literature.

GS 238 Biblical Literature (3 Credit Hours) The study of the literary forms and styles of writing found in the Bible. The course requires that the student read and write about selected books from the Bible.

GS 239 Arts in Worship (3 Credit Hours) A survey of various forms of the Arts as used in worship. The objective is to expose the student to the use of skits, monologues, dance, video, chalk drawings, etc., helping the student develop an appreciation for them and explore their use in urban worship.

GS 337 Logic (3 Credit Hours) A systematized study of the canons and criteria of validity in thought and its expression by considering the processes of reasoning and inference.

GS 419 Supervised Study/Research (1 - 3 Credit Hours)

GS 436 Special Topics

LANGUAGES

LA 130 Introduction to Biblical Languages (3 Credit Hours) An introduction to the three biblical languages, specifically Hebrew and biblical Greek, including an introduction to the alphabets, basic vocabulary, and reference tools available. Students will learn the importance of knowing the ancient languages used in the writing of the Bible.

LA 232 Greek I (3 Credit Hours) An introductory study of the forms, grammar, vocabulary and composition of biblical Greek. Readings in the Greek New Testament begin. (Prerequisite LA 130)

LA 233 Greek II (3 Credit Hours) A continued study of the forms, grammar, vocabulary and composition of biblical Greek. Readings in the Greek New Testament continue. (Prerequisite LA 232)

LA 234 Hebrew I (3 Credit Hours) An introductory study of the pronunciation, grammar, vocabulary and composition of biblical Hebrew, with an emphasis on nouns, pronouns, adjectives, and prepositions. Readings from the Hebrew Old Testament begin. (Prerequisite LA 130)

LA 235 Hebrew II (3 Credit Hours) A continued study of the grammar, vocabulary and composition of biblical Hebrew, with an emphasis on the QAL stem of the verb. Readings from the Hebrew Old Testament continue. (Prerequisite LA 234)

LA 236 Spanish I (3 Credit Hours) A study of the fundamentals of the Spanish language. Essentials of grammar, pronunciations, reading and composition, and their application in oral and written work.

LA 237 Spanish II (3 Credit Hours) Completion of the fundamentals of the Spanish language with emphasis upon correct pronunciation and mastery of a practical vocabulary. Continued work on oral and written expression with a survey of Hispanic civilization included. (Prerequisite LA 236)

LA 332 Greek III (3 Credit Hours) Readings and interpretation of various passages in the Greek New Testament including advanced grammatical study. (Prerequisite LA 233)

LA 333 Greek IV (3 Credit Hours) A continuation of LA 332 with a brief introduction to textual criticism. (Prerequisite LA 332)

LA 335 Spanish III (3 Credit Hours) A review of elementary grammar, irregular verbs, and idioms, along with additional practice in oral and written work. (Prerequisite LA 237)

LA 336 Spanish IV (3 Credit Hours) Selected reading passages with continued practice in pronunciation, conversation, composition and idiomatic structure. (Prerequisite LA 335)

LA 338 Fundamentals of Aramaic I (3 Credit Hours) An introductory study of biblical Aramaic emphasizing grammar and morphology. (Prerequisite LA 234)

LA 339 Fundamentals of Aramaic II (3 Credit Hours) A continued study of biblical Aramaic with special attention to select readings. (Prerequisite LA 338)

LA 340 Foreign Language I (3 Credit Hours) A first-semester study of a foreign language.

LA 341 Foreign Language II (3 Credit Hours) A second-semester study of a foreign language.

LA 342 Foreign Language III (3 Credit Hours) A third-semester study of a foreign language

LA 343 Foreign Language IV (3 Credit Hours) A fourth-semester study of a foreign language

LA 432 Advanced Greek Reading I (3 Credit Hours) A comprehensive study of biblical Greek syntax, inflection and

vocabulary. Included in the course are reading and discussion of selected passages of the New Testament. (Prerequisite LA 333)

LA 434 Hebrew III (3 Credit Hours) A continued study of biblical Hebrew emphasizing the derived stems of the verb. Readings from the Hebrew Old Testament continue. (Prerequisite LA 235)

LA 435 Hebrew IV (3 Credit Hours) A continued study of biblical Hebrew. Readings from the Hebrew Old Testament continue. (Prerequisite LA 434)

LA 436 Advanced Greek Reading II (3 Credit Hours) A Greek reading-discussion seminar based on selected passages from the New Testament with attention given to an indicative study of grammar. This course serves as a capstone for the Biblical Languages concentration. (Prerequisite LA 432)

LA 437 Advanced Hebrew Reading I (3 Credit Hours) A comprehensive study of biblical Hebrew syntax and vocabulary. Included in the course are reading and discussion of selected passages of the Old Testament. (Prerequisite LA 435)

LA 438 Advanced Hebrew Reading II (3 Credit Hours) A Hebrew reading-discussion seminar based on selected passages from the Old Testament with attention given to special problems of advanced Hebrew grammar. This course serves as a capstone for the Biblical Languages concentration. (Prerequisite LA 437)

MISSIONS

MS 234 Christian Message and World Religions (3 Credit Hours) The study of the beliefs and practices of contemporary world religions from the standpoint of the Christian faith, including Hinduism, Buddhism, Judaism, Islam and pagan religions.

MS 235 Christian Message and American Religions (3 Credit Hours) The study of the beliefs and practices of contemporary American religious groups from the standpoint of the Christian faith, including Mormonism, Jehovah's Witness, the Unification Church, Witchcraft, Astrology, the New Age Movement and Hare Krishna.

MS 332 Missions in America (3 Credit Hours) A comprehensive study of current issues in missions within the United States. A look at the philosophies, methodologies, and contemporary developments of Christian missions in America, emphasizing urban and rural-urban contexts.

MS 333 Church Planting: Foundational Work (3 Credit Hours) Church Planting Foundational Work offers a basic orientation to the biblical, theological, sociological and practical dimensions of establishing a new church. The course examines the infrastructure of the early church as basic to church plant foundations, and covers the basics of church planting from mission and vision development to launching the new church.

MS 335 Global Missions (3 Credit Hours) A comprehensive study of current issues in missions. A look at the philosophies, methodologies and contemporary developments of Christian missions, emphasizing urban and rural-urban contexts.

MS 419 Supervised Study/Research (1 - 3 Credit Hours)

NEW TESTAMENT STUDIES

NT 131 New Testament Survey (3 Credit Hours) An overview of the background, history, and major teachings of the Gospels, Acts, Pauline Letters, General Letters, and Revelation.

NT 132 New Testament History (3 Credit Hours) The study of major events and people during the New Testament era (c. 30 – 100 A.D.) and their chronological framework. Also included is a survey of the book of Acts.

NT 133 Historical Background of the New Testament (3 Credit Hours) A study of Judaism and the Greco-Roman world during the New Testament era. Emphasis placed on the impact of history upon the New Testament events and people.

NT 135 The Israel Experience (3 Credit Hours) This course is for credit for the Israel trip sponsored by the school.

NT 230 The Four Gospels (3 Credit Hours) This course surveys the four canonical gospels as a study of the life and teachings of Jesus. The course will also explore historical and interpretive issues in the gospels.

NT 231 The Pauline Epistles and Acts (3 Credit Hours) This course surveys the writings of Paul in the New Testament. It will address his life, correspondence and theology, as well as a survey of Acts.

NT 232 General Epistles and Revelation (3 Credit Hours) This course surveys the general epistles and revelation. This course will briefly survey the historical and interpretive issues involved in them.

NT 233 Gospel and Epistles of John (3 Credit Hours) A study of the Apostle John's Gospel and Epistles based on the English text.

NT 235 Romans (3 Credit Hours) A study of the Epistle to the Romans based on the English text.

NT 238 Colossians and Ephesians (3 Credit Hours) A study of the Epistles to the Colossians and the Ephesians based on the English text.

NT 239 Galatians, Philippians, Philemon, I and 2 Thessalonians (3 Credit Hours) A study of Paul's Epistles to the Galatians, Philippians, Philemon and the Thessalonians based on the English text.

NT 330 Pastoral Epistles (3 Credit Hours) A study of the Apostle Paul's Pastoral Epistles based on the English text.

NT 331 The Parables of Jesus (3 Credit Hours) A study of the Parables and their application to Christian doctrine and life. (Prerequisite TH 233 Hermeneutics)

NT 332 Revelation (3 Credit Hours) A study of the Revelation of Jesus Christ given to John based on the English text.

NT 433 Theology of Paul (3 Credit Hours) A study of Paul's theology as revealed in his writings.

NT 434 Synoptic Gospels (3 Credit Hours) A study of the Gospels of Matthew, Mark and Luke based on the English text. Attention will be given to the life and ministry of Jesus, and the relationship between history and theology in the Gospels.

NT 436 Special Topics (3 Credit Hours) This course will be offered periodically addressing a selected topic or book in the New Testament.

NT 438 Bible Capstone (3 Credit Hours) This senior-level course will synthesize student learning within the discipline by allowing the student to create a senior project with faculty supervision.

NT 439 Supervised Study and Research (3 Credit Hours) A course designed to provide the student with supervised opportunity to explore specific New Testament topics and their relevance for the day. The student will work under the guidance of an advisor.

OLD TESTAMENT STUDIES

OT 131 Old Testament Survey (3 Credit Hours) A survey of the literature of the Old Testament with special reference to background, history, contents and major teachings.

OT 132 Old Testament History (3 Credit Hours) A survey of the historical books of the Old Testament, from Joshua to Nehemiah, along with the parallel history of the ancient near-east of that period.

- OT 135 The Israel Experience (3 Credit Hours) This course is for credit for the Israel trip sponsored by the school.
- OT 230 Torah I (3 Credit Hours) A study of the Book of Genesis and the Book of Exodus based on the English text.
- OT 231 Torah (3 Credit Hours) This course surveys the first five books of the Old Testament, stressing the themes of creation, patriarchs, covenant, exodus and law.
- OT 233 Wisdom Literature (3 Credit Hours) A survey of the Old Testament wisdom literature, from Esther to Song of Songs, based on the English text.
- OT 234 Torah II (3 Credit Hours) A study of the Books of Leviticus, Numbers, and Deuteronomy based on the English Text.
- OT 238 Major Prophets (3 Credit Hours) This course surveys the major prophets of the Old Testament, stressing the writings and times of Isaiah, Jeremiah and Ezekiel.
- OT 239 Minor Prophets (3 Credit Hours) This course surveys the minor prophets of the Old Testament, stressing the writings and times of Daniel through Malachi.
- OT 330 Isaiah (3 Credit Hours) A study of the Book of Isaiah based on the English text.
- OT 331 Jeremiah and Lamentations (3 Credit Hours) A study of the Books of Jeremiah and Lamentations based on the English text.
- OT 333 Ezekiel and Daniel (3 Credit Hours) A study of the books of Ezekiel and Daniel based on the English text.
- OT 334 Joshua, Judges and First Samuel (3 Credit Hours) A study of the Books of Joshua, Judges and First Samuel based on the English text.
- OT 335 Second Samuel, I & II Kings (3 Credit Hours) A study of the Books of Second Samuel, First and Second Kings based on the English text.
- OT 336 Psalms (3 Credit Hours) A study of the Book of Psalms based on the English text.
- OT 337 Job (3 Credit Hours) A study of the Book of Job based on the English text.
- OT 419 Supervised Study and Research (3 Credit Hours) A course designed to provide the student with supervised opportunity to explore specific Old Testament topics and their relevance for the day. The student will work under the guidance of an advisor.
- OT 431 Minor Prophets I (3 Credit Hours) A study of the Minor Prophets with focus upon the Books of Hosea – Micah based on the English text.
- OT 432 Minor Prophets II (3 Credit Hours) A study of the Minor Prophets with focus upon the Books of Nahum – Malachi based on the English text.
- OT 436 Special Topics (3 Credit Hours) This course will be offered periodically addressing a selected topic or book in the Old Testament.
- OT 437 The Temple, Feasts and Priesthood (3 Credit Hours) A study of the temple from the earliest tabernacle, to the temple built by Solomon, to the temple that is in Christ. The study includes Jewish feasts, festivals and the priesthood.

PASTORAL STUDIES

PS 131 Personal Evangelism (3 Credit Hours) An introduction to and personal preparation for the opportunity for presenting the gospel to the individual. The basis of the study is founded on Biblical foundations and demands for evangelism.

PS 132 Pastoral Care and Visitation (3 Credit Hours) This is an introductory course in pastoral care. The student will study the fundamentals of visitation of the sick, new and prospective members, and visitation for leadership strengthening and renewal. This course includes class interaction, practice, and reflection.

PS 134 Personal Spiritual Development (3 Credit Hours) This course covers the formation and maintenance of a personal and disciplined Spiritual life.

PS 139 Introduction to Worship (3 Credit Hours) This course introduces the student to fundamental components of individual and corporate worship, leads the student to develop an understanding of authentic biblical worship, and helps the student gain proficiency in applying their knowledge to their ministry context.

PS 230 Sermon Preparation (3 Credit Hours) The study and practice of sermon construction.

PS 231 Sermon Delivery (3 Credit Hours) The practice of preaching to specific audiences. (Prerequisite PS 230)

PS 232/233 Homiletics (3/6 Credit Hours) The study of sermon construction relating to theme, outline, introduction, body, and conclusion as they relate to textual, topical, and expository preaching. The second semester focuses on sermon delivery in the practice of preaching.

PS 234/235 Homiletics in Diverse Cultures (3/6 Credit Hours) The study of sermon construction from an African American cultural and historical perspective as related to textual, topical and expository preaching. The second semester focuses on sermon delivery in the practice of preaching.

PS 236 Special Services (3 Credit Hours) The study of the design and praxis of the special services, in which a pastor takes part, including weddings, funerals, baptisms, the Lord's Supper, baby dedications, church dedications, and ordinations.

PS 237 Understanding Church Finances (3 Credit Hours) A detailed study will be made of the pastor's role in the stewardship of the church's resources including the managing of finances, working with finance teams, development of budgets, prioritizing current needs, planning for future ministries, preparing for the building program and policies and procedures pertaining to human resources as they relate to the church's finances. Students will have the opportunity to critically evaluate the management system in their home church or place of ministry.

PS 238 Equipping the Minister's Wife (3 Credit Hours) The teaching of necessary tools needed to be an effective minister's wife as taught from the perspective of an experienced minister's wife. This course is taught in a support group type of setting.

PS 331 Church Polity (3 Credit Hours) An examination of the three major forms of church government: Congregational, Episcopal and Presbyterian.

PS 332 Social Media and Ministry Development (3 Credit Hours) Coordination and production of an effective radio ministry including preparation of programs for radio broadcasting, visiting radio stations, and conducting a 15 minute live radio broadcast.

PS 333 Revivalism (3 Credit Hours) A look at the great revivals and "awakenings" of the past and the preaching of revival sermons.

PS 334 The Pastor and Personal Spiritual Development (3 Credit Hours) An in-depth look at the pastor's vocation and

the acquisition of spiritual discernment to lead according to the will of God.

PS 336 Pastoral Leadership (3 Credit Hours) A practical guide for the pastor to develop the skills needed for effective leadership. Topics include: motivation, positive attitude, delegation of responsibility, management of staff and volunteers, being an example and finding the source of strength.

PS 345 The Biblical Family (3 Credit Hours) The study of God's plan for marriage and family. Attention is given to the role that the church plays in the conservation of family values.

PS 419 Supervised Study/Research (1 - 3 Credit Hours)

PS 430 Supervised Study and Research (3 Credit Hours) A course in field research and writing designed to give the student firsthand experience in a specific area of interest that he/she may encounter in the pastorate. The student will be assigned to an advisor to follow him/her through the course of study.

PS 431 Death, Illness, and Suffering (3 Credit Hours) A comprehensive study of all aspects of human suffering including: illness, terminal illness, multiple traumas and death of a loved one, and how to minister to church families in these situations.

PS 434 Methodologies of Capital Gifts and Bond Programs (3 Credit Hours) Current trends and data behind raising capital gifts and supportive bond programs for church-related building projects.

PS 435 Issues Facing Today's Singles (3 Credit Hours) A study of the personal and social problems facing singles in modern day America. The resources for guiding singles are examined with special emphasis placed on purity and God's will for life.

PS 436 Issues Facing Today's Seniors (3 Credit Hours) A study of the personal and social problems of seniors in modern day America. The resources for guiding seniors are examined with special emphasis on church support and wellness in life.

PS 438 Preaching Seminar (3 Credit Hours) The exposition of the methods of preaching and critical analysis of sermon preparation and delivery with peers. (Prerequisite PS 232/233 or PS 234/235)

PS 439 Ministry Practicum (Capstone) (3 Credit Hours) The student is under the supervision of an experienced pastor and gains insight into all facets of the operations and ministry of the local church.

PS 440 Special Topics

THEOLOGICAL STUDIES

TH 131 Systematic Theology I (3 Credit Hours) An introduction to the practice of theological reflection, including theological methodology, revelation, and the doctrine of the Triune God.

TH 132 Systematic Theology II (3 Credit Hours) An introduction to the basic components of Christian theology, including the works of God, anthropology, sin, Christ, the Holy Spirit, salvation, the church and last things.

TH 134 Basic Christian Ethics (3 Credit Hours) an introduction to Christian ethics from a biblical, historical, theological and practical perspective.

TH 231 Sin and Salvation (3 Credit Hours) A survey of Christian anthropology, sin, and salvation, including covenant, union, atonement, order of salvation and the destiny of those not evangelized.

TH 232 The Doctrine of the Holy Spirit (3 Credit Hours) A survey of the person and work of the Holy Spirit from a biblical, historical, and theological perspective.

TH 233 Hermeneutics (3 Credit Hours) A survey of the art and science of biblical interpretation, with attention to

Scripture, tradition and theological reflection.

TH 234 Christology (3 Credit Hours) A survey of the person and work of Jesus Christ from a biblical, historical, and theological perspective. Key ideas include Christ's deity, humanity, and the foundation for his redemptive work.

TH 235 Theology of Spiritual Gifts (3 Credit Hours) This course takes an in-depth look at the gifts of the Holy Spirit. Learn why God gave the Church spiritual gifts and how the gifts operate for building His Kingdom.

TH 236 Theology of Restoration (3 Credit Hours) This course is designed to explore ways of dealing with failure and sin in the body of Christ. The course will look at key Biblical figures and modern figures that experienced great failures in life, discover correct methods of responding to sin, and explore realistic means to love and restore the fallen.

TH 237 The Triune Nature of God (3 Credit Hours) A survey of the Christian doctrine of God from a biblical, historical, and theological perspective. The course includes both the doctrine of the Trinity and the works of God from a Trinitarian perspective.

TH 238 Theology of Urban Ministry (3 Credit Hours) A survey of how Christian theology and urban ministry interrelate, from a biblical, historical, theological, and practical perspective.

TH 331 The Doctrine of the Church (3 Credit Hours) A survey of the doctrine of the church from a biblical, historical, theological, and practical perspective.

TH 332 Contemporary Issues in Theology (3 Credit Hours) A survey of contemporary theological structures and issues including challenges to historical orthodoxy and recent movements.

TH 333 Theology of Church Sacraments (3 Credit Hours) An examination of the different views of the Eucharist and Baptism.

TH 334 Contemporary Urban Issues (3 Credit Hours) A course which explores the relationship of theology to the complexities of urban ministry. International settings are explored.

TH 337 The Christian Life (3 Credit Hours) This course stresses the application of theology to one's personal life, with such topics as spiritual disciplines, restoration from sin, spiritual warfare, and sanctification.

TH 338 Biblical Theology (3 Credit Hours) This course is an introduction to the field of biblical theology, in both theory and practice.

TH 431 Jesus and Judaism (3 Credit Hours) A study of the influences that Jesus had on His own people and the Jewish religious sects. This course will look at the differences in the God-ordained theology of Jesus as opposed to the traditional and ritualistic theology of the Sanhedrin.

TH 432 Eschatology (3 Credit Hours) A survey of theological structures of last things, both personal and cosmic, from a biblical, historical and theological perspective.

TH 434 Spiritual Warfare (3 Credit Hours) A biblical study of the demonic including theodicy and the means of grace.

TH 435 Apologetics (3 Credit Hours) An investigation of selected persons and schools of thought that reflect the validity of the Christian faith with the purpose of defending that faith against attack.

TH 436 Special Topics (3 Credit Hours) This course will be offered periodically addressing a selected topic or book in the theological disciplines.

TH 438 Theology Capstone (3 Credit Hours) This senior-level course will synthesize student learning within the discipline by allowing the student to create a senior project with faculty supervision.

URBAN CHRISTIAN MINISTRIES

UM 131 Introduction to Urban Christian Ministry (3 Credit Hours) An in-depth survey in the study of the major social, economic, political, and environmental forces unique to large urban areas. Emphasis is given to an analysis of these forces from a Christian perspective. This is demonstrated in part through a Christian challenge to the growing linkage between urbanization and secularization and how each process has influenced the other students are required to write a brief pre-approved research paper and to give an oral report on a “walk-in-my-shoes” urban ministry program experience.

UM 232 Planting and Growing Urban Churches (3 Credit Hours) Planting and Growing Urban Churches gives the basics for planting urban/city churches, and orientation to early church foundations. Contextualizing theology and the gospel towards the city and developing the “God-Talk” as it applies to the relevance of urban churches to urban life. The course examines the psychology, sociology and theology of urban culture, and addresses the practical dimensions of establishing an urban church.

UM 233 Urban Community Development (3 Credit Hours) Restoring urban centers by applying Biblical principles to embrace individual respect and family unity thereby redeveloping and maintaining urban neighborhoods.

UM 234 Urban Youth Ministry and Recreation (3 Credit Hours) This course deals with the deep-seated problems of urban youths and how to reach them with the Gospel where they are. Recreational outlets and opportunities are explored in conjunction with urban youth ministry.

UM 235 Urban Evangelism (3 Credit Hours) Special techniques are explored to reach the lost in the pluralistic and multicultural environments of urban areas. Emphasis is placed also on discipleship as an on-going process connected with evangelism.

UM 237 Demography (3 Credit Hours) The study of demographic characteristics of urban population, such as age, sex, income, family size and make-up, etc. for analysis. Students learn how to use demographics to plan and implement urban ministries.

UM 322 Urban Ministry Research (3 Credit Hours) A course designed to increase the knowledge of the student in the area of their specific concentration by researching and writing about a specific project. Instruction will include how to choose, design and write a project, with specific pieces due through the duration of the course, culminating in a finished research project.

UM 330 Cross-Cultural Communication (3 Credit Hours) The study and practice of the communication of the Christian faith across cultural and social boundaries through both verbal and nonverbal messages. Emphasis is placed on developing multicultural models for evangelistic and theological persuasion.

UM 331 Cross-Cultural Outreach (3 Credit Hours) Emphasis is placed on how to reach across cultural barriers and establish relationships to further the advancement of the Christian church in urban centers.

UM 332 Non-Profit Ministries: From Vision to Reality (3 Credit Hours) This course teaches the student how to take a vision and help it become a reality by stressing the development of a strategic plan, Constitution and By-laws, finding and recruiting the right Board, etc., to help the vision truly become reality.

UM 333 The Urban Church (3 Credit Hours) The study of the historical and cultural role that the church has played in society and new methods that are being implemented to build churches in cities. An emphasis is placed on structural framework and the use of outside organizations to the work of ministry.

UM 334 The Urban Church and City Government (3 Credit Hours) A behind the scenes look at the infrastructure of city politics and the interrelationship of community business and social organizations that compose the decision-making dynamics within the city. A look at how the inner-city church can thrive in the urban environment.

UM 335 Urban Ministry: Foundation Work (3 Credit Hours) Academic study of missions in urban areas in terms of

evangelism, church planting, and church development in the meeting of social needs within a specific community. Relates to urban ministry considerations in both U.S. cities and cities of world-class status in other countries

UM 336 Issues Facing Today's Youth (3 Credit Hours) A study of the personal and social problems of adolescents in modern day America. The resources for guiding youth are examined with special emphasis placed on the home and church.

UM 337 Managing Non-Profit Ministries (3 Credit Hours) This course teaches the student how to take an existing non-profit and move it to sustainability. The course looks at legalities, fund-raising, capital gifts campaigns, budgeting, bookkeeping, long range planning, policymaking, strengthening the Board, and much more.

UM 419 Supervised Study/Research (1 - 3 Credit Hour) A tutorial in which the student under the mentorship of an instructor researches a particular issue relating to urban Christian ministry.

UM 431 Methodology of Missions (3 Credit Hours) Introduction to methods used in missions, past and present, and their Biblical relevance and relationship to the expansion of Christianity. Research is directed toward trends and issues that will prepare the student for effective missions' involvement.

UM 432 Practicum in Urban Evangelism (3 Credit Hours) Students will participate in various outreach ministries to gain practical experience. (Prerequisite UM 235)

UM 433 Practicum in Urban Ministry (3 Credit Hours) Field missionary experience in urban areas with attention given to the process of urbanization, its accompanying problems, and proposed solutions for the future.

UM 434 Practicum in Urban Youth Ministry (3 Credit Hours) The student will be assigned to the field in urban youth work with attention given to evangelism, discipleship, recreation, organization and special needs under the appropriate supervision. (Prerequisite UM 234)

UM 435 Urban Leadership and Networking (3 Credit Hours) A course designed to enable the student to effectively communicate, and mobilize other organizations and ministries to support an urban ministry.

UM 436 Practicum in Church Planting (3 Credit Hours) A course designed to be a hands-on practicum involving an internship in a recent local church plant. The main components of the course include in-depth analysis and assessment of the work being observed.

GRADUATE DEGREE PROGRAMS

Two to Three-Year Programs

Charlotte Christian College and Theological Seminary offers three graduate level degrees: a two (2) year Master of Arts in Biblical Studies, a two (2) year Master of Arts in Urban Christian Ministries and a three (3) year Master of Divinity.

The sixty-six (66) credit hour Master of Arts in Biblical Studies Program offers three (3) concentrations: New Testament, Old Testament and Theology. The sixty-six (66) credit hour Master of Arts in Urban Christian Ministries Program offers two (2) concentrations: Multi-Cultural Studies and Youth Ministry. The seventy-eight (78) credit hour Master of Divinity Program offers four (4) concentrations: Chaplaincy, General Pastoral Studies, Pastoral Counseling and Pastoral Ministry. The Master of Divinity Program also has a Spiritual Formation Component that is required for all students. Students enrolled in a Master level program must maintain an overall GPA of 2.5 or higher to continue in the program. Students falling below a 2.5 will automatically be placed on academic probation. Students are expected to strictly follow the required course of study for the degree concentration. *Degrees requiring a Language III and IV carry a prerequisite Language I and II as part of the course of study.

The learning outcomes of the Master of Arts in Biblical Studies Programs are...

1. To identify and understand intermediate and advanced terms and concepts in the biblical studies disciplines.
2. To analyze and evaluate methods, interpretations, and difficulties in the biblical studies disciplines.

3. To synthesize and integrate concepts and habits from the biblical studies disciplines into life, worship, and service within the urban church.

The educational goal of the MABS program is professional church employment as pastor or teacher, or pursuing a terminal degree.

The learning outcomes of the Master of Arts in Urban Christian Ministries Programs are...

1. To identify and understand basic and intermediate terms and concepts in Urban Christian Studies.
2. To analyze and evaluate systemic issues that plague and prevent the empowerment of urban communities.
3. To synthesize and integrate concepts and structures from Urban Christian Studies into empowering and sustaining communities.

The educational goal of the MAUCM program is professional church employment, church planter, or pursuing further education, either for a Master of Divinity or other advanced seminary degree.

The learning outcomes of the Master of Divinity Programs are...

1. To develop and deepen one's own Christian maturity through spiritual disciplines and a life conformed to the image of Christ. (Spiritual formation).
2. To demonstrate the ability to apply the Bible, biblical languages, and proper hermeneutics within contemporary urban ministerial contexts (Biblical).
3. To contextualize classic theological ideas and their historical causes and ramifications into contemporary urban ministry (Historical-theological).
4. To demonstrate practical skills of ministry (Practical).
5. To apply historical resources and practical insights in the contemporary urban world through prophetic reflection and real world experience. (Application).

The educational goal of the Master of Divinity Program is to prepare Master Level students for vocational chaplaincy, pastoral counseling or pastoral ministry.

Master of Divinity Degree Program Spiritual Formation Component Requirements Integrated:

1. Students will be required to attend a workshop on discerning God's will before Beginning with the M.Div. program. This workshop will concentrate on the issue of personal call, with special emphasis on what is expected of full-time Christian workers and what will be necessary to finish seminary training.
2. Students will be required to participate in a seminary chosen small group or online cohort of peers during the first two years of seminary.
3. Students will participate in an annual comprehensive review with their advisor and mentors during the first two years of seminary. Students will be expected to keep a portfolio of work showing progress in spiritual and educational goals to be used in these reviews.

MASTER OF ARTS IN BIBLICAL STUDIES **CONCENTRATION IN NEW TESTAMENT**

Degree Program Core Requirements (each course 1.5 - 3 credit hours - 33 hours total)

CH 635 History of the Christian Church 1
CH 636 History of the Christian Church 2
CP 531 Spiritual Formation and Growth
NT 631 New Testament Introduction
OT 631 Old Testament Introduction
TH 528 The History of Biblical Interpretation
TH 531 Systematic Theology 1
TH 532 Systematic Theology 2
TH 533 Principles of Hermeneutics
TH 539 Christian Ethics

TD 630 A and B Master's Thesis (1.5 credit hours each)

Degree Program Concentration Requirements (each course 3 credit hours - 21 hours total)

LA 534 Greek III*

LA 535 Greek IV*

NT 521 Romans

NT 530 The Four Gospels

NT 538 New Testament Theology

NT 549 New Testament Historical Background

NT 630 New Testament Textual Criticism

Degree Program Elective Requirements (each course 3 credit hours - 12 hours total)

12 Credit Hours of Electives

Total of 66 Credit Hours for a Master of Arts in Biblical Studies Degree

*Degrees requiring a Language III and IV carry a prerequisite Language I and II as part of the course of study. A Language II course carries a prerequisite Language I.

MASTER OF ARTS IN BIBLICAL STUDIES
CONCENTRATION IN OLD TESTAMENT

Degree Program Core Requirements (each course 1.5 - 3 credit hours - 33 hours total)

CH 635 History of the Christian Church 1

CH 636 History of the Christian Church 2

CP 531 Spiritual Formation and Growth

NT 631 New Testament Introduction

OT 631 Old Testament Introduction

TH 528 The History of Biblical Interpretation

TH 531 Systematic Theology 1

TH 532 Systematic Theology 2

TH 533 Principles of Hermeneutics

TH 539 Christian Ethics

TD 630 A and B Master's Thesis (1.5 credit hours each)

Degree Program Concentration Requirements (each course 3 credit hours - 21 hours total)

LA 538 Hebrew III*

LA 539 Hebrew IV*

OT 536 Theology of the Old Testament

OT 538 Old Testament Prophecy

OT 549 Old Testament History

OT 632 Pentateuch

OT 633 Psalms

Degree Program Elective Requirements (each course 3 credit hours - 12 hours total)

12 Credit Hours of Electives

Total of 66 Credit Hours for a Master of Arts in Biblical Studies Degree

*Degrees requiring a Language III and IV carry a prerequisite Language I and II as part of the course of study. A Language II course carries a prerequisite Language I.

MASTER OF ARTS IN BIBLICAL STUDIES
CONCENTRATION IN THEOLOGY

Degree Program Core Requirements (each course 1.5 - 3 credit hours - 33 hours total)

CH 635 History of the Christian Church 1
CH 636 History of the Christian Church 2
CP 531 Spiritual Formation and Growth
NT 631 New Testament Introduction
OT 631 Old Testament Introduction
TH 528 The History of Biblical Interpretation
TH 531 Systematic Theology 1
TH 532 Systematic Theology 2
TH 533 Principles of Hermeneutics
TH 539 Christian Ethics
TD 630 A and B Master's Thesis (1.5 credit hours each)

Degree Program Concentration Requirements (each course 3 credit hours - 21 hours total)

6 Hours Language (Either Greek III & IV, Hebrew III & IV, or Greek II & Hebrew II)*
TH 525 Theological Foundations
TH 526 The Triune God
TH 534 Soteriology
TH 537 Apologetics
TH 538 Contemporary Issues in Theology

Degree Program Elective Requirements (each course 3 credit hours - 12 hours total)

12 Credit Hours of Electives

Total of 66 Credit Hours for a Master of Arts in Biblical Studies Degree

*Degrees requiring a Language III and IV carry a prerequisite Language I and II as part of the course of study. A Language II course carries a prerequisite Language I.

MASTER OF ARTS IN URBAN CHRISTIAN MINISTRY
CONCENTRATION IN MULTI-CULTURAL STUDIES

Degree Program Core Requirements (each course 1.5 - 3 credit hours - 33 hours total)

CE 520 Oral Communication
CE 521 World Religions
CP 531 Spiritual Formation & Growth
MS 531 Urban Anthropology
NT 631 New Testament Introduction
OT 631 Old Testament Introduction
TH 537 Apologetics
TH 539 Christian Ethics
UM 531 Advanced Demography
UM 533 The Urban Church & City Government
TD 630 A and B Master's Thesis (1.5 credit hours each)

Degree Program Concentration Requirements (each course 3 credit hours - 21 hours total)

MS 533 Issues in Global Missions

MS 534 Leadership Strategies in Missions
PS 538 Leadership for the 21st Century Church
UM 534 Urban Theology
UM 536 Cross-Cultural Development

Graduate Language 1 (This is a graduate language pertaining to the student's chosen field of ministry. It can either be a biblical language or a contemporary language. Greek I, Hebrew I, Spanish I or another)

Graduate Language 2 (This is a graduate language pertaining to the student's chosen field of ministry. It can either be a biblical language or a contemporary language. Greek II, Hebrew II, Spanish II or another)

Degree Program Elective Requirements (each course 3 credit hours – 12 hours total)

12 Credit Hours of Electives

Total of 66 Credit Hours for a Master of Arts in Urban Christian Ministries Degree

MASTER OF ARTS IN URBAN CHRISTIAN MINISTRY
CONCENTRATION IN YOUTH MINISTRY

Degree Program Core Requirements (each course 1.5 - 3 credit hours - 33 hours total)

CE 520 Oral Communication
CE 521 World Religions
CP 531 Spiritual Formation & Growth
MS 531 Urban Anthropology
NT 631 New Testament Introduction
OT 631 Old Testament Introduction
TH 537 Apologetics
TH 539 Christian Ethics
UM 531 Advanced Demography
UM 533 The Urban Church & City Government
TD 630 A and B Master's Thesis (1.5 credit hours each) (or Project, in the case of sacred music)

Degree Program Concentration Requirements (each course 3 credit hours - 21 hours total)

CC 533 Child Abuse & Neglect
CE 531 Childhood Growth & Development
CE 532 Principles of Curriculum Development
CE 533 Youth Education Ministries
CE 536 Theories of Learning & Teaching
UM 534 Urban Theology
UM 535 Youth Recreation Ministry

Degree Program Elective Requirements (each course 3 credit hours – 12 hours total)

12 Credit Hours of Electives

Total of 66 Credit Hours for a Master of Arts in Urban Christian Ministries Degree

MASTER OF DIVINITY

CONCENTRATION IN CHAPLAINCY

Degree Program Core Requirements (each course 1.5 - 6 credit hours - 60 hours total)

CH 635 History of the Christian Church I
CH 636 History of the Christian Church II
CP 530 Introduction to Pastoral Care
CP 531 Spiritual Formation and Growth
NT 521 Romans
NT 631 New Testament Introduction
OT 536 Theology of the Old Testament
OT 631 Old Testament Introduction
PS 501 Models of Worship
PS 530 Pastoral Counseling
PS 537 Spiritual Disciplines & Discipleship
PS 631 Sermon Preparation
PS 632 Sermon Delivery
PS 660 A and B Internship (6 credit hours)
TH 531 Systematic Theology 1
TH 532 Systematic Theology 2
TH 533 Principles of Hermeneutics
TH 539 Christian Ethics
TD 630 A and B Master Thesis (1.5 credit hours each)

Degree Program Concentration Requirements (each course 3 credit hours - 9 hours total)

CP 535 Chaplaincy Ministries
CP 630 Chaplaincy Theory and Practice
CP 631 Clinical Chaplaincy Practicum

Degree Program Elective Requirements (each course 3 credit hours - 9 hours total)

9 hours of electives in Master level Christian Counseling courses

Total of 78 Credit Hours for a Master of Divinity Degree

MASTER OF DIVINITY **CONCENTRATION IN GENERAL PASTORAL STUDIES**

Degree Program Core Requirements (each course 1.5 - 6 credit hours - 60 hours total)

CH 635 History of the Christian Church I
CH 636 History of the Christian Church II
CP 530 Introduction to Pastoral Care
CP 531 Spiritual Formation and Growth
NT 521 Romans
NT 631 New Testament Introduction
OT 536 Theology of the Old Testament
OT 631 Old Testament Introduction
PS 501 Models of Worship
PS 530 Pastoral Counseling
PS 537 Spiritual Disciplines & Discipleship
PS 631 Sermon Preparation
PS 632 Sermon Delivery
PS 660 A and B Internship (6 credit hours)
TH 531 Systematic Theology 1
TH 532 Systematic Theology 2

TH 533 Principles of Hermeneutics
TH 539 Christian Ethics
TD 630 A and B Master Thesis (1.5 credit hours each)

Degree Program Concentration Requirements (each course 3 credit hours - 6 hours total)

LA 532 Greek I
LA 536 Hebrew I

Degree Program Elective Requirements (each course 3 credit hours - 12 hours total)

12 hours of electives in Master level Pastoral Studies courses

Total of 78 Credit Hours for a Master of Divinity Degree

MASTER OF DIVINITY
CONCENTRATION IN PASTORAL COUNSELING

Degree Program Core Requirements (each course 1.5 - 6 credit hours - 60 hours total)

CH 635 History of the Christian Church I
CH 636 History of the Christian Church II
CP 530 Introduction to Pastoral Care
CP 531 Spiritual Formation and Growth
NT 521 Romans
NT 631 New Testament Introduction
OT 536 Theology of the Old Testament
OT 631 Old Testament Introduction
PS 501 Models of Worship
PS 530 Pastoral Counseling
PS 537 Spiritual Disciplines & Discipleship
PS 631 Sermon Preparation
PS 632 Sermon Delivery
PS 660 A and B Internship (6 credit hours)
TH 531 Systematic Theology 1
TH 532 Systematic Theology 2
TH 533 Principles of Hermeneutics
TH 539 Christian Ethics
TD 630 A and B Master Thesis (1.5 credit hours each)

Degree Program Concentration Requirements (each course 3 credit hours - 18 hours total)

CC 523 Premarital and Marital Counseling
CC 531 Advanced Issues of Counseling
CC 532 Grief & Loss Counseling
CC 536 Theological Foundations of Biblical Counseling
CC 537 Clinical Foundations of Biblical Counseling
CC 539 Addictions

Total of 78 Credit Hours for a Master of Divinity Degree

MASTER OF DIVINITY
CONCENTRATION IN PASTORAL MINISTRY

Degree Program Core Requirements (each course 1.5 - 6 credit hours - 60 hours total)

CH 635 History of the Christian Church I

CH 636 History of the Christian Church II
CP 530 Introduction to Pastoral Care
CP 531 Spiritual Formation and Growth
NT 521 Romans
NT 631 New Testament Introduction
OT 536 Theology of the Old Testament
OT 631 Old Testament Introduction
PS 501 Models of Worship
PS 530 Pastoral Counseling
PS 537 Spiritual Disciplines & Discipleship
PS 631 Sermon Preparation
PS 632 Sermon Delivery
PS 660 A and B Internship (6 credit hours)
TH 531 Systematic Theology 1
TH 532 Systematic Theology 2
TH 533 Principles of Hermeneutics
TH 539 Christian Ethics
TD 630 A and B Master Thesis (1.5 credit hours each)

Degree Program Concentration Requirements (each course 3 credit hours - 9 hours total)

PS 532 Church Growth Strategies
PS 538 Leadership for the 21st Century Church
PS 630 Theology of Ministry

Degree Program Elective Requirements (each course 3 credit hours - 9 hours total)

9 hours of electives in Master level Pastoral Ministries courses

Total of 78 Credit Hours for a Master of Divinity Degree

GRADUATE COURSE DESCRIPTIONS

CHRISTIAN COUNSELING

CC 519 Supervised Study/Research (1 – 3 Credit Hours)

CC 523 Premarital and Marital Counseling (3 Credit Hours)

A comprehensive course designed to equip the Christian counselor to understand the holistic dynamics of marriage and family relationships with regard to premarital and marital counseling. The course includes lecture, discussion, case studies, and demonstrations.

CC 531 Advanced Issues of Counseling (3 Credit Hours)

An intensive study of counseling people who are experiencing alcoholism, neurotic and psychotic behaviors, spousal abuse, aging, bereavement, and the effects of suicide.

CC 532 Grief and Loss Counseling (3 Credit Hours)

A course that explores the impact of grief and loss as it affects the individual and the family system. A lecture-discussion format is utilized.

CC 533 Child Abuse and Neglect (3 Credit Hours)

This course examines the methods of assessment, reporting, and treatment of physical, sexual, and neglectful child abuse.

CC 536 Theological Foundations of Biblical Counseling (3 Credit Hours)

Addresses the theological and theoretical foundations of the biblical counseling profession. Explores how major approaches to human growth and development compare to and contrast with related biblical teaching.

CC 537 Clinical Foundations of Biblical Counseling (3 Credit Hours)

Reviews the major counseling clinical practices and how each relates to biblical teaching. Equips students with beginning clinical skills needed for practicum and internship experiences. Students acquire a working knowledge of the diagnosis of psychopathology and the assessment of spiritual functioning.

CC 538 Biblical Counseling Practicum (3 Credit Hours)

Introduces students to the profession and practice of Christian counseling. Skill development is the emphasis as the student learns about and practices implementing counseling skills. Some areas of study will include: marriage and family, crisis, and death and dying counseling. Group supervision will be employed where strengths and weaknesses are explored.

CC 539 Addictions (3 Credit Hours)

This course presents theoretical and practical explorations of the causes of and treatments for problems associated with substance abuse and behavioral addictions. Participation in this course will allow students to learn how to assess and intervene with client systems affected by problems related to substance abuse and behavioral addictions, drawing from a range of theories for understanding and models of intervention.

CHRISTIAN EDUCATION

CE 519 Supervised Study/Research (1 - 3 Credit Hours)

CE 520 Oral Communication (3 Credit Hours) A study of the basic principles of public speaking and the preparation and delivery of various types of speeches.

CE 521 World Religions (3 Credit Hours) A comparative study of the world religions from ancient civilizations to modern day including Hinduism, Buddhism, Islam, Judaism, Taoism and Confucianism.

CE 522 Church History Research (3 Credit Hours) A research and writing project that deals with a specific aspect of church history and how it shaped what is happening in the church today. The student will be assigned to an Academic Advisor with the parameters established by the Administration.

CE 523 Teaching Practicum (3 Credit Hours) An opportunity for the student to get firsthand experience teaching under direct supervision of a well-qualified, experienced instructor. The student will learn how to create a syllabus, lesson plan, and how to teach in various settings.

CE 527/528 Supervised Research I & II (3/6 Credit Hours) A research and writing project in the student's particular area of interest in the field of Christian Education. The student will be assigned to an Academic Advisor for two semesters with the parameters established by the Administration.

CE 531 Childhood Growth and Development (3 Credit Hours) A look at the implicit forces that affect different stages of personality development from the formative years to adolescence, to young adulthood.

CE 532 Principles of Curriculum Development (3 Credit Hours) An analysis of the process of curriculum development. Attention is given to the practice of curriculum construction with emphasis on the theoretical, philosophical, and historic dimensions of curriculum building

CE 533 Youth Education Ministries (3 Credit Hours) A study of methods and ministries to youth in a local church. Teaching approaches are used which address the intellectual, emotional, social and spiritual needs of each age/grade level. (Prerequisite CE 531)

CE 534 Adult Education Ministries (3 Credit Hours) A study of the principles and methods of adult education in the local church. The psychological, spiritual, physical, and social aspects of adult education are addressed in the context of service related ministries.

CE 536 Theories of Learning and Teaching (3 Credit Hours) Examination of principles of teaching that are derived from psychological theories and research, including behavior, cognitive and social theories.

CE 538 Small Group Strategies (3 Credit Hours) A study of the various strategies of small groups; i.e., cell groups, support groups, evangelistic studies, study groups, etc., and skills needed in leading small groups.

****CHURCH HISTORY**

CH 635 History of the Christian Church I (3 Credit Hours) A general introduction to the history of the Christian Church from the Apostolic Age to the Protestant Reformation. Studies will include the early church and the Roman Empire, major ecclesiastical and doctrinal developments, the rise of the Papacy, the development and impact of monasticism and scholasticism, the Eastern and Western church split, the characteristics of the Eastern Church, and the theological and political forces leading to the Reformation.

CH 636 History of the Christian Church II (3 Credit Hours) A general introduction to the history of the Christian Church from the Reformation to the twenty-first century, including Protestant origins and development. Special emphasis will be given to the Western Church including Reformation movements, the Counter-Reformation, rationalism and pietism, revivalism, the growth of denominations, liberalism, Vatican II and liberation theology, the modern charismatic movement, the New Age movement, modern-day secularism and pluralism.

CHRISTIAN MUSIC

CM 519 Supervised Study/Research (1-3 Credit Hours)

CM 520 Conducting Practicum (3 Credit Hours) The student will learn to lead group singing. Includes both classroom instruction and practicum experience.

CM 521 Vocal Ensemble I (3 Credit Hours) The group will learn youth-oriented Christian music and will be featured to promote CCCTS. Travel is involved.

CM 522 Vocal Ensemble II (3 Credit Hours) (Prerequisite: CM 521)

CM 523 Vocal Ensemble III (3 Credit Hours) (Prerequisite CM 522)

CM 524 Vocal Ensemble IV (3 Credit Hours) (Prerequisite CM 523)

CM 527 Team Worship Leadership (3 Credit Hours) The student will study and experience leading contemporary urban worship.

CM 530 Voice Practicum (3 Credit Hours) The student will perfect the fundamentals of tone, breathing, and posture. Attention is given to individual problems. This course includes both classroom instruction and praxis.

CM 531 Theory Practice (3 Credit Hours) The student will perfect the fundamentals of music structure: harmony, form and analysis, dictation and ear training. Includes both classroom instruction and praxis.

CM 532 Youth Music Ministry (3 Credit Hours) Students will experience an in-depth methodology and practice of a youth music program, emphasizing cross-cultural youth groups. The course will include instruction on the formation of a youth musical group.

CM 533 Conducting (3 Credit Hours) A course designed to teach techniques for conducting patterns applied to elements of tone, balance, diction, phrasing, and interpretation. It will offer practice in sight singing. The class forms a practice choir.

CM 535 Ethnomusicology (3 Credit Hours) Study the definition, scope, and methods of ethnomusicology, the study of music in or as culture that focuses on the significance of music and musical practices in and of cultures in a holistic manner that includes all social strata and ethnicities of African-Caribbean, India, and Latino cultures.

CM 536 Contexts of Worship (3 credit Hours) A course designed to develop frameworks for analyzing the human contexts of worship; to improve skill in the theological interpretation of worship, including the application of scripture to questions of worship, the understanding of scriptural instructions and statements having to do with worship, and the observation and evaluation of worship practices in light of the gospel of Jesus Christ, particularly as it relates to the global diverse needs of urban congregations and communities; and to become intelligent readers of worship texts.

CM 539 Sacred Choral Literature (3 Credit Hours) A survey of sacred choral literature from the Middle Ages to the present with emphasis on the evolution and development of choral forms and styles, performance, and performance

practice.

CM 540 Vocal and Choral Methods (3 Credit Hours) A concentrated study of choral and vocal literature with emphasis on choral and vocal methods which especially apply to the church.

CM 541 Instrumental Methods (3 Credit Hours) A concentrated study of instrumental literature with emphasis on instrumental methods which especially apply to the church.

CHAPLAINCY MINISTRY

CP 530 Introduction to Pastoral Care (3 Credit Hours) This course introduces students to the basic knowledge and skills of pastoral care within and outside the hospital setting. Basic knowledge of pastoral care includes, among other things, a knowledge of one's personal history as this relates to issues of identity formation, attitudes, assumptions, and the corresponding behaviors that impact ministry, an understanding of the dynamics of pastoral visits to people in crisis, spiritual assessment, a knowledge of one's own theology of care, interventions, pastoral referrals, expanding of self-awareness, and self-evaluation of a pastoral encounter.

CP 531 Spiritual Formation and Growth (3 Credit Hours) This course introduces students to the immediate knowledge and skills of spiritual formation and growth of members in both parish and non-parish settings. Using a heuristic approach to study the sense and use of self and others in relations, students gain better insights into what it means to be a student, a person and a pastor. The course requires the completion of a spiritual formation and growth paper that highlights insights gained that can be translated into a specialized ministry of choice.

CP 535 Chaplaincy Ministries (3 Credit Hours) Explores the various aspects of the ministry as a chaplain. Aspects of the chaplaincy will include: hospital, prison, military and industrial. The course will include field trips to various military, prison and hospital locations and guest lectures by various chaplains. Students examine some of the challenges associated with this special type of ministry such as privileged communication, church-state relationships and free exercise challenges. Each student will be given a chance to explore in detail an aspect of this ministry as a future calling.

CP 630 Chaplaincy Theory and Practice (3 Credit Hours) This course introduces students to an advanced knowledge of theory and practice of pastoral care and supervision in different clinical settings. Students are introduced to different methods of developing theological, educational, and personality theories of pastoral care and practice. Each theory is meant to account for what informs a student's practice of pastoral care and supervision in a setting of choice.

CP 631 Clinical Chaplaincy Practicum (3 Credit Hours) A practical experience in learning pastoral care in a hospital setting under the supervision of a Certified Teaching Chaplain with the Hospital Chaplain's Ministry of America (HCMA). Students will explore their attitudes about disease, pain, suffering, psychiatric dysfunction, separation from family and death and dying; develop skills in the visitation of patients and family members, and in relating to hospital staff; and sharpen skills to reflect theologically in connection with personal encounters in the hospital setting.

LANGUAGES

LA 525 Greek Language Tools (3 Credit Hours) An introduction to biblical Greek and an introduction to the exegetical tools available for aiding translation and interpretation.

LA 526 Hebrew Language Tools (3 Credit Hours) An introduction to biblical Hebrew and an introduction to the exegetical tools available for aiding translation and interpretation.

LA 530 Introduction to Biblical Languages (3 Credit Hours) An introduction to biblical Greek and Hebrew, including an introduction to the alphabets, basic vocabulary, and reference tools available.

LA 532 Greek I (3 Credit Hours) An introductory study of the forms, grammar, vocabulary, and composition of biblical Greek.

LA 533 Greek II (3 Credit Hours) A continued study of the forms, grammar, vocabulary, and composition of biblical Greek. Readings in the Greek New Testament begin. (Prerequisite LA 532)

LA 534 Greek III (3 Credit Hours) Readings and interpretation of various passages in the Greek New Testament including advanced grammatical study with a brief introduction to textual criticism. (Prerequisite LA 533)

LA 535 Greek IV (3 Credit Hours) A comprehensive study of biblical Greek syntax, inflection, and vocabulary. Included in the course are reading and discussion of selected passages of the New Testament. (Prerequisite LA 534)

LA 536 Hebrew I (3 Credit Hours) An introductory study of the pronunciation, grammar, vocabulary, and composition of biblical Hebrew, with an emphasis on nouns, pronouns, adjectives, prepositions, and the Qal stem of the verb. Readings from the Hebrew Old Testament begin.

LA 537 Hebrew II (3 Credit Hours) A continued study of biblical Hebrew emphasizing the Qal stem and derived stems of the verb. Readings from the Hebrew Old Testament continue. (Prerequisite LA 536)

LA 538 Hebrew III (3 Credit Hours) A comprehensive study of biblical Hebrew syntax, vocabulary, and exegesis. Included in the course are reading and discussion of selected passages of the Old Testament. (Prerequisite LA 537)

LA 539 Hebrew IV (3 Credit Hours) A continued comprehensive study of biblical Hebrew syntax and vocabulary. Included in the course are reading and discussion of selected passages of the Old Testament. (Prerequisite LA 538)

LA 540 Foreign Language I (3 Credit Hours) A first-semester study of a foreign language.

LA 541 Foreign Language II (3 Credit Hours) A second-semester study of a foreign language. (Prerequisite LA 540)

LA 636 Spanish I (3 Credit Hours) A study of the fundamentals of the Spanish language. Essentials of grammar, pronunciations, reading, composition, and their application in oral and written work.

LA 637 Spanish II (3 Credit Hours) Completion of the fundamentals of the Spanish language with emphasis upon correct pronunciation and mastery of a practical vocabulary. Continued work on oral and written expression with a survey of Hispanic civilization included. (Prerequisite LA 636)

LA 638 Spanish III (3 Credit Hours) A review of elementary grammar, irregular verbs, and idioms, along with additional practice in oral and written work. (Prerequisite LA 637)

LA 639 Spanish IV (3 Credit Hours) Selected reading passages with continued practice in pronunciation, conversation, composition, and idiomatic structure. (Prerequisite LA 638)

MISSIONS

MS 519 Supervised Study/Research (Credit hours)

MS 522 Church Planting Internship (3 Credit Hours) The student will be matched with an approved organization to assist in the actual work of research and planting of a new church.

MS 531 Urban Anthropology (3 Credit Hours) This course surveys the culture of cities, exploring their historical development and their current dynamism. The student will frame the urban experience from a number of perspectives, examining the distinctive forms of expressive culture, ethnic and racial conflict, and political or economic activity that cities generate. The course will rely on the intellectual contributions and methodological tools of anthropology to explore the “city.”

MS 533 Issues in Global Missions (3 Credit Hours) The study of contemporary issues in global missions such as establishing cultural bridges, confronting cults, folk religion, contextualization of the gospel, and cross-cultural approach to evangelism.

MS 534 Leadership Strategies in Missions (3 Credit Hours) This course examines the major issues in leadership and allows the student to develop methods of application for appropriate cultural contexts.

MS 535 Urban Ministry Practicum (3 Credit Hours) The student will be exposed to various mission opportunities in inner cities and urban communities. These opportunities include Bible study groups, church planting, backyard Bible clubs, sports programs, community projects, counseling, and more.

MS 538 Church Planting: Set-Up (3 Credit Hours) An in-depth study of the legal, sociological, and ethical requirements for establishing a new church. Students will learn how to research zoning and local ordinances, file for incorporation, write by-laws and a constitution, and create a working flow-chart of a fictitious church.

MS 539 Church Planting: Foundation Work (3 Credit Hours) An in depth study of theological, sociological, and practical dimensions of establishing a new church.

NEW TESTAMENT STUDIES

NT 520 Acts (3 Credit Hours) An exegetical study of Acts including a brief study of the authorship, background, destination and purpose.

NT 521 Romans (3 Credit Hours) An exegetical study of Romans including a brief study of the authorship, background, destination and purpose. (Prerequisite LA 525 or LA 532)

NT 530 The Four Gospels (3 Credit Hours) An examination of the Four Gospels including a study of authorship, background, destination and purpose.

NT 538 New Testament Theology (3 Credit Hours) A survey of the major theological themes in the New Testament.

NT 539 Parables of Jesus (3 Credit Hours) An intensive study of the parabolic method of teaching that Jesus used as a dynamic mechanism of communicating truth about the Kingdom of God.

NT 549 New Testament Historical Background (3 Credit Hours) A detailed study of Greco-Roman and Jewish background of New Testament times.

NT 630 New Testament Textual Criticism (3 Credit Hours) An advanced study of the history, materials and methodology of the textual criticism of the New Testament. The student learns to use the critical apparatus of the Greek New Testament. (Prerequisite LA 525 or LA 532)

NT 631 New Testament Introduction (3 Credit Hours) A critical introduction to the canon and text of the New Testament: composition, authorship, date, and content of each book.

NT 635 The Israel Experience (3 Credit Hours) This course is for credit for the Israel trip sponsored by the school.

OLD TESTAMENT STUDIES

OT 531 Archaeology of Biblical Lands (3 Credit Hours) Introduction to significant archaeological discoveries, past and present, in Old Testament Bible lands as an aid to understanding the Old Testament.

OT 536 Theology of the Old Testament (3 Credit Hours) A survey of the major theological themes of the Old Testament.

OT 538 Old Testament Prophecy (3 Credit Hours) A survey of the prophetic books of the Old Testament.

OT 549 Old Testament History (3 Credit Hours) A survey of the historical books of the Old Testament, from Joshua to Nehemiah, along with the parallel history of the ancient near-east of that period.

OT 631 Old Testament Introduction (3 Credit Hours) A critical introduction to the canon and text of the Old Testament: composition, authorship, date and content of each book. Special emphasis will be placed on the refutation of higher critical views.

OT 632 Pentateuch (3 Credit Hours) A survey of the first five books of the Old Testament, a review and evaluation of critical theories regarding these books, and an intensive study of selected passages.

OT 633 Psalms (3 Credit Hours) A thorough survey of all the Psalms and their historical and theological background. Selected Psalms will be studied in detail.

OT 635 The Israel Experience (3 Credit Hours) This course is for credit for the Israel trip sponsored by the school.

PASTORAL STUDIES

PS 501 Models of Worship (3 Credit Hours) This course examines various models of Christian worship, including special occasion worship services. The student will be expected to create sample worship services for regular and special occasion worship, including weddings and funerals.

PS 519 Supervised Study/Research (1 - 3 Credit Hours)

PS 523 Local Church Evangelism (3 Credit Hours) Building on the biblical mandate for evangelism, the student will discuss personal and group methods for evangelism in a variety of settings, how to equip laity to witness, the use of apologetics, follow-up methods and current issues in evangelism. Throughout the course, the student will focus on practical application and workable solutions for evangelism in their local church.

PS 530 Pastoral Counseling (3 Credit Hours) Advanced study of the principles and techniques of pastoral counseling with special attention given to specific problems pastors face in ministerial counseling.

PS 531 Homiletics for an Urban Audience (3 Credit Hours) An intensive study of sermon construction to reach and minister to the urban audience.

PS 532 Church Growth Strategies (3 Credit Hours) Contemporary strategies in church growth are emphasized with implications for theology, ethics, church planting, Missiology and field practice.

PS 534 Special Services (3 Credit Hours) An in-depth study of worship services; i.e., weddings, funerals, baptisms, the Lord's Supper, baby dedications, church dedications, ordinations etc.

PS 535A / 536B Supervised Research (3/6 Credit Hours) A research project in the area of pastoral care with the permission of the VPAA. The student will be assigned to an academic advisor to follow him/her through their research project. The institution sets the parameters.

PS 537 Spiritual Disciplines and Discipleship (3 Credit Hours) This course is designed to provide an introduction to the individual and corporate disciplines of the Christian life. Students will explore ways to cultivate communion with Christ to the end of total transformation into the image of Christ. Emphasis will also be given to how they may direct others in the practice of these Christian disciplines.

PS 538 Leadership for the 21st Century Church (3 Credit Hours) This course introduces the student to the myriad of theories, styles, models, roles, and components of leadership. The student will be challenged to analyze, assess and evaluate the different theories, models, styles, roles and components of leadership and apply them in a vocational Christian setting. An essential component of the course will be to apply the leadership footprint to a theoretical situation drawn from real-life. The student will also create a commitment to an action plan that incorporates leadership theories

and concepts.

PS 630 Theology of Ministry (3 Credit Hours) A study of the biblical basis for pastoral ministry. Includes examination of the qualifications and responsibilities of the office of pastor, evaluation of the various forms of church leadership and polity, discussion of biblical instructions for pastoral care and church discipline, readings in the available literature, and the formation of a biblical philosophy of ministry.

PS 631 Sermon Preparation (3 Credit Hours) A detailed study of the development of expository preaching with special attention to the preparation of outlines and messages that emanate from a historical, contextual and grammatical approach to interpreting and communicating the biblical text. Students will prepare three outlines and manuscripts in three different biblical genres.

PS 632 Sermon Delivery (3 Credit Hours) Students practice delivery of sermons developed in PS 631, crafted for different audiences and cultural contexts. Guided by the professor, students learn to evaluate sermons and to offer constructive oral and written feedback to one another. Videotaping of sermons aid in the self-evaluation process. **(Prerequisite PS 631)**

PS 660A / PS660B Internship (3/6 Credit Hours) A supervised internship experience in either a pastoral, chaplaincy, or counseling setting. PS660A covers the classroom instruction. PS660B involves field work.

THEOLOGICAL STUDIES

TH 519 Supervised Study/Research (3 Credit Hours)

TH 525 Theological Foundations (3 Credit Hours) An in-depth study of theological foundations, including prolegomena, methodology and the theological enterprise.

TH 526 The Triune God (3 Credit Hours) An in-depth study of the doctrine of God with emphasis on the doctrine of the Trinity.

TH 528 The History of Biblical Interpretation (3 Credit Hours) A survey of the history of biblical interpretation, from apostolic, patristic, medieval, modern and current eras.

TH 531 Systematic Theology I (3 Credit Hours) A survey of theological reflection including the topics of method, prolegomena, revelation, the Triune God, creation, providence, anthropology and sin.

TH 532 Systematic Theology II (3 Credit Hours) A survey of theological reflection including the topics of Jesus, the Holy Spirit, salvation, the church and last things.

TH 533 Principles of Hermeneutics (3 Credit Hours) A survey of the art and science of biblical interpretation, with attention to Scripture, tradition and theological reflection.

TH 534 Soteriology (3 Credit Hours) A survey of Christian anthropology, sin and salvation, including covenant, union, atonement, order of salvation and the destiny of those not evangelized.

TH 537 Apologetics (3 Credit Hours) An investigation of selected persons and schools of thought that reflect the validity of the Christian faith with the purpose of defending that faith against attack.

TH 538 Contemporary Issues in Theology (3 Credit Hours) A survey of contemporary theological structures and issues including challenges to historical orthodoxy and recent movements.

TH 539 Christian Ethics (3 Credit Hours) A systematic study of Christian ethics and various ethical systems.

TH 630 Eschatology (3 Credit Hours) A survey of theological structures of last things, both personal and cosmic, from biblical, historical, and theological perspectives.

TH 634 Christology (3 Credit Hours) This course examines the person and work of Jesus Christ from a biblical, historical and theological perspective. Key ideas include Christ's deity, humanity and the foundation for his redemptive work.

URBAN CHRISTIAN MINISTRIES

UM 519 Supervised Study/Research (1 - 3 Credit Hours) A graduate-level tutorial in which the student under the mentorship of an instructor researches a particular issue relating to urban Christian ministries.

UM 521 Church Planting Practicum (3 Credit Hours) The student will experience in-class training and in-field supervision as they actually participate in a church plant under appropriate supervision.

UM 525 Drama Ministry I (3 Credit Hours) The student will learn the various forms of drama that have been used in the theater throughout history, and how creative arts can be used to enhance urban worship.

UM 526 Drama Ministry II (3 Credit Hours) The student will rehearse and learn selected skits for use in chapel services and selected churches. Travel is involved. **(Prerequisite UM 525)**

UM 531 Advanced Demography (3 Credit Hours) The student will study the demographic characteristics of an urban population center, and learn how to use the information to improve current ministries or begin new ministries.

UM 532 Urbanology (3 Credit Hours) Urbanology is the study of urban affairs and the specialized problems of cities, such as planning, education, sociology and politics. This course is a sociological and demographic study of Urban America from a theological perspective. In it the student will focus on urban environments and their impact on human behavior utilizing an interdisciplinary approach to urban problem solving.

UM 533 The Urban Church and City Government (3 Credit Hours) The student will discover the inner workings of city government and how churches can effectively maintain a positive role in that setting.

UM 534 Urban Theology (3 Credit Hours) This course explores how Scripture deals with the city, how God works in the city, and practical ways to apply theologies of neighbor, community, and geography that uniquely relate to urban dwellers. The application of the theology of sacred space, incarnation and reconciliation will be explored along with methods of practical applications.

UM 535 Youth Recreation Ministry (3 Credit Hours) Students will study the unique methods of providing inexpensive inner-city recreation for youth ministries. **(CE 336 is recommended, but not a prerequisite)**

UM 536 Cross-Cultural Development (3 Credit Hours) A study and practice of how to reach across cultural barriers to develop multicultural congregations and urban centers.

Master's Thesis

TD 630A Master's Thesis (1.5 Credit Hours) Required of all students in a Master of Arts or Master of Divinity program and offered in the fall semester of their senior year, this course will function as a writer's group in order to help the student significantly advance the process of conceptualizing, organizing and writing a research-based text. In class students will read each other's work, discuss the concepts, methods, and mechanics of constructing and writing a thesis, and provide comments to help with the process. Thesis topics will be approved and students will begin writing the thesis prior to the end of the semester.

TD 630B Master's Thesis (Prerequisite TD 630A) (1.5 Credit Hours) This course is a continuation of TD 630A and is offered in the spring of the student's senior year. Students will work independently with the instructor, writing the actual thesis according to the parameters set in the first semester. The completed thesis is submitted by mid-semester to a team of readers that will serve as the thesis defense committee (thesis reader fees apply).

COURSE ROTATION

All courses are offered on at least a two-year rotation basis, alternating between Residential and Online. Summer courses are chosen from an assessment of the academic needs of the general student body, and are then selected from the previous spring and the following fall course offerings. Course rotation is subject to change at any time due to various circumstances. Courses with fewer than seven (7) students registered may be dropped. The Course Rotation can be accessed from the Populi Shared Files.

2025-2026 Academic Calendar

Online Terms

DLFS: Distance Learning Full Semester Session (16 weeks)

DL1 Distance Learning Session 1 (8 weeks)

DL2 Distance Learning Session 2 (8 weeks)

Fall 2025

6/15-8/22 Deadline for submitting new student applications for fall

8/18 Notification given to faculty for any student needing Academic

Accommodations for the Fall Semester

8/18 Deadline to withdraw from Residential, DLFS, DL1 & Doctoral classes with no financial penalty

8/18 First day of Residential, DLFS, DL1 & Doctoral classes, New Student Seminar

8/22 Deadline to add a class for Residential, DLFS & DL1 with Advisor authorization

9/1 Labor Day – Campus closed

9/6 Deadline to withdraw from DL1 classes with a prorated financial penalty

9/8 Graduation Forms sent to students graduating in the Fall Semester

9/ 8-14 Mid-term exams for DL1 classes

9/21 Deadline to withdraw from Residential, DLFS & Doctoral classes with a

Prorated financial penalty

9/27 Deadline to withdraw from DL 1 classes with a “W” (add/drop date)

9/28 60% Financial Aid Attendance Mark for DL1 classes

10/12 Student Course Evaluations for DL1 classes become available

10/13 Deadline for Fall Graduates to submit graduation forms to the Registrar

10/6-12	Mid-term exams for Residential & DLFS classes
10/6-12/25	Final exams for DL1 classes
10/12-19	Deadline to register for Fall DL2 classes – absolute deadline Oct. 19
10/12	Last day of DL1 classes
10/19	Deadline to submit all incomplete assignments from Summer Residential, DLFS & DL2 classes
10/9	Deadline to withdraw from DL2 classes with no financial penalty
10/19	First day of DL2 classes and New Student Seminar
10/26	Deadline to add a class for DL2 with Advisor authorization
10/26	Final grades due for DL1 classes
10/26	Final grades due for Summer Residential, DLFS & DL2 Incompletes
11/2	Deadline to withdraw from Residential, DLFS & Doctoral classes with a “W” (add/drop date)
11/2	Deadline to withdraw from DL2 classes with a prorated financial penalty
11/2	Learning Outcome and Substantive Interaction Course Review Forms for DL1 are due
11/2	Daylight Savings Time Ends
10/2-3/12	Registration for the 2026 Spring Semester opens
11/3	All tuition, fees & fines due or payment arrangements made
11/3	60% Financial Aid Attendance Mark for Residential, DLFS, & Doctoral classes
11/10-16	Mid-term exams for DL2 classes
11/ 23	Last day to withdraw from DL2 classes with a “W” (add/drop date)
11/ 23	Deadline for submitting a New Student Application for the 2025 Spring Semester

11/24	Registration for the 2026 Spring Semester closes
11/25	Late Registration for the 2026 Spring Semester opens (late fee incurred)
11/25	60% Financial Aid Attendance Mark for DL2 classes
11/27-28	Thanksgiving – Campus Closed
12/1	Student Course Evaluations for Residential, DLFS, DL2 and Doctoral Classes become available
12/1	Deadline for Fall Graduates to complete the Financial Aid Exit Counseling at studentaid.gov & notify the Financial Aid Officer
12/1	Absolute deadline for Fall Graduates to clear any account balance
12/1	Collected graduation forms to be turned in to the Registrar
12/5	Deadline for submitting New Student applications for Spring Semester
12/6-14	Last week of Residential classes
12/13-20	Final exams for Residential, DLFS & DL2 classes
12/14	Deadline to submit all incomplete assignments from DL1
12/14	Last day of DLFS, DL2 & Doctoral classes
12/21	Final grades due for Residential, DLFS & DL2 classes
12/21	Final grades due for DL1 Incompletes
12/24-25	Christmas Eve & Christmas Day – Campus Closed
12/21	Final grades due for Doctoral classes
12/29	All Learning Outcome and Substantive Interaction Course Review Forms due for Residential, DLFS, DL2 and Doctoral classes
12/28	Deadline to register for 2026 Spring Semester

Spring 2026

12/29	Notification given to faculty for any student needing Academic Accommodations for the Spring Semester
1/1-2	New Year's Day – Campus Closed
1/5	Deadline to withdraw from Residential, DLFS, DL1 & Doctoral classes with no financial penalty
1/5	First day of Residential, DLFS, DL1 & Doctoral classes
1/9	Deadline to add a class for Residential, DLFS & DL1 with Advisor Authorization
1/12	Graduation Forms sent to students graduating in the Spring Semester
1/18	Deadline to withdraw from DL1 classes with a prorated financial penalty
1/19	Martin Luther King, Jr. Day – Campus Closed
1/19	New Student Seminar Begins
1/26-2/1	Midterm exams for DL1 classes
2/1	Deadline to withdraw from Residential, DLFS & Doctoral classes with a Prorated financial penalty
2/8	Deadline to withdraw from DL1 classes with a “W” (add/drop date)
2/9	60% Financial Aid Attendance Mark for DL1 classes
2/15	New Student Seminar Ends
2/15	Student Course Evaluations for DL1 classes become available
2/16	Deadline for Fall Graduates to submit graduation forms to the Registrar
2/22-3/1	Final exams for DL1 classes
2/23-3/1	Midterm exams for Residential and DLFS classes
2/23	Tentative head-count for graduation submitted to Herff Jones

- 2/23 Registration for the 2026 Summer Semester opens
- 3/1 Last day of DL1 classes
- 3/2 All Incomplete assignments from Fall Residential, DLFS & DL2 classes due
- 3/2 Deadline to withdraw from DL2 classes with no financial penalty**
- 3/2 Deadline for Spring Graduates to submit all Graduation forms to the Registrar**
- 3/9 First day of DL2 classes
- 3/13 Deadline to add a class for DL2 with Advisor authorization
- 3/8 Final grades due for DL1 classes
- 3/8 Final grades due for Fall Residential, DLFS & DL2 Incompletes
- 3/8 Daylight Savings Time Begins**
- 3/15 All Learning Outcome and Substantive Interaction Course Review Forms due for DL1 classes**
- 3/15 Deadline to withdraw from DL2 classes with a prorated financial penalty
- 3/15 Registration for the 2026 Summer Semester closes
- 3/15 Deadline to withdraw from Residential, DLFS & Doctoral Classes with a “W”
(Add/Drop date)
- 3/15 All tuition, fees & fines due or payment arrangements made
- 3/16 60% Financial Aid Attendance Mark for Residential, DLFS and Doctoral classes
- 3/16 Late Registration for the 2026 Summer Semester opens (late fee incurred)
- 3/23 New Student Seminar Starts
- 3/30-4/5 Midterm exams for DL2 classes
- 3/31 Submit all collected graduation forms to the Registrar**

- 4/5 Deadline to withdraw from DL2 classes with a “W” (add/drop date)
- 4/5 Absolute deadline for Spring Graduates to clear any account balance or make payment arrangements**
- 4/6 Deadline for submitting a New Student Application for the 2026 Summer Semester
- 4/6 60% Financial Aid Attendance Mark for DL2 classes
- 4/12 Deadline to submit a Scholarship Application for the 2025-2026 Academic Year
- 4/12 Student Course Evaluations for Residential, DLFS, DL2 and Doctoral classes become available
- 4/12 Deadline for Spring Graduates to complete the Financial Aid Exit Counseling at studentaid.gov & notify the Financial Aid Officer**
- 4/3 Good Friday – Campus Closed**
- 4/19 New Student Seminar ends
- 4/20-23 Last week of Residential classes
- 4/20-26 Final exams for Residential, DLFS & DL2 classes
- 4/26 Last day of DLFS, DL2 & Doctoral classes
- 4/26 All Incomplete assignments from DL1 classes due
- 4/27 Deadline to register for 2026 Summer Residential, DLFS, DL1 & Doctoral classes
- 4/27 Notification given to faculty for any student needing Academic Accommodations for the Summer Semester**
- 5/3 Final grades due for Residential, DLFS & DL2 classes
- 5/3 Final grades due for DL1 Incompletes
- 5/10 Final grades due for Doctoral classes

- 5/10 All Learning Outcome and Substantive Interaction Course Review Forms
due for Residential, DLFS, DL2 & Doctoral classes**
- 5/16 Graduation**
- Summer 2026**
- 5/3 Deadline to withdraw from Residential, DLFS, DL1 and Doctoral classes with no financial penalty
- 5/4 First day of DLFS, DL1 and Doctoral classes
- 5/8 Deadline to add a class for Residential, DLFS & DL1 with Advisor authorization
- 5/11 Graduation Forms sent to students graduating in the Summer Semester
- 5/17 Deadline to withdraw from DL1 classes with a prorated financial penalty
- 5/18 New Student Seminar 1 starts
- 5/24-31 Midterm exams for DL1 classes
- 5/25 Memorial Day – Campus Closed**
- 5/31 Deadline to withdraw from Residential, DLFS & Doctoral classes with a
Prorated financial penalty**
- 6/7 Deadline to withdraw from DL1 classes with a “W” (add/drop date)
- 6/8 60% Financial Aid Attendance Mark for DL1 classes
- 6/14 New Student Seminar 1 Ends
- 6/15 Student Course Evaluations for DL1 classes become available
- 6/22 Registration for the 2025 Fall Semester opens
- 6/22 Deadline for Summer Graduates to submit graduation forms to the
Registrar**
- 6/22-28 Midterm exams for Residential and DLFS classes

6/22-28	Final exams for DL1 classes
6/28	Last day of DL1 classes
6/28	All Incomplete assignments from Spring Residential, DLFS & DL2 classes due
6/28	Deadline to withdraw from DL2 classes with no financial penalty
6/29	First day of DL2 classes
7/2	Deadline to add a class for DL2 with Advisor authorization
7/3	Honoring Independence Day – Campus Closed
7/5	Final grades due for DL1 classes
7/5	Final grades due for Spring Residential, DLFS and DL2 Incompletes
7/12	Deadline to withdraw from Residential, DLFS & Doctoral classes with a “W” (add/drop date)
7/12	Deadline to withdraw from DL2 classes with a prorated financial penalty
7/12	Registration for the 2026 Fall Semester closes
7/12	All tuition, fees & fines due or payment arrangements made
7/12	All Learning Outcome and Substantive Interaction Course Review Forms due for DL1 classes
7/13	60% Financial Aid Attendance Mark for Residential, DLFS and Doctoral Classes
7/13	Late Registration for the 2026 Fall Semester opens (late fee incurred)
7/13	New Student Seminar 2 starts
7/20-26	Midterm exams for DL2 classes
7/26	Deadline for Summer Graduates to clear any account balance or payment arrangements made

7/31	Deadline for submitting a New Student Application for the 2026 Fall Semester
7/31	Deadline to withdraw from DL2 classes with a “W” (add/drop date)
8/1	Faculty In-Service Training Day
8/3	60% Financial Aid Attendance Mark for DL2 classes
8/9	New Student Seminar 2 ends
8/9	Deadline for Summer Graduates to complete the Financial Aid Exit Counseling at studentaid.gov & notify the Financial Aid Officer
8/10	Student Course Evaluations for Residential, DLFS, DL2 & Doctoral classes available
8/17-23	Last week of Residential classes
8/17-23	Final exams for DLFS & DL2 classes
8/23	All Incomplete assignments for DL1 classes due
8/23	Last day of Residential, DLFS, DL2 and Doctoral classes
8/24	Deadline to register for the 2026 Fall Residential, DLFS, DL1 & Doctoral classes
8/30	Absolute deadline to register for the 2026 Fall Residential, DLFS, DL1 & Doctoral Classes
8/30	Final grades due for DLFS & DL2 classes
8/30	Final grades due for DL1 Incompletes
9/6	Final grades due for Doctoral classes
9/6	All Learning Outcome and Substantive Interaction Course Review Forms due for Residential, DLFS, DL2 & Doctoral classes

Fall 2027

9/1 First day of Residential, DLFS, DL1 & Doctoral classes

9/7 Labor Day – Campus Closed

Tuition Refund Schedule

Tuition for all semesters will be refunded on the following basis:

For 16-week Sessions: Residential, Distance Learning Full Semester (DLFS), Doctoral

Within the first week of class: 80%

Within the second week of class: 60%

Within the third week of class: 40%

Within the fourth week of class: 20%

No refund after the fourth week

For 8-week Sessions: Distance Learning Session 1 (DL1), Distance Learning Session 2 (DL2)

Within the first week of class: 60%

Within the second week of class: 30%

No refund after the second week

DOCTOR OF MINISTRY PROGRAM

The Doctor of Ministry Program is both a terminal and practical degree designed to assist those who are already in

ministry strengthen their academic and practical skills by upgrading four pastoral related competencies, with the view towards increasing their effectiveness in an urban, multicultural environment:

1. Pulpit Competence
2. Spiritual Competence
3. Leadership Competence
4. Urban Competence

The programmatic goals of the Doctor of Ministry Program are:

- Practical - The program strengthens pastoral skills by providing tools to facilitate lifelong learning, providing tools for continual self-evaluation of one's own ministry effectiveness and learning and applying pedagogical principles used for discipling others.
- Academic - The program strengthens academic skills by requiring original research in one's field of ministry.
- Multicultural - The program increases effectiveness in an urban, multicultural environment by applying biblical and theological knowledge to that particular environment.

The expected learning outcomes of the Doctor of Ministry program are:

- The student should be able to utilize the best tools and materials for improvement of their pastoral skills and conduct accurate pastoral self-evaluations on a spiritual, intellectual, and practical level, as well as teach others pastoral and ministry skills.
- Students will conclude their program with the production of a Professional Project that, while not a dissertation, does demonstrate analysis and assimilation of course work as well as growth in ministry skills.
- Students will have three options for completing the Professional Doctoral Project that will include a multicultural sensitivity reflecting the urban focus of the institution:
 1. Development of a Personal Program
 2. Production of an Expository Commentary
 3. Completion of a Publishable Book

Course Requirements for the Doctor of Ministry degree are met over four (4) years. Seven (7) years are the maximum allowed for the completion of all degree requirements. Continuous enrollment (with fee) must be maintained after the fourth year or the student is withdrawn from the degree program.

Admission to Doctor of Ministry studies does not guarantee acceptance as a candidate for the degree. Candidacy is established when the student has:

- Completed the required courses (30 semester hours).
- Submitted a Professional Project proposal which has been approved by the Doctor of Ministry Committee.
- Filed a Petition for Candidacy Form with the Doctor of Ministry Committee through the Director of the D .Min Program.
- Demonstrated to the satisfaction of the Doctor of Ministry Committee substantial integration of course work and professional ministry.
- Received written notification from the Director of the D. Min Program that candidacy has been approved by the Doctor of Ministry Committee.
- Paid the Doctoral Project Advisor and Reader Fees.

For graduation requirements and other Doctor of Ministry Program Policies, please refer to the *2019-2022 CTS Doctor of Ministry Handbook*.

Doctor of Ministry Degree Program Admissions Requirements

In addition to the general admission requirements stated in the *CCCTS Catalog*, Doctor of Ministry applicants must also:

1. Hold a Master of Divinity Degree or its equivalent* from an accredited theological seminary. Charlotte Theological Seminary defines equivalency as:
 - The completion of seventy-two (72) graduate hours in theological studies which has culminated in the

awarding of at least one (1) graduate theological degree. Deficiencies must be satisfied prior to matriculation into the Doctoral Program in an Extended Degree Program.

- The completion of two (2) graduate theological degrees with one (1) of the degrees having a concentration related to Christian ministry.
 - The completion of a graduate theological degree and sufficient units of supervised Clinical Pastoral Education at a site accredited by the *Association for Clinical Pastoral Education* to total seventy-two (72) graduate hours.
2. Demonstrate the ability to do doctoral work by earning a 3.0 or higher grade point average on all previous Graduate study.
 3. Have three (3) years of ministry experience prior to application for admission.
 4. Be engaged in a recognized ministry at the time of application and throughout his/her studies at the seminary.

*For the Extended Doctoral Degree Program for Meeting Equivalency Requirements, please refer to the *2019-2022 Charlotte Theological Seminary Doctor of Ministry Handbook* or consult with the Director of the D. Min Program.

Doctor of Ministry Degree Program Requirements

The Doctor of Ministry Degree requires the completion of ten (10) courses (30 academic credit hours). Five (5) of the courses are required:

- **PS 701 Biblical Theology of Pastoral Ministry**
- **PS 710 The Art of Transforming Text into Sermon**
- **PS 720 Disciplines That Revitalize the Pastor**
- **PS 730 Creating a Global Vision in the Local Church**
- **PS 740 Professional Doctoral Project**

Students will build the remainder of their degree program around one of four focus options:

- **Preaching**
- **Pastoral Leadership**
- **Urban Ministry**
- **Marketplace Ministry**

Students who wish to strengthen their ministry by taking courses from all four options may do so by petitioning the Director of the D.Min Program.

*Students may register for Faculty Directed Research during their doctoral studies at the seminary. Approval of the Faculty Directed Research will be determined by:

1. the submission of a well-developed petition requesting Faculty Directed Research,
2. the student's ability to do independent research as demonstrated by their academic record, and
3. the availability of a research advisor.

Normal tuition fees apply in addition to a Faculty Directed Research Fee. Petitions for Faculty Directed Research should be submitted to the Director of the D. Min Program.

REQUIRED CORE COURSES

PS 701 Biblical Theology of Pastoral Ministry (3 credit hours) An In-depth look at those principles found in scripture which provide the foundation for a theology of pastoral ministry.

PS 710 The Art of Transforming Text into Sermon (3 credit hours) An investigation of the process through which a text moves from the pages of scripture into the lives of God's people. Students will sharpen their skills in the science of biblical interpretation and strengthen their ability to develop sermons built upon sound exegetical observations which also interest and challenge the hearers.

PS 720 Disciplines That Revitalize the Pastor (3 credit hours) An experiential course that immerses the student in the spiritual disciplines practiced by Christians through the centuries. This course will provide guidance as the student practices each of the disciplines, reflects on personal transformation, and invites members of the congregation to experience their own renovation of the heart.

PS 730 Creating a Global Vision in the Local Church (3 credit hours) A module designed to help the local church see beyond its own community and develop a global perspective of God's activity. This course covers culturally sensitive strategies for members to become involved with believers from other parts of the world through tactical support and enrichment projects as well as short-term mission trips.

PS 740 Professional Doctoral Project (3 credit hours) A summative project which allows the student three (3) options from which to choose: 1) the development of a program to eliminate a personal weakness in pastoral leadership, 2) production of an expository commentary, or 3) the production of a publishable quality book. The Professional Doctoral Project will require approximately two hundred fifty (250) clock hours to complete, resulting in a product of one hundred fifty (150) pages.

PREACHING FOCUS COURSES

PS 800 Preaching the Literary Genres of Scripture (3 credit hours) An examination of preaching that structures the sermon according to the particular literary form employed in the biblical passage. This course will examine the characteristics of various genres (law, narrative, wisdom, prophecy, gospel, parable and epistle), principles for interpreting each genre, guidelines for using the genre in a sermon, and suggestions for appropriate applications to contemporary faith and practice.

PS 805 Biographical Preaching (3 credit hours) A course that investigates a variety of preaching methods for making the characters of the Bible live for congregations removed from those characters by time, geography and culture. Students will have the opportunity to introduce a new friend to fellow worshipers over several weeks.

PS 810 Crafting Illustrations and Applications (3 credit hours) An investigation into the transforming power of illustration and application. This course will provide strategies and resources for a lifetime of preaching that connects with audiences in ways that can be used by the Holy Spirit to change lives.

PS 815 Preaching through a Book of the Bible (3 credit hours) An exploration of the value of expository preaching which introduces the congregation to the spiritual riches of an entire book of the Bible. In addition to methods for grasping the message of the book as a whole, students will learn to unpack its smaller sections in light of the book's purposes. Strategies for maintaining long-term congregational interest will also be developed.

PS 816 Preaching through the Book of Romans (3 credit hours) A course designed to assist the pastor, introduce his/her congregation to the spiritual riches of Romans. In addition to methods for grasping the message of Romans as a whole, students will learn to unpack its smaller sections in light of the book's purposes. The course will culminate in the preparation of a series of expository messages from the epistle.

PS 817 Preaching through the Book of Galatians (3 credit hours) A course designed to assist the pastor, introduce his/her congregation to the spiritual riches of Galatians. In addition to methods for grasping the message of Galatians as a whole, students will learn to unpack its smaller sections in light of the book's purposes. The course will culminate in the preparation of a series of expository messages from the epistle.

PS 818 Preaching through the Pastoral Epistles (3 credit hours) A course designed to assist the pastor, introduce his/her congregation to the spiritual riches of Pastoral Epistles. In addition to methods for grasping the message of Pastoral Epistles as a whole, students will learn to unpack its smaller sections in light of the book's purposes. The course will culminate in the preparation of a series of expository messages from the epistles.

PS 819 Preaching through the Book of James (3 credit hours) A course designed to assist the pastor, introduce his/her congregation to the spiritual riches of James. In addition to methods for grasping the message of James as a whole, students will learn to unpack its smaller sections in light of the book's purposes. The course will culminate in the preparation of a series of expository messages from the epistle.

PS 820 Great Preachers and Their Messages (3 credit hours) An opportunity to learn from the giants of the pulpit throughout church history, especially the nineteenth and twentieth centuries. This course introduces the lives, ministries and sermons of great preachers who impacted the world in which they ministered. Students will be challenged to learn the principles that characterized great preachers and apply them to their own journeys toward pulpit excellence.

PS 825 Faculty Directed Research in Preaching* (3 credit hours)

LEADERSHIP FOCUS COURSES

PS 830 The Pastor as Spiritual Guide (3 credit hours) An exploration of the use of spiritual direction as a means of counseling individuals within the congregation. Students will learn practical skills for helping people apply biblical and spiritual insight to the problems which disrupt their lives.

PS 835 Revitalizing the Stagnant Church (3 credit hours) A seminar focusing on church revitalization through careful study of turnaround strategies to help churches to move from decline to a position of health. Different turnaround strategies will be identified, evaluated and compared in an effort to increase the skill level of students to lead churches in revitalization. Students will be able to design a turnaround strategy for their ministry settings.

PS 840 Identifying and Developing Leaders in the Local Church (3 credit hours) A course designed to help pastors develop leadership within their congregations. This course explores the stages of development, the needs at the various stages, and biblical examples and training that coordinate with the developmental process.

PS 845 Strategies for Long-term Ministry Effectiveness (3 credit hours) A course that examines the issues which cause a pastor to lose his/her cutting edge and strategies for maintaining effectiveness over a lifetime of ministry. Students will develop and implement a personal plan for continued growth in ministry.

PS 850 Pastoral Leadership in the Culturally Engaged Church (3 credit hours) A study of cultural trends encountered by the church in the twenty-first century, appropriate strategies for turning the trends into opportunities for expanding the kingdom of God, and the pastor's role in the implementation of the strategies in the local church.

PS822 Faculty Directed Research in Leadership* (3 credit hours)

URBAN MINISTRY FOCUS COURSES

PS 860 Foundations of Urban Ministry (3 credit hours) A course designed to help the student develop a biblical framework for urban ministry and gain an overall understanding of foundational principles for effective urban ministry. Students will learn principles to understand the diversity of urban settings, to target the needs of various people groups within an urban area, and to develop strategies for effective urban ministry within that culture.

PS 865 Preaching to the Contemporary Listener (3 credit hours) A study of preaching in the twenty-first century which examines subjects such as contemporary urban culture and the nature of the contemporary listener. Students explore the use of storytelling, creative language, drama, multi-media and other innovative delivery systems.

PS 870 Urban Church Leadership and Management (3 credit hours) An investigation of the principles, challenges and practices of Christian leadership in the urban context. It includes a theology of leadership, leading and managing specific ministries, working with the systems affecting life in the city, empowering people, managing change, and managing conflict effectively.

PS 875 Issues Confronting the Urban Pastor (3 credit hours) An examination of the internal issues (dwindling membership, theological controversies and spiritual vitality) and the external issues (cultural relevance, geo-political concerns and social debates) facing urban pastors. Proposals for how pastors in the city can speak to these conditions will be developed through thoughtful analysis, in-depth research and creative discussion.

PS 880 World Religions in the City (3 credit hours) A study of the major world religions found in every urban environment and the cultures associated with them. This course investigates Judaism, Islam, Hinduism and Buddhism, and may include visits to local worship centers. The student will develop a Christian response to the claims of each religion as well as strategies for his/her church to present Christ productively.

PS 885 Faculty Directed Research in Urban Ministry* (3 credit hours)

MARKETPLACE MINISTRY FOCUS

PS 890 Developing Leadership Teams for NPOs and FBOs (3 credit hours) A course designed to build the skills necessary for effective ministry and professional success by increasing the student's understanding of leadership and communication within teams. Students will study the literature on leadership, management communication and group dynamics, concluding the course with a field-based project.

PS 895 Strategic Planning from a Kingdom Perspective (3 credit hours) An introduction to the "best practices" of strategic planning and evaluation of those practices in light of scripture. The course project will develop a strategic plan that incorporates both in the student's place of ministry.

PS 900 Marketing and Advancement Principles for NPOs and FBOs (3 credit hours) A module that uses lectures, case studies, discussion and visiting speakers to explore development and advancement issues in the management of not-for-profit ministries. Emphasis will be given to: 1) fundraising (sources of support) as well as campaign planning and strategies, 2) marketing (promotional campaigns and public relations and 3) management issues (recruiting, training and organizing volunteers.)

PS 905 Marketplace Apologetics (3 credit hours) An examination of the Christian's responsibility to give a winsome, but rational, account of the faith in the marketplace with the goal of answering the objections of unbelievers and bolstering the confidence of other believers with whom they work.

PS 910 Christian Ethics in the Marketplace (3 credit hours) A study of biblical principles that guide and inform Christian action and decision making. This course includes a survey of scripture, major philosophical and theological perspectives that have influenced Christian thinking about ethics, and contemporary applications to the marketplace.

PS 915 Faculty Directed Research in Marketplace Ministry* (3 credit hours)

ADDITIONAL ELECTIVES

PS 890A Clinical Pastoral Education (CPE) Unit I (3 credit hours) A Doctoral Program elective consisting of a

minimum of 400 hours of training in pastoral care at a hospital accredited by the Association for Clinical Pastoral Education.

PS 890B Clinical Pastoral Education (CPE) Unit II (3 credit hours) A continuation of PS890A.

PS 890C Clinical Pastoral Education (CPE) Unit III (3 credit hours) A continuation of PS890B.

PS 990 Special Topics in Ministry (3 credit hours) The selection and exploration of a topic having contemporary relevance to the practice of ministry.

REGISTRY

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ADMINISTRATION - HOME OFFICE

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M.A. Charlotte Christian College and Theological Seminary

E.D. Liberty University

Teaching Discipline: Urban Ministries



Laura Colson McLean: Vice-President of Academic Affairs

B.A. Elementary Education-UNCC Chapel Hill

M.ED Curriculum & Supervision-UNCC Charlotte

D.ED. Curriculum & Instruction

Matthew Russell: Vice-President of Student Affairs

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M.A.R. Liberty University



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B.A of History Miami University (Ohio)
M.B.A Accounting Indiana Wesleyan University



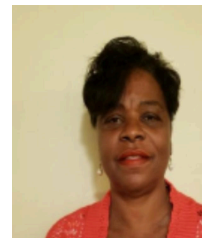
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BA Computer Information Systems Strayer University
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D.Ed. Professional Practice University of Phoenix



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M.Div. United Theological Seminary
Doctorate of Ministry United Theological Seminary



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BS Organizational Management Voorhees College
MED Counseling/Psychology (Minor-School Counseling) TROY University



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D.Min. Carolina Graduate School of Divinity
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Wayne Ballard: Interim President; Board Member; Faculty Member

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B.S.- Music Education & Voice- Southwestern Baptist Theological Seminary
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M. Div. Pastoral Counseling Gardner-Webb University
BA Oklahoma Baptist University
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D.Min Preaching Gordon-Conwell Theological Seminary
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M.A.T. (Romance Languages & Pedagogy, Language Acquisition, Teaching Methodology)
Ph.D. (Romance Languages & Literature) – University of North Carolina
Teaching Discipline: Biblical Studies

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Teaching Discipline: Biblical Studies

Smith, Laverne

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Ph.D. Researcher University of Birmingham (UK)
Teaching Discipline: Biblical Studies

Stewart, Major

B.B.A. Accounting Eastern Michigan University
M.B.A. California Lutheran University
M.A.C.E. Michigan Theological Seminary (now Moody Bible Institute)
D. Min. United Theological Seminary

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D. Min. Covenant Theological Seminary
Ph.D. Biblical Theology Southeastern Baptist Theological Seminary
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D. Min. Disciple Making-Southeastern Baptist Theological Seminary

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D. Min. Workplace Ethics, Theology and Leadership-Southeastern Baptist Theological Seminary



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